ASSET Technical Bulletin – Part 2

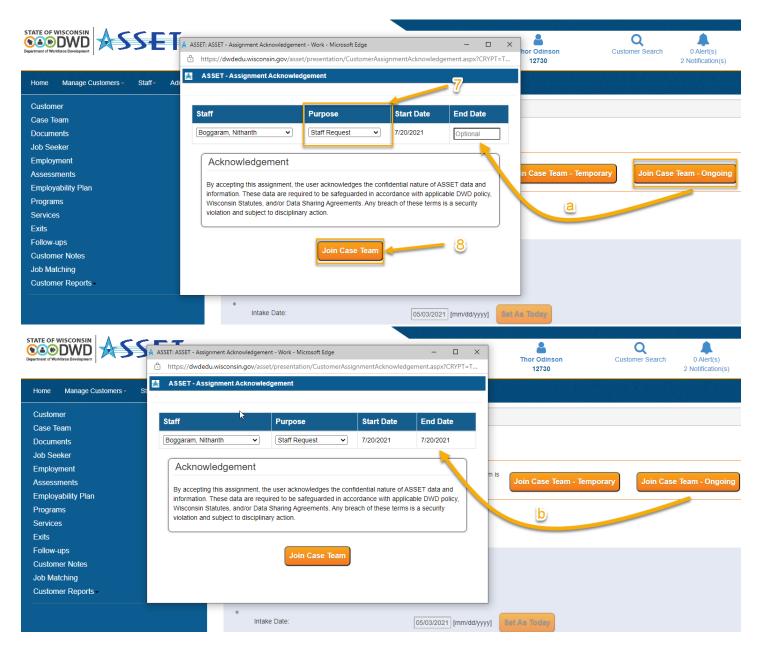
July 20, 2021

ASSET Changes Implemented

The following changes are to be implemented in ASSET after business hours on July 20, 2021.

Assignment Acknowledgement

On clicking (5) or (6), the user is navigated to the Assignment Acknowledgement pop up. The only difference is that for (5), the end date is automatically filled (b), and for (6), the end date is optional (a). In either case, the user can choose the purpose for joining the case team by using the drop down (7). Once the user clicks Join Case Team (8), the user is navigated back to the Customer Details screen, with full access as per user role.



The various purposes for joining case team are as shown below. The purpose is defaulted to a value based on the user's role in ASSET (e.g. Viewer, Case Manager, Approver etc.).

Staff	Purpose	Start Date	End Date
Boggaram, Nithanth 🗸	Staff Request	7/20/2021	Optional
Acknowledgement	Finance Job Center Services JSCC	\$	
By accepting this assignment, the information. These data are requi Wisconsin Statutes, and/or Data violation and subject to disciplina	re RESEA co St Staff Training re	dential nature of ASS ordance with applicab ach of these terms is	le DWD policy,



The user is also notified when they have joined the case team as show by (9).

0 Alert(s) for	und.				9
Custo	omer Noti	fications			
PIN	First Name	Last Name	Notification Type	Notification Date	Message
12730	Thor	Odinson	Case Team	7/20/2021 12:04:52 PM	You are now on the case team
12730	Thor	Odinson	Case Team	7/20/2021 12:00:49 PM	You have left the case team
12730	Thor	Odinson	Case Team	7/20/2021 12:00:04 PM	You are now on the case team
Page 1					·

3 Notification(s) found.

On the Customer Search screen, in the assignment column the gold star shows that the user is a case team member for the customer as seen below.

