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Employment and Training Division**
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Tony Evers, Governor
Amy Pechacek, Secretary-designee

December 18th, 2023

To: Chief Elected Officials
Workforce Development Board Chairpersons
Workforce Development Board Directors

From: Stephanie Elmer, Director, Bureau of Workforce Training

DocuSigned by:

Stephanie Elmer

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RE: PY2024-PY2027 WIOA Regional and Local Planning Guidance

Overview:

Consistent with WIOA Sections 106 and 108, [20 CFR Part 679 Subpart D](#), and [DWD-DET's WIOA Title I-A and I-B Policy and Procedure Manual, Chapter 1.5](#), each [planning region](#) and [local workforce development area](#) (WDA) within the State must develop and submit a Regional and/or Local Plan compliant with the guidance attached to this communication (also linked at [DWD-DET's WIOA Title I-A and I-B Policy and Procedure Manual, Chapter 1.5](#)).

In general, Regional and Local Plans must develop, align, and integrate service delivery strategies to support the State's strategic vision and operational goals, as summarized in the PY2024-PY2027 WIOA State Plan Overview (attached).

Timeline:

- **December 18, 2023** – Planning guidance issued by DWD.
- **On or before April 15, 2024** – Regional and/or Local Plans published for 30-day public comment period.
- **May 15, 2024** – Regional and/or Local Plans due to DWD for review.
- **May 31, 2024** – DWD review complete, and feedback provided, or approval issued.
- **July 1, 2024** – All Regional/Local Plans are approved and become effective.

Submission Deadline: May 15, 2024

Submission Instructions: Upload completed plans, and any supporting documentation, to the appropriate folder in the 2024 Regional and Local Plans SharePoint repository found here: https://dwd-sps.wisconsin.gov/wijcb/WDA%20Documents/2024_Regional_and_Local_Plans

Any questions related to the guidance, deadline, and/or submission instructions should be directed to the Local Program Liaison assigned to your local area.

Attachments: PY2024-PY2027 WIOA Regional Planning Guidelines
PY2024-PY2027 WIOA Local Planning Guidelines
PY2024-PY2027 WIOA State Plan Overview