

DEPARTMENT OF WORKFORCE DEVELOPMENT  
DIVISION OF EMPLOYMENT AND TRAINING  
ADMINISTRATOR'S MEMO SERIES

ACTION  
 NOTICE 19-03

ISSUE DATE: 07/23/2019  
DISPOSAL DATE: On-going

\*PROGRAM CATEGORIES:  
 AS  FM  LM  TC  
 CR  IT  ML  TR  
 FL  JC  TA  WIOA  
 YA

**TO:** Workforce Development Board Directors  
**FROM:** Chytania Brown, Division Administrator   
**RE:** Announcement of Program Year 2019 Rapid Response Annual Allotment Grants

**PURPOSE**

To provide Workforce Development Boards (WDBs) with a dedicated source of funding to support Rapid Response (RR) activities and to describe the methodology used to determine grant amounts for each of the WDBs.

**BACKGROUND**

Under the Workforce Innovation and Opportunity Act, the State is responsible for carrying out RR activities and/or overseeing the entity(ies) it designates to carry out RR activities on its behalf. Wisconsin's Department of Workforce Development (DWD), as the State's Workforce Agency, designates the local WDBs to carry out RR activities in their respective local workforce development areas, in collaboration with DWD's Bureau of Job Service (BJS).

Beginning in Program Year 2015, the Department of Workforce Development-Division of Employment and Training (DWD-DET) established the RR Annual Allotment Grants. The RR Annual Allotments are funded through the State's RR reserve and are intended to provide the local WDBs with financial resources to carry out the local RR Program, on behalf of DWD and consistent with DWD-DET's requirements. The RR Annual Allotment must be used for building, maintaining, and operating the local RR Program, which includes staff and related costs for planning, coordination, and provision of local RR services. This grant does not cover costs for BJS staff or costs associated with the provision of training or supportive services to WIOA Title I-B program participants.

\*PROGRAM CATEGORIES:

AS--Apprenticeship Standards	FM--Financial Management Requirements	LM--Labor Market Information	WIOA--Workforce Innovation and Opportunity Act
CR--Civil Rights	IT--IT Systems	ML--Migrant Labor	YA--Youth Apprenticeship
FL--Foreign Labor Certification	JC--Job Center	TA--Trade Assistance	
		TC--Tax Credit Programs	
		TR--Transportation	

## **CALCULATION METHODOLOGY**

DWD-DET is allocating a total of \$725,000 to Rapid Response Annual Allotment Grants for Program Year 2019 (PY19). The formula used to calculate the total allotment for each of the 11 WDBs is based on eight indicators. Four of the indicators relate to data from the State's Rapid Response Events Tracking System (RRETS); the other four indicators relate to labor market information (LMI).

### **Description of Indicators**

#### **1) RRETS Indicator: Percent of Events with Basic Information**

The number of events for a Workforce Development Area (WDA) during a 12-month period from June 1, 2018 through May 31, 2019 that have the required fields in the "Basic Information" tab completed, at least one notice in the "Notice Information" tab, and at least one "Employer Site" or "Corporate" contact in the "Contacts" tab, divided by the total number of events during that same timeframe for the WDA.

#### **2) RRETS Indicator: Percent of Total Events Recorded**

The number of events in a 12-month period from June 1, 2018 through May 31, 2019 for a WDA divided by total events statewide for that same timeframe.

#### **3) RRETS Indicator: Percent of Total Services Provided**

The total number of services provided during a 12-month period from June 1, 2018 through May 31, 2019 from the "Employer Services" and "Worker Services" tabs for a WDA, divided by total number of "Employer Services" and "Worker Services" provided statewide for that same timeframe.

#### **4) RRETS Indicator: Percent of Plant Closing and Mass Layoff (PCML)/Worker Adjustment Retraining Notification (WARN) Notice Events with More than Basic Services**

The number of events for a WDA that have a PCML/WARN notice and a service recorded in the "Employer Services" or "Worker Services" tab other than

- Confirmation Letter or Confirmation to Employer
- Contact with Employer
- Employer Meeting
- Outreach
- Program/Service Referral
- Program Information Presentation
- Dislocated Worker Survey
- Worker Information Session

divided by the total number of events that have a PCML/WARN notice for the WDA. This indicator uses PCML/WARN events from the last two-year period from June 1, 2017 through May 31, 2019.

**5) LMI Indicator: Percent of PCML/WARN Notices**

The number of new PCML/WARN notices received from calendar years 2014 to 2018, for each WDA, divided by the total number of new notices filed with the state during the same period.

**6) LMI Indicator: Percent of Affected Workers**

The number of affected workers reported in new PCML/WARN notices, by WDA, from calendar years 2014 to 2018, divided by the total number of affected workers reported in new PCML/WARN notices filed with the state during the same period.

**7) LMI Indicator: Unemployment Rate**

The average non-seasonally adjusted unemployment rate for each WDA, based on Local Area Unemployment Statistics (LAUS) data, from calendar years 2014 to 2018.

