ASSET Technical Bulletin

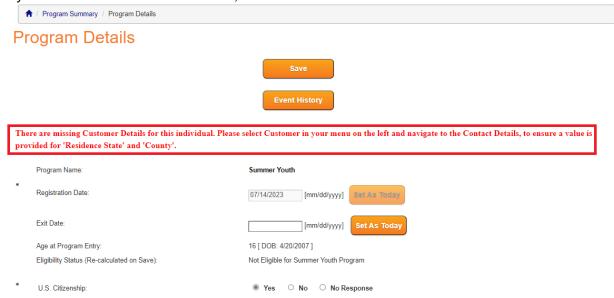## The following changes to ASSET will be implemented on July 21st, 2023.

Summer Youth

A new non-WIOA program and associated services is being added in ASSET.
Summer Youth program have previously been recorded through the use of Title 1 Youth Program, but now the program has been removed from Title 1 Youth and created into a new Non-WIOA Program.
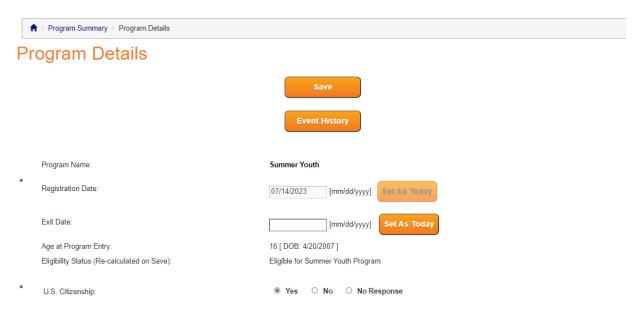
Summer Youth Program

The new non-WIOA program "Summer Youth" is available within the Programs list.

🏠 / Customer Search / Customer Details / Program Summary / Add Program

Add Program

Eligible Programs

Program Name	Program Area	Description
Title 1 Adult	Adult	Title 1 Program Registration Open - May Add Adult
Title 1 Dislocated	Dislocated	Title 1 Program Registration Open - May Add Dislocated
TAA		TAA - Program Registration for TAA
Title 3		WP - Program Registration for Title 3
Title 3 JVSG	JVSG	Jobs for Veterans State Grants
Incumbent Worker		IW - Program Registration for Incumbent Worker
Support to Communities		Support to Communities Grant
DOC Re-Entry		DOC Re-Entry Program
Worker Advancement Initiative (WAI)		Worker Advancement Initiative (WAI)
SAE 2020 Grant for Apprenticeship		SAE 2020 Grant for Apprenticeship
ASE Grant for Apprenticeship		ASE Grant for Apprenticeship
H-1B Rural Healthcare Grant - COW		H-1B Rural Healthcare Grant - COW
Apprenticeship Pipeline		Apprenticeship Pipeline program
Summer Youth		Summer Youth Program

Prior to adding the new program record, additional fields are required on the customer's record beyond the 5 basic customer details, noted in red below.
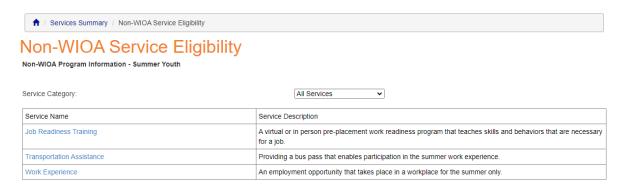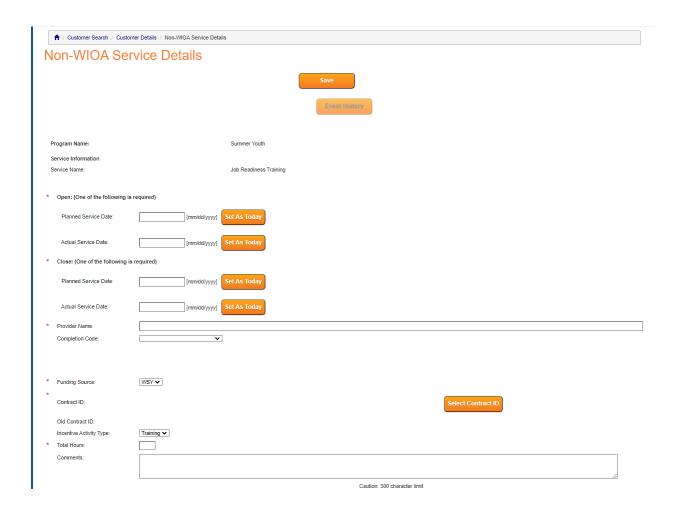

