

WISCONSIN DEPARTMENT OF WORKFORCE DEVELOPMENT  
UNEMPLOYMENT INSURANCE DIVISION

# PHAU NTAWV RAU COV THOV



## PHAU NTAWV QHIA TXOG NYIAJ POVHWM POOB HAUJLWM

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## COV NTAUB NTAWV

TXOG PHAU NTAWV NO .....	4
COV NTAUB NTAWV TIV TAUJ .....	4
KEV PAB NROG TXHAIS LUS THIAB KEV PAB KEV TSIS TAUS .....	6
TSHOOJ 1 – NTSIAB LUS TXOG TXOJ KEV POVHWM POOB HAUJLWM .....	7
HAIS TXOG TXOJ KEV THOV NYIAJ POVHWM POOB HAUJLWM (UI) .....	7
Nyiaj Txiag rau Txoj Kev Thov Nyiaj Povhwm Poob Haujlwm (UI) .....	7
PEB NYOB NTAWM NO LOS PAB KOJ .....	7
HLOO CHAW NYOB LOSSIS TUS LEJ XOVTUOJ .....	7
VIM LI CAS PEB THIAJ XAV TAU KOJ TUS LEJ XAUS SAUS .....	8
KOJ COV NTAWV POV THAWJ KEV RUAJ NTSEG .....	8
TSHOOJ 2 – MUS THOV NYIAJ PAB .....	10
THOV THAUM TWG .....	10
YUAV UA LI CAS THOV .....	11
Yam Yuav Tsum Paub Thiaj Thov Tau .....	12
TSHOOJ 3 – KEV PUAS TSIM NYOG TAU NYIAJ POVHWM POOB HAUJLWM (UI) .....	14
TEEB MEEM KEV TSIM NYOG .....	15
TSHOOJ 4 – KEV THEM NTAWM COV NYIAJ PAB .....	19
LUB LIMTIAM TOS .....	19
THAUM TWG MAM CIA SIAB TXAIS KUV COV NYIAJ THEM .....	19
Kev Tso Nyiaj Ncaj Qha .....	20
Daim Npav Visa® Rho Nyiaj Them Ua Ntej .....	20
KEV TXO QIS .....	21
TSHOOJ 5 – TSWJ KOJ QHOV KEV TSIM NYOG TAU NYIAJ POVHWM POOB HAUJLWM .....	21
1. YUAV TSUM TAU SAU NPE RAU HAUJLWM .....	21
2. NRHIAV HAUJLWM .....	22
3. UA NTAWV THOV TXHUA LUB LIMTIAM .....	23
Thaum Twg Mam Ua Koj Qhov Ntawv Thov Txhua Lub Limtiam .....	23
Txhawm Rau Ua Koj Ntawv Thov Txhua Lub Limtiam .....	24
4. TSHAJ TAWM COV NYIAJ TAU LOS .....	24
Thaum Twg Mam Qhia Txog Nyiaj Tau Los .....	24
Yam Nyiaj Tau Los Yuav Tsum Qhia .....	24
Yuav Xam Cov Nyiaj Tau Los Tag Nrho Li Cas .....	25
Txheeb Xyuas Koj Cov Nyiaj Tau Los .....	25
TSHOOJ 6 – KOM KOJ ROV QAB MUS UA HAUJLWM .....	26
COV KEV PABCUAM ROV UA HAUJLWM (RE-EMPLOYMENT SERVICES) .....	26