**8) LMI Indicator: Percent of Unemployed People**

The estimated number of unemployed people within each WDA, based on LAUS data, from calendar years 2014 to 2018, divided by the estimated total number of unemployed people in the state for the same period.

**Distribution of Funds for RRETS Indicators**

The distribution of funds is based on a percentage of each of the four RRETS Indicators, listed in Table 1.

**Table 1: Allocation Percentages for RRETS Indicators\***

<b>Workforce Development Area</b>	<b>Indicator 1 Percent of Events with Basic Information</b>	<b>Indicator 2 Percent of Total Events Recorded</b>	<b>Indicator 3 Percent of Total Services Provided</b>	<b>Indicator 4 Percent of PCML/WARN Events with More Than Basic Services</b>
1 Southeast	20.00%	6.54%	5.52%	65.00%
2 Milwaukee	56.76%	9.69%	5.69%	24.07%
3 WOW	28.00%	6.54%	6.43%	33.33%
4 Fox Valley	22.22%	7.07%	2.80%	26.67%
5 Bay Area	13.16%	9.95%	2.72%	11.76%
6 North Central	64.29%	18.32%	29.51%	50.00%
7 Northwest	0.00%	5.76%	0.91%	0.00%
8 West Central	70.97%	8.12%	9.48%	45.45%
9 Western	24.24%	8.64%	9.98%	30.00%
10 South Central	21.28%	12.30%	23.17%	28.81%
11 Southwest	0.00%	7.07%	3.79%	21.43%

\*Percentages have been rounded to two decimal places.

DWD-DET applied a fixed amount of \$90,625 to each of the four RRETS Indicators (a total of \$362,500).

For RRETS Indicators (2) and (3), each WDB received a percent of the \$90,625 based on the number of total events and services recorded in RRETS.

For RRETS Indicators (1) and (4), each WDB could receive up to \$16,477.27 (\$8,238.64 per indicator). If a WDB did not receive the full amount available, DWD-DET applied the balance to the total funds allocated for the LMI Indicators.

The allotment amounts for each of the RRETS Indicators, by WDA, are listed in Table 2.

**Table 2: Allotment Amounts for RRETS Indicators**

<b>Workforce Development Area</b>	<b>Indicator 1 Percent of Events with Basic Information</b>	<b>Indicator 2 Percent of Total Events Recorded</b>	<b>Indicator 3 Percent of Total Services Provided</b>	<b>Indicator 4 Percent of PCML/WARN Events with More Than Basic Services</b>	<b>Total</b>
Southeast	\$1,647.73	\$5,930.96	\$5,005.67	\$5,355.11	\$17,939.46
Milwaukee	\$4,675.98	\$8,777.81	\$5,155.09	\$1,983.38	\$20,592.26
WOW	\$2,306.82	\$5,930.96	\$5,827.49	\$2,746.21	\$16,811.48
Fox Valley	\$1,830.81	\$6,405.43	\$2,540.19	\$2,196.97	\$12,973.40
Bay Area	\$1,084.03	\$9,015.05	\$2,465.48	\$969.25	\$13,533.81
North Central	\$5,296.27	\$16,606.68	\$26,746.70	\$4,119.32	\$52,768.96
Northwest	\$0.00	\$5,219.24	\$821.83	\$0.00	\$6,041.07
West Central	\$5,846.77	\$7,354.38	\$8,591.82	\$3,744.83	\$25,537.81
Western	\$1,997.25	\$7,828.86	\$9,040.09	\$2,471.59	\$21,337.78
South Central	\$1,752.90	\$11,150.20	\$20,993.92	\$2,373.84	\$36,270.86
Southwest	\$0.00	\$6,405.43	\$3,436.73	\$1,765.42	\$11,607.58
<b>Totals*</b>	\$26,438.55	\$90,625.00	\$90,625.00	\$27,725.93	\$235,414.49

\*Discrepancies in totals are due to rounding.

Based on the method outlined above, a remaining balance of \$127,085.52 from indicators (1) and (4) was applied to the total funds for the LMI Indicators.

**Distribution of Funds for LMI Indicators**

The distribution of funds is based on a percentage of each of the four LMI Indicators described above and is summarized in Table 3.

**Table 3: Allotment Percentages Based on LMI Indicators\***

<b>Workforce Development Area</b>	<b>Indicator 5 Percent of PCML/WARN Notices</b>	<b>Indicator 6 Percent of Affected Workers</b>	<b>Indicator 7 Unemployment Rate</b>	<b>Indicator 8 Percent of Unemployed People</b>
1 Southeast	9.20%	8.31%	4.62%	9.04%
2 Milwaukee	19.15%	29.14%	5.04%	19.11%
3 WOW	12.69%	9.18%	3.40%	9.45%
4 Fox Valley	5.97%	7.70%	3.80%	6.81%

5	Bay Area	12.94%	13.39%	3.90%	13.67%
6	North Central	4.73%	3.59%	4.42%	7.51%
7	Northwest	1.74%	1.64%	5.32%	3.78%
8	West Central	9.20%	5.32%	3.94%	8.10%
9	Western	5.22%	4.39%	3.82%	4.88%
10	South Central	14.68%	14.35%	3.20%	12.28%
11	Southwest	4.48%	2.98%	4.06%	5.37%

\*Percentages have been rounded to two decimal places.

