

DEPARTMENT OF WORKFORCE DEVELOPMENT
DIVISION OF EMPLOYMENT AND TRAINING
ADMINISTRATOR'S MEMO SERIES

ACTION
 NOTICE 17-02

ISSUE DATE: 05/19/2017
DISPOSAL DATE: Ongoing

*PROGRAM CATEGORIES:

AS FM LM TC
 CR IT ML TR
 FL JC TA WIOA
 YA

TO: Workforce Development Board Directors
Workforce Development Board Program Managers
Workforce Development Board Fiscal Managers

FROM: Chytania Brown, Division Administrator
Division of Employment and Training



RE: Workforce Innovation and Opportunity Act (WIOA) Title I Policy Updates

PURPOSE: To inform on the WIOA Title I policy update procedures.

During the upcoming months, the Bureau of Workforce Training will be taking steps to replace the "Wisconsin Workforce Investment Act Policy Manual," dated August 2012. The objectives of this process will be to:

- (1) ensure compliance with WIOA legislation, its accompanying regulations, and Advisories issued by the U.S. Department of Labor;
- (2) provide footnoted citations for easier cross-referencing;
- (3) develop policies and procedures to address both problem areas and issues that have historically generated confusion;
- (4) eliminate unnecessary policies and procedures;
- (5) create a comprehensive online resource for WIOA Title I requirements and guidance with several features to enhance usability; and
- (6) eliminate past practice of issuing requirements / guidance through policy updates and administrative memos.

*PROGRAM CATEGORIES:

AS--Apprenticeship
Standards
CR--Civil Rights
FL--Foreign Labor
Certification

FM--Financial Management
Requirements
IT--IT Systems
JC--Job Center

LM--Labor Market
Information
ML--Migrant Labor
TA--Trade Assistance
TC--Tax Credit Programs
TR--Transportation

WIOA--Workforce
Innovation and
Opportunity Act
YA--Youth Apprenticeship

As new policy is written, each policy will be routed to the directors of Wisconsin's local workforce development boards for review and comment. Policy related to any of the areas noted in 20 CFR §679.130 (Functions of the State Workforce Development Board) and other appropriate sections of the regulations will be routed through the Governor's Council on Workforce Investment. After thorough consideration of comments from the state and local workforce boards, updated policy will be posted to the DWD website: <http://dwd.wisconsin.gov/wioa/policy/>. As new WIOA Title I policy is published, corresponding WIA policy and admin memos will be rescinded.

Upon publication of each new section of policy and rescission of previous policy, notification will be sent via our WIOA policy list serve. To receive WIOA Title 1 policy updates, please subscribe here: <https://dwd.wisconsin.gov/wioa/signup/>.

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