

DEPARTMENT OF WORKFORCE DEVELOPMENT  
DIVISION OF EMPLOYMENT AND TRAINING  
ADMINISTRATOR'S MEMO SERIES

ACTION  
 NOTICE 20-02

ISSUE DATE: 06/15/2020  
DISPOSAL DATE: On-going

PROGRAM CATEGORIES:

AS  FM  LM  TC  
 CR  IT  ML  TR  
 FL  JC  TA  WIOA  
 YA

**TO:** Workforce Development Board Directors

**FROM:** Bruce Palzkill, Acting Administrator DWD-DET

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*Bruce Palzkill*  
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**RE:** Announcement of Program Year 2020 Rapid Response Annual Allotment Grants

**PURPOSE**

To provide local Workforce Development Boards (WDBs) with a dedicated source of funding to support Rapid Response (RR) activities and to describe the methodology used to determine grant amounts for each of the local WDBs.

**BACKGROUND**

Under the Workforce Innovation and Opportunity Act, the State is responsible for carrying out RR activities and/or overseeing the entities it designates to carry out RR activities on its behalf. Wisconsin's Department of Workforce Development (DWD), as Wisconsin's State Workforce Agency, designates the local WDBs to carry out RR activities in their respective local workforce development areas, in collaboration with DWD's Bureau of Job Service (BJS).

Beginning in Program Year 2015, the Department of Workforce Development, Division of Employment and Training (DWD-DET) established the RR Annual Allotment Grants. The RR Annual Allotments are funded through the State's RR reserve and are intended to provide the local WDBs with financial resources to carry out the local RR Program, on behalf of DWD and consistent with DWD-DET's requirements. The RR Annual Allotment must be used for building, maintaining, and operating the local RR Program, which includes staff and related costs for planning, coordination, and provision of local RR services. This grant does not cover costs for BJS staff or costs associated with the provision of training or supportive services to WIOA Title I-B program participants.

**CALCULATION METHODOLOGY**

DWD-DET has allocated a total of \$750,000 to Rapid Response Annual Allotment Grants for Program Year 2020 (PY20). The formula used to calculate the total allotment for each of the 11 local WDBs is based on five indicators. Two of the indicators relate to data from the state's Rapid Response Events Tracking System (RRETS); two relate to labor market information (LMI) from the most recent five-year period (2015 to 2019); and one relates to the economic impact of the COVID-19 public health emergency.

## **Description of Indicators**

### **1) RRETS Indicator: Percent of Events with Basic Information**

The number of events for a Workforce Development Area (WDA) during a seven-month period from June 1, 2019 through December 31, 2019 that have the required fields in the "Basic Information" tab completed, at least one notice in the "Notice Information" tab, and at least one "Employer Site" or "Corporate" contact in the "Contacts" tab, divided by the total number of events during that same timeframe for the WDA.

### **2) RRETS Indicator: Percent of Wisconsin Business Closing and Mass Layoff (WBCML) and Worker Adjustment and Retraining Notification (WARN) Notice Events with More than Basic Services**

The number of events for a WDA that have a WBCML or WARN notice and a service recorded in the "Employer Services" or "Worker Services" tab other than

- Confirmation Letter or Confirmation to Employer
- Contact with Employer or Employer Contact
- Employer Meeting or Initial Employer Meeting
- Outreach
- Program/Service Referral
- Program Information Presentation
- Dislocated Worker Survey
- Worker Information Session
- Dislocated Worker Program Presentation

divided by the total number of events that have a WBCML or WARN notice for the WDA. This indicator uses events with a "New" WBCML or WARN notice from the last 18-month period from June 1, 2018 through December 31, 2019.

### **3) Pre-COVID-19 LMI Indicator: Unemployment Rate**

The average non-seasonally adjusted unemployment rate for each WDA, based on Local Area Unemployment Statistics (LAUS) data, from calendar years 2015 to 2019.

### **4) Pre-COVID-19 LMI Indicator: Percent of Unemployed People**

The estimated number of unemployed people within each WDA, based on LAUS data, from calendar years 2015 to 2019, divided by the estimated total number of unemployed people in the state for the same period.

### **5) COVID-19 LMI Indicator: Recent Weekly Unemployment Insurance (UI) Claims**

The total number of weekly UI claims within each WDA for the period of March 22, 2020 to May 2, 2020, divided by the total number of claims statewide for the same period. DWD-DET selected this indicator to include data related to the economic impact of the COVID-19 public health emergency.