<b>Pab nrog Nrhiav Kev Ua Haujlwm</b> .....	26
<b>Cov Kev Pab Cuam Rov Ua Haujlwm (Re-Employment Programs)</b> .....	26
<b>THAUM KOJ NRHIAV TAU IB TXOJ HAUJLWM TSHIAB</b> .....	27
<b>Haujlwm Puv Sijhawm</b> .....	27
<b>Haujlwm Nrab Sijhawm</b> .....	27
<b>NTAUB NTAWV NTXIV RAU TOM QAB A – NTHAUV TAWM TXOJ CAI</b> .....	28
<b>Ntaub Ntawv Qhia Txog Lub Cib Fim Sib Luag (Equal Opportunity Information)</b> .....	28
<b>Yuav Ua Li Cas Yog Tias Koj Ntsib Kev Ntxub Ntxaug</b> .....	28
<b>Kev Pabcuam Rau Cov Neeg Tsis Muaj Peev Xwm</b> .....	28
<b>Koj Txoj Cai Tswjfw m Ntiag Tug Tseem Ceeb Rau Peb</b> .....	28
<b>NTAUB NTAWV NTXIV RAU TOM QAB B – LUS TXHAIS</b> .....	29
<b>NTAUB NTAWV NTXIV RAU TOM QAB C – COV PEEV TXHEEJ</b> .....	35

## TXOG PHAU NTAWV NO

### LUB HOM PHIAJ NTAWM PHAU NTAWV QHIA TXOG TUS KHEEJ

Phau Ntawv no muaj cov ntaub ntawv tseem ceeb txog Nyiaj Povhwm Poob Haujlwm (UI) thiab koj cov cai raws cai, kuj muaj:

- Yuav thov li cas rau cov txiaj ntsig
- Yuav txiav txim li cas koj qhov kev tsim nyog tau txais txiaj ntsig
- Koj yuav tsum ua dab tsi txhua lub lim tiam kom tau txais cov nyiaj pab them nqi

Saib [Glossary](#) rau cov ntsiab lus ntawm txhua nqe lus hauv qab.

#### **Koj yuav tsum nyeem Phau Ntawv no.**

Cov ntaub ntawv nyob rau hauv Phau Ntawv no yog cov ntsiab lus ntawm kev povhwm poob haujlwm (UI). Nws tsis npog txhua lub ncauj lus lossis teb txhua lo lus nug.

**Koj yuav tsum lav rau qhov raug ntawm cov ntaub ntawv koj muab rau Wisconsin Department of Workforce Development (DWD).**

Yog tias koj tsis nkag siab lossis muaj lus nug, thov hu rau [DWD](#) kom pab.

## COV NTAUB NTAWV TIV TAUJ

### Wisconsin Lub Chaw Pabcuam Nyiaj Poob Haujlwm (Wisconsin Unemployment Help Center)

Hu rau Chaw Pabcuam (Help Center) kom tau kev pab

- siv koj tus Claimant Portal,
- ua ntaub ntawv thov ([claim](#)) rau nyiaj pab poob haujlwm, losyog
- tau txais cov lus teb rau cov lus nug txog koj cov nyiaj pab poob haujlwm ntawv thov ([claim](#)).

Xa ntawv lossis fax rau Wisconsin Unemployment Help Center yog tias koj xav tau xa cov ntaub ntawv los txhawb koj ntawv thov ([claim](#)) losyog kev tsim nyog tau txais nyiaj pab.

Sijhawm: Hnub Monday – Hnub Friday, 7:30 a.m. – 4:30 p.m.

Hu: (414) 435-7069 losyog hu dawb (844) 910-3661

Fax: (608) 260-2444

Xa Ntawv: Wisconsin Unemployment Help Center, P.O. Box 7905, Madison, WI 53707

## Lub Rooj Sib Hais Nyiaj Povhwm Poob Haujlwm (Unemployment Insurance Hearing Office)

Yog tias koj xav ua ntaub ntawv [thov rov hais dua \(appeal\)](#). Koj tuaj yeem ua ntawv online ntawm koj lub claimant portal lossis xa ntawv lossis fax. Yog tias koj muaj lus nug txog ib qho kev thov rov hais dua (appeal) uas tseem tos, hu rau Lub Rooj Sib Hais Nyiaj Povhwm Poob Haujlwm (UI).

Sijhawm: Hnub Monday – Hnub Friday, 7:45 a.m. – 4:30 p.m.

Hu: 608-266-8010

Fax: (608) 327-6498

Xa Ntawv: UI Hearing Office, P.O. Box 7975, Madison, WI 53707

Thov saib **Appeals and Petitions** yog xav paub ntxiv (<https://dwd.wisconsin.gov/uiben/appeals-and-petitions.htm>).