DWD-DET applied \$362,500 in funds to the four LMI Indicators. The additional balance of \$127,085.52 from the RRETS Indicators was added to this amount, bringing the total to \$489,585.52.

All four LMI Indicators are included in the formula to provide a reflection of the general economic well-being of the WDA. The "Percent of PCML/WARN Notices" and "Percent of Affected Workers" have been assigned greater weight in the formula based on the presumption that they are better indicators for the need of rapid response activities than general unemployment statistics. Weightings are subject to change in future program years. The weightings of the LMI Indicators are provided in Table 4.

**Table 4: Weightings of PY19 LMI Indicators**

Indicator	Weighting	Total Funds Allotted
Percent of PCML/WARN	30.00%	\$146,875.65
Percent of Affected Workers	30.00%	\$146,875.65
Unemployment Rate	20.00%	\$97,917.10
Percent of Unemployed People	20.00%	\$97,917.10

DWD-DET used the data from Tables 3 and 4 to determine the allotment amounts for the LMI Indicators, listed in Table 5.

**Table 5: Allotment Amounts for LMI Indicators**

Workforce Development Area	Indicator 5 Percent of PCML Notices	Indicator 6 Percent of Affected Workers	Indicator 7 Unemployment Rate	Indicator 8 Percent of Unemployed People	Total*
Southeast	\$13,518.41	\$12,207.44	\$4,523.77	\$8,852.92	\$39,102.54
Milwaukee	\$28,132.90	\$42,796.29	\$4,935.02	\$18,713.98	\$94,578.20
WOW	\$18,633.48	\$13,487.51	\$3,329.18	\$9,255.31	\$44,705.47
Fox Valley	\$8,768.70	\$11,309.84	\$3,720.85	\$6,672.64	\$30,472.02
Bay Area	\$18,998.84	\$19,665.38	\$3,818.77	\$13,389.63	\$55,872.61
North Central	\$6,941.88	\$5,276.36	\$4,327.94	\$7,350.75	\$23,896.93
Northwest	\$2,557.54	\$2,415.73	\$5,209.19	\$3,700.19	\$13,882.65
West Central	\$13,518.41	\$7,813.07	\$3,857.93	\$7,926.63	\$33,116.04
Western	\$7,672.61	\$6,447.15	\$3,740.43	\$4,780.69	\$22,640.88
South Central	\$21,556.38	\$21,082.03	\$3,133.35	\$12,019.40	\$57,791.16
Southwest	\$6,576.52	\$4,374.85	\$3,975.43	\$5,254.96	\$20,181.77

\*Discrepancies in totals are due to rounding.

DWD-DET has set a minimum total allotment of \$32,884 for the LMI Indicators. Fox Valley, North Central, Northwest, Western, and Southwest WDBs will receive \$32,884 rather than the amounts shown in Table 5. The minimum allotment amount is subject to change in future program years.

**PY19 Total Contract Amounts**

**Table 6: PY19 Total Contract Amounts\***

<b>Workforce Development Area</b>	<b>Allotment for RRETS Indicators</b>	<b>Allotment for LMI Indicators</b>	<b>Total Contract Amount**</b>
Southeast	\$17,939.46	\$39,102.54	\$57,042.00***
Milwaukee	\$20,592.26	\$94,578.20	\$115,170.46
WOW	\$16,811.48	\$44,705.47	\$61,516.95
Fox Valley	\$12,973.40	\$32,883.90	\$45,857.30
Bay Area	\$13,533.81	\$55,872.61	\$69,406.42
North Central	\$52,768.96	\$32,883.90	\$85,652.86
Northwest	\$6,041.07	\$32,883.90	\$38,924.97
West Central	\$25,537.81	\$33,116.04	\$58,653.86
Western	\$21,337.78	\$32,883.90	\$54,221.68
South Central	\$36,270.86	\$57,791.16	\$94,062.02
Southwest	\$11,607.58	\$32,883.90	\$44,491.48
<b>Total*</b>	<b>\$235,414.49</b>	<b>\$489,585.51</b>	<b>\$725,000.00</b>

\*Discrepancies in totals are due to rounding.

\*\*DWD-DET will round each contract amount to the nearest dollar.

\*\*\*DWD-DET is not issuing a PY19 RR Annual Allotment Grant to Southeast WDB due to sufficient carryover from its PY18 RR Annual Allotment.

**Note:** Manual calculation using the figures provided could slightly differ from the totals provided.