

Worker's Compensation Insurance Letter

INS #	412
Date	January 31,2000
Program	Claims Management
Type	Procedural Change
Replaces	



State of Wisconsin
Department of Workforce Development

201 East Washington Avenue
P.O. Box 7901
Madison, WI 53707-7901
Telephone: (608) 266-1340
e-mail: DWDDWC@dwd.state.wi.us
<http://www.dwd.state.wi.us/wc/>

To: Insurers, Claims Handling Offices, and Assessment Offices
From: Judy Norman Nunnery, Division Administrator
Subject: Confidential Information on the Worker's Compensation Web Site

Purpose: Explain usage of the Internet for easy, timely access to confidential information such as the Claims Handling Performance Indicators, Insurers' Pending reports and Assessment Report Detail

Background: The Division provides opportunities for efficient and timely information sharing about claims reporting, assessments and other matters through the Internet. In most instances, it is discontinuing routine mailing of paper reminders in favor of electronic information exchange.

The Worker's Compensation web site now has up-to-date, important claims related and assessment information. Some of the information is confidential to insurers and claims administrators and is protected by assigned log-on identifications and passwords.

The log-on identifiers and passwords as well as instructions for their use were included in Insurance Letter #406, **Insurers' Pending Reports on the WC Web Site** dated September 16, 1999, and Insurance Letter #405, dated July 19, 1999, **Claims Handling Performance Indicators**. Additional log-on identifiers and passwords are being included with this letter to a small number of self-insured employers who have not received them in the previous distributions.

Insurance Letter #408, dated December 29, 1999, **WC Administrative Assessment—FY2000**, explained this year's assessment. The letter referenced assessment detail on the web site that is accessible only by using the provided log-on and password

Communications and updates are available at the WC web address www.dwd.state.wi.us/wc/ under the **Bulletins and Directives to Insurers** menu option.

Action Requested: Access confidential information by going to the Worker's Compensation web site and selecting the appropriate menu option. Maintain security of your passwords and log-on identifications. If you lose or forget your password, you will need to contact the Division to "re-set" your password. Due to confidentiality requirements, verification of the identity of the requestor is necessary.

Inquiries: For concerns about the Insurers' Pending Report system, contact Lee Shorey at (608) 267-9407, or e-mail him at shorel@dwd.state.wi.us. For questions about the Assessment Reports, contact Jean Culbert at (608) 266-6898 or e-mail WCAssessment@dwd.state.wi.us. For questions about access to the web site or passwords, contact Debra Hillmann at (608) 261-6533, or Shari Bloedow at (608) 267-4422 or e-mail WCITSupport@dwd.state.wi.us.

Enclosures: None

References: None