## Kev Sau Nyiaj Pab (Benefit Collections)

Yog tias koj tau txais kev ceeb toom tias koj tau txais cov nyiaj pab tshaj lawm, koj muaj ntau txog hauv kev los them rov qab cov nyiaj them tshaj:

- Kom them rov qab siv ib tug bank account, daim npav credit, losis daim npav rho nyiaj, nkag mus rau koj lub neeg thov kev pabcuam nyob online (Claimant Portal) thiab xaiv "Ua Kev Them Nyiaj (Make a Payment)" los ntawm My UI Summary Page.
- Kom them los ntawm kev xa ntawv, xa daim tshev lossis daim ntawv xaj nyiaj them rau: Unemployment Insurance Division (sau koj tus lej Social Security tag nrho nrog koj cov nyiaj them).

Yog tias koj them tsis taus rov qab tag nrho qhov kev them tshaj lawm (overpayment), hu rau tus kws tshaj lij sau nyiaj los tham txog kev them nqi kev npaj them uas yuav muaj rau koj.

Sijhawm: Hnub Monday – Hnub Friday, 8:00 a.m. – 4:00 p.m.

Hu: (608) 266-9701

Xa Ntawv: Unemployment Insurance Division, P.O. Box 7888, Madison, WI 53707

Thov saib **Overpayments** yog xav paub ntxiv (<https://dwd.wisconsin.gov/uiben/overpayments/hmong>).

## Kev Dag Nyiaj Poob Haujlwm (Unemployment Fraud)

Thov hu rau peb yog tias koj paub tias muaj ib tug neeg dag ntxias Wisconsin nyiaj poob haujlwm, los yog tias koj tuaj yeem yog tus neeg raug nyiaj ntawm koj tus kheej (imposter fraud) thiab muaj laj thawj ntseeg tias ib tug neeg tau siv koj cov ntaub ntawv thiab tus lej xaus saus los dag ntxias khaws nyiaj poob haujlwm.

Sijhawm: Hnub Monday – Hnub Friday, 8:00 a.m. – 4:00 p.m.  
Hu: (800) 909-9472  
Xa Ntawv: Unemployment Insurance, Program Integrity, P.O. Box 7905,  
Madison, WI 53707  
Daim Ntawv Hauv Web: <https://dwd.wisconsin.gov/ui/fraud/report.htm>

Thov saib **UI Fraud** Yog xav paub ntiv (<https://dwd.wisconsin.gov/ui/fraud>).

## Lub Job Center of Wisconsin Chaw Hu/Teb Xovtooj

Hu rau lub Job Center of Wisconsin Chaw Hu/Teb Xovtooj losyog mus saib koj lub Job Center yog tias koj muaj lus nug txog kev sau npe ua haujlwm nrog Job Center lossis xav tau kev pab nrog kev sau npe.

Hu: (888) 258-9966

Tsis txhob hu rau Cov Neeg Ua Haujlwm Hauv Job Center nrog cov lus nug txog koj qhov kev Nyiaj Povhwm Poob Haujlwm (UI) thov (claim). Yog tias koj muaj lus nug txog koj qhov kev Nyiaj Povhwm Poob Haujlwm (UI) thov (claim), hu rau Wisconsin lub chaw pabcuam nyiaj poob haujlwm.

Thov saib **Kom Koj Rov Qab Mus Ua Haujlwm** yog xav paub ntiv (<https://dwd.wisconsin.gov/uiben/handbook/hmong/employment.htm>).

Saib **Kev Pab Online thiab Lus Qhia Txog Kev Nug**  
(<https://dwd.wisconsin.gov/uiben/servicesh.htm>).

## KEV PAB NROG TXHAIS LUS THIAB KEV PAB KEV TSIS TAUS

DWD yog ib qho chaw ua haujlwm sib npaug thiab muab kev pabcuam.

