

Worker Advancement Initiative Project Implementation Plan

Summary of Revisions – 08/15/2023

Section I: Purpose

No change.

Section II: Applicability

No change.

Section III: Period of Performance

Updated the period of performance to end September 30, 2024.

Section IV: Definitions

No change.

Section V: Use of Funds

No change.

Section VI: Documentation Requirements

No change.

Section VII: WAI ASSET Service Management

Updated service completion codes. Now three distinct codes, Complete, Withdrew, and Cancelled. Complete and Withdrew will count towards participation. Cancelled will not count towards participation. Definitions were added of participation causing services.

Section VII: Reporting Requirements

Measurable Skill Gains achieved by participants must be recorded in the ASSET Assessments screen and have related documents uploaded.

Follow-up from WDB project operators is no longer required. Gathering of SSN is optional, but strongly recommended so that DWD-DET is able to gather UI data.

Section IX: Communication and Technical Assistance

No change

Section X: Modification of this Project Implementation Plan

No change.

Appendix A: WAI Grant Quarterly Narrative Report

No change

Section VI: Data and Performance

- A. Updated table to reflect accurate metrics submission. Participants counted will be cumulative, from the grant start to the present reporting quarter. Participant categories will now collect *Career Services (Excluding Work Experience), Training Services (Excluding OJT), On-the-Job Training (OJT) Only, Supportive Services, Work Experience, Incentive/Stipend Payments, Other, Total Services Rendered, Total Participants Served in Quarter, and Total Exits.*

- B. Created second sub-section with table to gather accurate metrics for individuals served in the quarter that is reporting. Participants counted will be from the quarter. Participant categories in the new table will collect *Services Rendered in Quarter, Participants Served in Quarter, New Participants Entered this Quarter, and Exits Occurred in Quarter.*

Appendix B: Sample WAI Work-Site Agreement

No change.

Appendix C: Sample WAI Participant Application Form

No change.