## Distribution of Funds for RRETS Indicators

The distribution of funds is based on the results in terms of each WDB's percent on each of the two RRETS Indicators, listed in Table 1.

**Table 1: Allocation Percentages for RRETS Indicators\***

Workforce Development Area		Indicator 1 Percent of Events with Basic Information	Indicator 2 Percent of WARN Events with More Than Basic Services
1	Southeastern	50.00%	43.75%
2	Milwaukee	15.79%	24.49%
3	WOW	20.00%	41.18%
4	Fox Valley	60.00%	41.67%
5	Bay Area	15.79%	15.15%
6	North Central	50.00%	40.00%
7	Northwest	60.00%	33.33%
8	West Central	75.00%	66.67%
9	Western	14.29%	27.27%
10	South Central	48.48%	80.00%
11	Southwest	2.78%	44.44%

\*Percentages have been rounded to two decimal places.

For the two RRETS Indicators, each local WDB could have received up to \$34,090.91 (\$17,045.45 per indicator). If a local WDB did not receive the full amount available, DWD-DET applied the balance to the total funds allocated for LMI Indicators (3) and (4).

DWD-DET used the data from Table 1 to determine the allotment amounts for each of the RRETS Indicators, listed in Table 2.

**Table 2: Allotment Amounts for RRETS Indicators**

Workforce Development Area		Indicator 1 Percent of Events with Basic Information	Indicator 2 Percent of WBCML or WARN Events with More Than Basic Services	Total
1	Southeastern	\$8,522.73	\$7,457.39	\$15,980.11
2	Milwaukee	\$2,691.39	\$4,174.40	\$6,865.78
3	WOW	\$3,409.09	\$7,018.72	\$10,427.81
4	Fox Valley	\$10,227.27	\$7,102.27	\$17,329.55
5	Bay Area	\$2,691.39	\$2,582.64	\$5,274.03
6	North Central	\$8,522.73	\$6,818.18	\$15,340.91
7	Northwest	\$10,227.27	\$5,681.82	\$15,909.09
8	West Central	\$12,784.09	\$11,363.64	\$24,147.73
9	Western	\$2,435.06	\$4,648.76	\$7,083.83

10	South Central	\$8,264.46	\$13,636.36	\$21,900.83
11	Southwest	\$473.48	\$7,575.76	\$8,049.24
<b>Totals*</b>		\$70,248.97	\$78,059.94	\$148,308.90

\*Discrepancies in totals are due to rounding.

Based on the method outlined above, a remaining balance of \$226,691 from Indicators (1) and (2) was applied to the total funds for Pre-COVID-19 LMI Indicators (3) and (4).

### Distribution of Funds for Pre-COVID-19 LMI Indicators

The distribution of funds is based on a percentage of each of the two pre-COVID-19 LMI Indicators, listed in Table 3.

**Table 3: Allocation Percentages Based on Pre-COVID-19 LMI Indicators\***

Workforce Development Area	Indicator 3 Unemployment Rate	Indicator 4 Percent of Unemployed People
1 Southeastern	4.18%	9.07%
2 Milwaukee	4.46%	18.72%
3 WOW	3.10%	9.61%
4 Fox Valley	3.38%	6.71%
5 Bay Area	3.48%	13.62%
6 North Central	3.92%	7.36%
7 Northwest	4.88%	3.83%
8 West Central	3.64%	8.37%
9 Western	3.48%	4.92%
10 South Central	2.90%	12.40%
11 Southwest	3.66%	5.39%

\*Percentages have been rounded to two decimal places.

DWD-DET designated \$375,000 in funds for the two pre-COVID-19 LMI Indicators. The balance of \$226,691 remaining from the RRETS Indicators was added to this amount, bringing the total amount to \$601,691.

The two pre-COVID-19 LMI Indicators were weighted equally (with \$300,845.55 applied to each) and included in the formula to provide information about the general economic conditions of the WDA leading up to the public health emergency. DWD-DET used the data from Table 3 to determine the allotment amounts for each of the LMI Indicators, listed in Table 4. As the fund distribution for Indicator (3) was based on the WDAs' average unemployment rates – which do not total 100% – the total amount allocated to this indicator is \$123,587.35, leaving a balance of \$177,258.20.