Muaj kev pabcuam pub dawb los pab koj yog tias koj tsis hais lus Askiv. Yog xav tau kev pab ua hom lus uas tsis yog lus Askiv, thov hu rau UI Division ntawm (414) 435-7069 losyog hu dawb ntawm (844) 910-3661.

Yog tias koj lag ntseg, tsis hnov lus, lossis muaj lub suab tsis zoo, thov hu rau 7-1-1 rau Wisconsin Relay Service.

Yog tias koj muaj kev tsis taus thiab xav tau kev pab lossis xav thov cov ntaub ntawv ua lwm hom, thov hu rau UI Division ntawm (414) 435-7069 losyog hu dawb ntawm (844) 910-3661.

# TSHOOJ 1 – NTSIAB LUS TXOG TXOJ KEV POVHWM POOB HAUJLWM

## HAIS TXOG TXOJ KEV THOV NYIAJ POVHWM POOB HAUJLWM (UI)

Txoj kev Thov Nyiaj Povhwm Poob Haujlwm (UI) yog ib txoj kev pabcuam tsim los muab nyiaj pab ib ntus rau cov neeg ua haujlwm tsim nyog uas poob haujlwm. Txoj kev Thov Nyiaj Povhwm Poob Haujlwm (UI) muab nyiaj pab txhua lub limtiam rau cov neeg ua haujlwm tsim nyog uas poob haujlwm.

## Nyiaj Txiag rau Txoj Kev Thov Nyiaj Povhwm Poob Haujlwm (UI)

Wisconsin qhov kev Thov Nyiaj Povhwm Poob Haujlwm (UI) tau txais nyiaj los ntawm cov se them los ntawm cov tswv ntiav haujlwm. Tsis muaj nyiaj txiav tawm ntawm koj daim tshv them nyiaj los them rau cov Nyiaj Pab Povhwm Poob Haujlwm (UI).

## PEB NYOB NTAWM NO LOS PAB KOJ

[DWD's](#) UI Division nyob ntawm no los pab koj dhau ntawm koj lub sijhawm poob haujlwm. Txhawm rau kom paub tseeb tias koj tau cov nyiaj pab raws sijhawm, thov pab peb los ntawm:

- Muab cov ntaub ntawv qhia raug
- Teb cov lus thov ntaub ntawv qhia tam sim ntawd
- Ua kom tiav tag nrho cov kev cai kom tswj tau qhov kev tsim nyog UI, raws li tau teev tseg hauv Phau Ntawv no
- Khaws koj cov ntaub ntawv tiv tauj mus rau hnuv tim

### **Nco ntsoov xyuas koj cov ntawv xa thiab lub suab xa lus.**

DWD yuav xa cov ntaub ntawv tseem ceeb rau koj hauv kev xa ntawv. Peb tuaj yeem tiv tauj koj hauv xovtooj. Yog tias peb tsis tuaj yeem tso koj cov lus, lossis tsis tau txais cov lus teb, koj cov Nyiaj Povhwm Poob Haujlwm (UI) yuav raug ncu lossis tsis kam them.

## HLOO CHAW NYOB LOSSIS TUS LEJ XOVTOOJ

Nws tseem ceeb heev uas peb muaj koj qhov chaw nyob/xa ntawv tam sim no thiab tus xovtooj. Peb yuav xa cov ntaub ntawv tseem ceeb thiab cov lus qhia rau koj tom qab koj ua koj [ntawv thov \(claim\)](#). Yog tias koj tsis xa koj cov ntawv xa tuaj rau koj, koj cov Nyiaj Pab Povhwm Poob Haujlwm (UI) yuav raug ncu lossis tsis kam them.