Once that is filled, there are multiple fields under the Program Details to be filled, to get the customer enrolled in the Summer Youth Program.

Summer Youth Program Services

Following successful save of the program record, there are three Services to be completed.

Non-WIOA Service Eligibility
Non-WIOA Program Information - Summer Youth

Service Category: [All Services ▾]

Service Name	Service Description
Job Readiness Training	A virtual or in person pre-placement work readiness program that teaches skills and behaviors that are necessary for a job.
Transportation Assistance	Providing a bus pass that enables participation in the summer work experience.
Work Experience	An employment opportunity that takes place in a workplace for the summer only.

Non-WIOA Service Details

[Save]

[Event History]

Program Name: Summer Youth

Service Information
Service Name: Job Readiness Training

* **Open: (One of the following is required)**

Planned Service Date: [   ] [mm/dd/yyyy] [Set As Today]

Actual Service Date: [   ] [mm/dd/yyyy] [Set As Today]

* **Close: (One of the following is required)**

Planned Service Date: [   ] [mm/dd/yyyy] [Set As Today]

Actual Service Date: [   ] [mm/dd/yyyy] [Set As Today]

* Provider Name: [   ]
Completion Code: [▾]

* Funding Source: [WSY ▾]

* Contract ID: [Select Contract ID]

Old Contract ID:
Incentive Activity Type: [Training ▾]
* Total Hours: [   ]
Comments: [   ]

Caution: 300 character limit

Non-WIOA Service Details

Save

Event History

Program Name:	Summer Youth

Service Information

Service Name:	Transportation Assistance

* **Open: (One of the following is required)**

Planned Service Date:	[ ] [mm/dd/yyyy]	**Set As Today**
Actual Service Date:	[ ] [mm/dd/yyyy]	**Set As Today**

* **Close: (One of the following is required)**

Planned Service Date:	[ ] [mm/dd/yyyy]	**Set As Today**
Actual Service Date:	[ ] [mm/dd/yyyy]	**Set As Today**

* Provider Name: [ ]

Completion Code: [▾]

* Funding Source: [WSY ▾]

* Contract ID: **Select Contract ID**

Old Contract ID:

Comments: [ ]

Caution: 300 character limit

Non-WIOA Service Details

Save

Event History

Program Name: Summer Youth

Service Information
Service Name: Work Experience

* **Open: (One of the following is required)**

Planned Service Date: [_____] [mm/dd/yyyy]   **Set As Today**

Actual Service Date: [_____] [mm/dd/yyyy]   **Set As Today**

* **Close: (One of the following is required)**

Planned Service Date: [_____] [mm/dd/yyyy]   **Set As Today**

Actual Service Date: [_____] [mm/dd/yyyy]   **Set As Today**

* Provider Name: [_____]
Completion Code: [_____▾]

* Funding Source: [WSY ▾]
*
Contract ID: **Select Contract ID**

Old Contract ID:

* Job Title: [_____]
Occupational Category: [_____▾]
* O*Net Code: [_____] [##-####.##] Find O*NET

Select NAICS   Link to NAICS
* NAICS Code: [_____]
Weekly Training Participation Hours: [___]
Comments: [_____]

Caution: 300 character limit