**Table 4: Allotment Amounts for Pre-COVID-19 LMI Indicators**

Workforce Development Area		Indicator 3 Unemployment Rate	Indicator 4 Percent of Unemployed People	Total*
1	Southeastern	\$12,575.34	\$27,277.68	\$39,853.02
2	Milwaukee	\$13,417.71	\$56,318.52	\$69,736.23
3	WOW	\$9,326.21	\$28,913.95	\$38,240.16
4	Fox Valley	\$10,168.58	\$20,200.64	\$30,369.22
5	Bay Area	\$10,469.43	\$40,961.38	\$51,430.81
6	North Central	\$11,793.15	\$22,141.12	\$33,934.26
7	Northwest	\$14,681.26	\$11,526.61	\$26,207.87
8	West Central	\$10,950.78	\$25,168.90	\$36,119.68
9	Western	\$10,469.43	\$14,810.83	\$25,280.25
10	South Central	\$8,724.52	\$37,306.06	\$46,030.58
11	Southwest	\$11,010.95	\$16,219.86	\$27,230.81
<b>Totals*</b>		\$123,587.35	\$300,845.55	\$424,432.90

\*Discrepancies in totals are due to rounding.

The remaining balance of \$177,258.20 from Indicator 3 is applied to the COVID-19 LMI Indicator (Indicator 5) as described below.

#### Distribution of Funds for COVID-19 LMI Indicator

The distribution of funds is based on each WDA's percentage of the statewide total weekly UI claims, listed in Table 5.

**Table 5: Allocation Percentages for COVID-19 LMI Indicator**

Workforce Development Area	Indicator 5 Recent Weekly UI Claims	
	Number of UI Claims	Percentage of Total UI Claims
1 Southeastern	99,967	7.62%
2 Milwaukee	244,852	18.65%
3 WOW	135,830	10.35%
4 Fox Valley	96,353	7.34%
5 Bay Area	193,811	14.76%
6 North Central	94,492	7.20%
7 Northwest	38,335	2.92%
8 West Central	88,632	6.75%
9 Western	67,378	5.13%
10 South Central	186,188	14.18%
11 Southwest	66,879	5.09%
<b>Total*</b>	1,312,717	100%

\*Discrepancies in totals are due to rounding.

DWD-DET applied \$177,258.20 in funds to the COVID-19 LMI Indicator. DWD-DET used the data from Table 5 to determine the allotment amounts for this indicator, listed in Table 6.

**Table 6: Allotment Amounts for COVID-19 LMI Indicator**

Workforce Development Area		Indicator 5 Recent UI Claims
1	Southeastern	\$13,498.70
2	Milwaukee	\$33,062.74
3	WOW	\$18,341.33
4	Fox Valley	\$13,010.69
5	Bay Area	\$26,170.60
6	North Central	\$12,759.40
7	Northwest	\$5,176.43
8	West Central	\$11,968.12
9	Western	\$9,098.16
10	South Central	\$25,141.25
11	Southwest	\$9,030.77
<b>Total</b>		<b>\$177,258.20</b>

\*Discrepancies in totals are due to rounding.

## PY20 Total Contract Amounts

**Table 7: PY20 Total Contract Amounts\*\***

Workforce Development Board	Allotment for RRETS Indicators	Allotment for LMI Indicators	Allotment for Recent UI Claims Indicator	Total Contract Amount	Percent of Total
1 Southeastern	\$15,980.11	\$39,853.02	\$13,498.70	\$69,331.84	9%
2 Milwaukee	\$6,865.78	\$69,736.23	\$33,062.74	\$109,664.76	15%
3 WOW	\$10,427.81	\$38,240.16	\$18,341.33	\$67,009.30	9%
4 Fox Valley	\$17,329.55	\$30,369.22	\$13,010.69	\$60,709.45	8%
5 Bay Area	\$5,274.03	\$51,430.81	\$26,170.60	\$82,875.44	11%
6 North Central	\$15,340.91	\$33,934.26	\$12,759.40	\$62,034.57	8%
7 Northwest	\$15,909.09	\$26,207.87	\$5,176.43	\$47,293.40	6%
8 West Central	\$24,147.73	\$36,119.68	\$11,968.12	\$72,235.52	10%
9 Western	\$7,083.83	\$25,280.25	\$9,098.16	\$41,462.23	6%
10 South Central	\$21,900.83	\$46,030.58	\$25,141.25	\$93,072.66	12%
11 Southwest	\$8,049.24	\$27,230.81	\$9,030.77	\$44,310.83	6%
<b>Total*</b>	<b>\$148,308.90</b>	<b>\$424,432.90</b>	<b>\$177,258.20</b>	<b>\$750,000.00</b>	<b>100%</b>

\*Discrepancies in totals are due to rounding.

\*\*DWD-DET will round each contract amount to the nearest dollar.

**Note:** Manual calculation using the figures provided could slightly differ from the totals provided due to rounding.