## VIM LI CAS PEB THIAJ XAV TAU KOJ TUS LEJ XAUS SAUS

Tsoom fww teb chaws thiab xeev txoj cai lij choj xav kom koj muab koj tus lej xaus saus (SSN). Nws yuav raug siv los txheeb xyuas koj tus kheej, chaw ua haujlwm, thiab [nyiaj ua haujlwm \(wages\)](#), txiav txim siab lwm yam nyiaj tau los thiab kev tsim nyog tau txais txiaj ntsig, khaws cov ntaub ntawv ntawm koj cov nyiaj poob haujlwm (UI), thiab sau cov txheeb cais. Peb siv ib qho kev pab cuam los txheeb xyuas koj tus SSN nrog lub Social Security Administration. Koj yuav tsis tsim nyog tau txai Nyiaj Povhwm Poob Haujlwm (UI) yog tias koj tsis muab koj tus SSN.

Cov ntaub ntawv ntiag tug uas koj muab tuaj yeem siv rau lub hom phiaj thib ob. Ntxiv nrog rau kev tshaj tawm koj cov nyiaj tau los ntawm txoj kev povhwm poob haujlwm (UI) mus rau Internal Revenue Service thiab Wisconsin Department of Revenue, peb kuj muab cov ntaub ntawv hais txog koj qhov ntawv thov (claim) nrog rau lwm lub koomhaum tseemfww qibsiab thiab lub xeev los pab lawv txiav txim siab txog koj qhov kev tsim nyog lossis tus nqi ntawm cov nyiaj pab them nqi raws li lawv cov kev pabcuam. Qee qhov kev pabcuam no suav nrog General Assistance, FoodShare, Wisconsin Works (W-2), Temporary Assistance for Needy Families, thiab Medicaid.

### Koj puas paub?

Cov Nyiaj Pab Povhwm Poob Haujlwm (UI) them tuaj yeej yog nyiaj es tau los them se raws li tsoomfww thiab lub xeev txoj cai. Txhua xyoo, peb tshaj tawm cov Nyiaj Povhwm Poob Haujlwm (UI) peb them koj rau lub Internal Revenue Service thiab lub Wisconsin Department of Revenue. Koj tuaj yeem hais kom peb tshem tawm cov se hauv xeev thiab tsoomfww los ntawm koj cov nyiaj poob haujlwm (UI). Yog xav paub ntxiv, mus saib **Tax Information and Withholding** (<https://dwd.wisconsin.gov/uiben/withholding.htm>).

## KOJ COV NTAWV POV THAWJ KEV RUAJ NTSEG

Koj yuav tsum tsim lub npe siv nkag (username) thiab tus lus zais nkag (password) ua ntej koj tuaj yeem nkag mus rau cov kev pabcuam hauv online. Koj lub npe siv nkag (username), tus lus zais nkag (password), thiab SSN yog koj daim ntawv pov thawj kev nyab xeeb thiab yuav raug siv los txheeb xyuas koj thiab yuav tsum tau siv thaum nkag mus rau koj tus account.

Tsim cov ntawv pov thawj kev nyab xeeb uas koj yuav nco qab tabsis nyuaj rau lwm tus los twv. Peb xav kom koj siv tus lus zais nkag (password) tshwj xeeb uas koj tsis siv rau lwm tus account. **Tsis txhob muab koj daim ntawv pov thawj kev ruaj ntseg rau LEEJ TWG.** Koj yuav tsum lav rau txhua [cov ntawv thov \(claims\)](#) thiab tag nrho cov ntaub ntawv muab rau peb siv koj daim ntawv pov thawj kev ruaj ntseg.

## Ua Ceeb Toom!

Qee lub sij hawm cov neeg dag ntxias sim siv Nyiaj Povhwm Poob Haujlwm (UI) kev dag ntxias lossis kev nyiaj tus kheej los ua kev dag (fraud). Yog xav paub ntxiv txog yuav ua li cas kom tsis txhob muaj kev dag ntxias thiab tawm tsam kev nyiaj tus kheej, thov tshuaj xyuas **UI Identity Theft and Scams** (<https://dwd.wisconsin.gov/ui/fraud>).

