

July 8, 2019

ASSET Change Implemented

The following change to ASSET was implemented on July 6, 2019:

Ability for Career Planners to edit their Customer Notes for 24 hours after entry

User can edit the following fields for any case notes they have created for a full 24 hours after creation:

- Note Date
- Summary
- Comments
- 'Share With UI' checkbox
- 'Mark as Confidential' checkbox
- 'Direct Participant Contact' checkbox

The screenshot shows a web application interface for editing customer notes. The title bar reads "ASSET - Customer Notes Details for Jenny Best (17466)". The form is divided into two main sections. The top section, titled "Customer Note Information:", contains fields for Note ID (1796), Note Date (07/08/2019), Summary (Test), and Comments (Test note created 7/8/2019 at 11:40 am.). There are checkboxes for "Share with UI" (checked), "Mark as Confidential" (unchecked), and "Direct Participant Contact" (checked). A "Save" button is at the top. The bottom section contains fields for Career Planner (Powell, Rebecca), Staff Type (dropdown), Office Code (0810-Dane County Job Center), and WDA (010-South Central). It also shows the creation date and time (7/8/2019 11:40:10 AM) and the user (ACCOUNTS\POWELRXAWQ). A "Change Staff" button is next to the Career Planner field, and another "Save" button is at the bottom.

ASSET - Customer Notes Details for Jenny Best (17466)

Save

Customer Note Information:

Note ID: 1796

* Note Date: 07/08/2019 [mm/dd/yyyy] Set As Today

* Summary: Test

Comments: Test note created 7/8/2019 at 11:40 am.

Share with UI: ☒

Mark as Confidential: ☐

Direct Participant Contact: ☒

caution 1000 character limit

* Career Planner: Powell, Rebecca Change Staff

Staff Type:

* Office Code: 0810-Dane County Job Center


WDA: 010-South Central

Created: 7/8/2019 11:40:10 AM By: ACCOUNTS\POWELRXAWQ

Last Updated: By:

Save

Once a change is made to the note, the Last Updated date will be updated:

 **ASSET - Customer Notes Details for Jenny Best (17466)**

Save

Customer Note Information:

Note ID:
* Note Date:
* Summary:
Comments:

1796

07/08/2019 [mm/dd/yyyy] Set As Today

Test

Test note created 7/8/2019 at 11:40 am.

caution 1000 character limit

Share with UI:
Mark as Confidential:
Direct Participant Contact:

☒
☐
☒

* Career Planner:
Staff Type:
* Office Code:
WDA:

Powell, Rebecca

▼

0810-Dane County Job Center ▼

010-South Central

Change Staff

Created:
Last Updated:

7/8/2019 11:40:10 AM
7/8/2019 11:43:59 AM

By: ACCOUNTS\POWELRXAWQ
By: ACCOUNTS\POWELRXAWQ

Save