To: Insurance Carriers and Self Insured Employers  
From: John Metcalf, Division Administrator  
Subject: FY2015 WORKER’S COMPENSATION ADMINISTRATIVE ASSESSMENT

**Purpose:** To communicate to insurance carriers and self-insured employers the new assessment rate and issue date information, and also to remind insurance carriers and self-insured employers that interest will accrue on all unpaid balances after 30 days. The annual Worker’s Compensation Administrative Assessment is issued each year in August.

**Background:** Wisconsin Statute 102.75 authorizes the department to assess and collect the administration costs for the Wisconsin Worker’s Compensation Act from worker’s compensation insurance carriers and self-insured employers. Each company’s indemnity amount is determined by summing the amounts paid for each claim “first closed” the previous calendar year. Indemnity includes payments for temporary total and partial disability, permanent total and partial disability, compromises, death benefits and funeral expenses, paid holidays, supplemental benefits, disfigurement, and vocational rehabilitation.

The Worker’s Compensation Administrative Assessment rate is calculated by dividing the current fiscal year’s operating costs by the total indemnity payments from carriers and self-insurers for claims closed in the previous calendar year. The total indemnity paid for 2013 first-closed claims was $252,054,710. The Worker’s Compensation Division’s net operating revenue to be collected for FY 2015 is $12,069,700. Based on the calculation ($12,069,700 divided by $252,054,710), the general assessment rate is **4.79%**.

Self-insured employers are paying the **4.79%** general assessment rate plus an additional **1.02%** to cover the administrative cost of operating the self-insured employers program for a total of **5.81%**. The self-insured employer invoice also includes the $200 self-insured renewal fee for the period of July 1, 2014 through June 30, 2015.

Each company’s assessment amount is determined by multiplying its 2013 first-closed claims total indemnity payments by the rate indicated. Each company’s claim detail listing is available at [https://dwd.wisconsin.gov/wc/insurance/assess-program.htm](https://dwd.wisconsin.gov/wc/insurance/assess-program.htm); click on Assessment Reports using WAMS Security. You will need your company’s ID and password. Call 608/267-6890 for ID or password problems.

**Action Requested:** Payment of your company’s FY15 assessment invoice. 
Make your check payable to DWD-Worker’s Compensation & mail to invoice address. 
Inquiries: For questions on the assessment, contact Jean Culbert at 608-266-6898. 
Enclosures: INVOICE 
Reference: WC Division website for claim detail.