Yog tias koj tsis nco qab koj lub npe siv nkag (username) lossis tus lus zais nkag (password), tsis txhob tsim ib tus account tshiab. Mus tsim ib tus account tshiab tsuas yog ncuva koj nkag mus rau cov kev pabcuam online. Hloov koj lub npe siv nkag (username) lossis tus lus zais nkag (password) tam sim ntawd los ntawm kev ua raws li cov lus qhia hauv online ntawm [my.unemployment.wisconsin.gov](https://my.unemployment.wisconsin.gov). Yog xav tau kev pab siv cov kev pabcuam hauv online lossis yog koj tsis tuaj yeem mus online, hu lub Chaw Pabcuam (Help Center) ntawm (414) 435-7069 losyog hu dawb (844) 910-3661 thaum lub sijhawm ua haujlwm.

### *Puas muaj teeb meem tau txais kev tso cai siv cov kev pabcuam online?*

Yog tias koj muaj teeb meem tau txais lub system tso cai rau koj siv cov kev pabcuam hauv online, xyuas kom tseeb tias cov ntaub ntawv koj tau ntaus knag mus yog koj daim ntawv tsav tsheb uas siv tau lossis daim npav ID tsis tau tas sijhawm.

Koj tuaj yeem nrhiav tau cov ntaub ntawv ntau ntsiv txog kev txheeb xyuas tus kheej ntawm <https://dwd.wisconsin.gov/uiben/identityh.htm>.

Yog tias koj tseem muaj teeb meem, hu rau lub Chaw Pabcuam (Help Center) ntawm (414) 435-7096 lossis hu dawb ntawm (844) 910-3661 thaum lub sijhawm ua haujlwm. Koj yuav tsum muab koj lub npe siv nkag (username) yog tias koj hu rau kev pab, tab sis koj tus lus zais nkag (password) tsis pub leej twg paub thiab yuav tsum tsis txhob muab qhia.

### *Muaj teeb meem saib ib qho txuas nkag mus (link)?*

Yog tias koj muaj teeb meem saib cov txuas nkag mus (links) thaum koj tau tso cai rau cov kev pabcuam online, koj tuaj yeem sim tshem koj cov "cache" thiab "cookies;" tom qab ntawd rov pib dua koj lub computer kom pom cov kev sib txuas. Yog tias koj tseem muaj teeb meem, hu rau lub Chaw Pabcuam (Help Center) ntawm (414) 435-7096 losyog hu dawb ntawm (844) 910-3661 thaum lub sijhawm ua haujlwm.

## TSHOOJ 2 – MUS THOV NYIAJ PAB

Yog tias koj tsis muaj haujlwm ua thiab koj tau ua haujlwm rau ib tug tswv ntiav haujlwm them los ntawm txoj Kev Thov Nyiaj Povhwm Poob Haujlwm (UI) txoj cai nyob hauv 18 lub hlis dhau los, koj tuaj yeem thov rau Nyiaj Povhwm Poob Haujlwm (UI). Kev thov Nyiaj Povhwm Poob Haujlwm (UI) yog txheej txheem 2 kauj ruam:

**Ua ntej**, ua [daim ntawv thov thawj zaug \(initial claim application\)](#). Peb yuav tshuaj xyuas koj cov nyiaj khwv tau los thiab txiav txim siab seb koj puas tau khwv [nyiaj ua haujlwm \(wages\)](#) txaus kom tsim nyog rau kev Thov Nyiaj Povhwm Poob Haujlwm (UI). Ua daim ntawv thov thawj zaug (initial claim application) ib leeg xwb yuav tsis pib xa tawm cov Nyiaj Pab Povhwm Poob Haujlwm (UI).

**Thib ob**, ua [ntawv pov thawj thov txhua lub limtiam \(weekly claim certification\)](#) rau txhua lub limtiam koj xav tau cov Nyiaj Pab Povhwm Poob Haujlwm (UI). Daim ntawv pov thawj thov txhua lub limtiam (weekly claim) ua rau cov nyiaj them rau txhua lub limtiam koj tsim nyog tau.