ge Qustomes Name R Hole Name yearch B Reports	Image: Search Field: Operator: Begins With ▼ * Criteria: Search Image: Search Image: Search						Q Customer	Search	0 Alert(s) 8 Notification(s)
Field: Last Name Operator: Begins With< * Criteria:	Field: Last Name Operator: Begins With * Criteria * Criteria Prevoluty Searched For Customers: Xaname Haidson 06/02/1980 Xaname Becky L Maalson 06/02/1980 6/02/1980 Xaname Becky L Maalson 06/02/1980 6/02/1980 </th <th>le Customers - Staff - Admin Tool - RF</th> <th>R Tools - System Reports - BI Reports</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th>	le Customers - Staff - Admin Tool - RF	R Tools - System Reports - BI Reports						
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Operator: Begins Wth ▼ * Criteria: Search > Composition of the second seco	Operator: Begins With * Criteria: Search >	Customer Search							
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Odinson Thor Madison 12/06/1921 ★ 12730	Odinson Thor Madison 12/06/1921 ★ 12730 Page 1	Last Name Badger Briggs	First Name Becky Becky		Madison Madison	06/02/1980 09/13/1956	Assignment	6176 5924	
	Page 1	Last Name Badger Briggs Bhaskar	First Name Becky Becky Sharan	L	Madison Madison WAUKESHA	06/02/1980 09/13/1956 01/01/1980	Assignment	6176 5924 7762	
Page 1		Last Name Badger Briggs Bhaskar Boggaram	First Name Becky Becky Sharan Nithanth	L	Madison Madison WAUKESHA	06/02/1980 09/13/1956 01/01/1980 05/23/1991	Assignment	6176 5924 7762 9945	
	6 row(s) found.	Last Name Badger Briggs Bhaskar Boggaram Correctional	First Name Becky Becky Sharan Nithanth Taycheedah	L	Madison Madison WAUKESHA blahdison	06/02/1980 09/13/1956 01/01/1980 05/23/1991 01/01/1990		6176 5924 7762 9945 11289	

Once the user is on the Case Team for a customer, their name will be listed in bold on the Case Team screen as shown in (10). In case the user has an ongoing case team membership, the user can leave the case team by clicking (11).

ATE OF WISCONSIN ODWD ATEN 1 Worldere Development				Thor Odinson 12730	Customer Search 0 Alert(s) 3 Notification(s)	Log
Home Manage Customers - Staff - Admin Tool -	RR Tools - System Reports -	BI Reports				
Customer	1 Customer Search / Cu	istomer Details / Case Team				
Case Team	Customer Ce					
Documents	Customer Ca	ise ream				
Job Seeker	Case Team Status:-					
Employment		to the Case Team for this custome		in Cose Team Temperatu	Join Case Team - Ongoing	
Assessments Employability Plan	a recorded event, as is any Ca	ase Team member action on behalf	f of the customer.	bin Case Team - Temporary	Join Case Team - Origoing	
Programs						
Services	Staff	Purpose	Start Date	End Date	Action	
Exits	Boggaram, Nithanth	Staff Request	07/20/2021	07/20/2021		
Follow-ups		•			Leave Case 1	ēam
Customer Notes	Boggaram, Nithanth	Staff Request	07/20/2021	07/20/2021		
Job Matching	Page 1					
Customer Reports -	2 row(s) found.					
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			10			
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Clicking (11), will navigate the user back to the Case Team screen. The row with the user's name will no longer appear in bold, and there will be no buttons under the action column. In case of temporary case team membership, the users need not do this step, as the system will remove them from the case team at midnight.

	ß			Thor Odinson 12730	Q Customer Search	0 Alert(s) 5 Notification(s)	Logou
Home Manage Customers → Staff → Admin Tool →	RR Tools - System Reports -	BI Reports					
Customer Case Team Documents Job Seeker	↑ Customer Search / Customer Search / Customer Ca						
Employment Assessments Employability Plan		to the Case Team for this custome se Team member action on behalf		Join Case Team - Tempora	Join Case Te	eam - Ongoing	
Programs Services	Staff	Purpose	Start Date	End Dat	1	Action	
Exits	Boggaram, Nithanth	Staff Request	07/20/2021	07/20/202		Action	
Follow-ups Customer Notes	Boggaram, Nithanth Page 1	Staff Request	07/20/2021	07/20/202	21		
Job Matching Customer Reports -	2 row(s) found.						

On the Notifications page, the user is notified that they have left the case team for the customer as shown by (12).

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Home	Manage Customers -	Staff-	Admin Tool -	RR Tools -	System Reports -	BI Reports						
	🕇 / Cu	ustomer Not	ifications									
	Staff	Aler	ts				G					

0 Alert(s) found.

Customer Notifications

PIN	First Name	Last Name	Notification Type	Notification Date	Message	
12730	Thor	Odinson	Case Team	7/20/2021 1:04:40 PM	You have left the case team	
9945	Nithanth	Boggaram	Case Team	7/20/2021 12:15:43 PM	You are now on the case team	
12730	Thor	Odinson	Case Team	7/20/2021 12:04:52 PM	You are now on the case team	
12730	Thor	Odinson	Case Team	7/20/2021 12:00:49 PM	You have left the case team	
12730	Thor	Odinson	Case Team	7/20/2021 12:00:04 PM	You are now on the case team	
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5 Notification(s) found.

ASSET Technical Bulletins Job Center Directory

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