### THOV THAUM TWG

Thov Nyiaj Povhwm Poob Haujlwm (UI) rau ib qho ntawm cov laj thawj no:

- Koj poob haujlwm tag nrho,
- Koj cov nyiaj ua haujlwm tau los txhua lub limtiam raug txo, **losyog**
- Koj cia siab tias yuav raug tshem tawm hauv 13 lub lis piam tom ntej thiab xav pib koj [lub xyoo nyiaj pab \(benefit year\)](#) ntxov.

Yog tias tag nrho koj cov kev haujlwm hauv 18 lub hlis dhau los yog haujlwm ua hauv Wisconsin, ua ntaub ntawv thov hauv Wisconsin, txawm tias tamsim no koj nyob hauv lwm lub xeev.

Koj yuav tsum ua ib daim ntawv thov thawj zaug (initial claim application) nyob rau hauv 7 hnuv ntawm qhov kawg ntawm lub [limtiam uas yog Hnuv Sunday rau Hnuv Saturday \(calendar week\)](#) uas koj xav tau txais ib qho kev them Nyiaj Pab Povhwm Poob Haujlwm (UI). Yog koj tos ua koj ntawv thov (claim), koj tuaj yeem poob nyiaj pab. Txhua zaus koj tso tseg kev ua ntawv pov thawj thov txhua lub limtiam (weekly claim certifications) thiab xav pib dua, koj yuav tsum ua ib daim ntawv thov thawj zaug.



Piv txwv li, yog tias koj poob haujlwm rau Hnuv Monday lub 3<sup>rd</sup> ntawm lub hli, koj tuaj yeem ua daim ntawv thov thawj zaug rau Nyiaj Povhwm Poob Haujlwm (UI) nyob rau tib hnuv lossis lwm hnuv rau lub limtiam ntawd lossis lub limtiam tom ntej.

*Zaum tas kuv tau ua ntaub ntawv, kuv tau txais ib qho kev txiav txim siab (determination) uas tsis kam them tuaj/ncua cov nyaij pab. Kuv yuav tsum ua dabtsi?*

Txhua lub sijhawm cov nyaij pab raug kev tsis kam them lossis raug ncu, peb xa koj ib daim [kev txiav txim siab \(determination\)](#) piav qhia:

- vim li cas cov nyaij pab raug tsis kam them tuaj lossis raug ncu,
- rau lub sijhawm twg,
- yuav ua li cas thiaj li tsim nyog rov tau txais nyaij pab, thiab
- yuav ua li cas [thov rov hais dua \(appeal\)](#) yog koj tsis pom zoo.

Yog tias koj tau ua tiav cov kev cai tsim nyog, tau tso tseg kev ua ntawv pov thawj thov txhua lub limtiam (weekly claim certifications) lawm, thiab rov poob haujlwm losyog ua haujlwm txo cov sijhawm, koj yuav tsum ua daim ntawv thov thawj zaug (initial claim application) tshiab.

[DWD](#) mam qhia paub meej tias koj tau ua raws li cov kev cai tsim nyog. Peb tuaj yeem thov cov ntaub ntawv qhia ntxiv. Ua kom tiav qhov kev thov thiab xa rov qab los ntawm lub sijhawm kawg.

Yog tias koj muaj lus nug txog koj cov kev cai tsim nyog tau, hu rau lub Chaw Pabcuam (Help Center) ntawm (414) 435-7096 losyog hu dawb ntawm (844) 910-3661 thaum lub sijhawm ua haujlwm.

**Tsis txhob sim thov Nyaij Povhwm Poov Haujlwm (UI) thaum koj nyob sab nraud Tebchaws Meskas, ib lub Thajchaw Uas Yog Tebchaws Meskas, losyog Canada rau ntau tshaj 48 teev. Koj qhov kev thov yuav raug thaiv, thiab koj cov nyaij pab yuav raug tuav.**

Kev lees paub tias koj muaj rau kev ua haujlwm thaum koj tawm hauv lub tebchaws lossis muab koj daim ntawv pov thawj kev nyab xeeb thiab / lossis tus lej xaus saus rau lwm tus neeg los ua ntaub ntawv thov rau koj tuaj yeem ua rau raug nplua kuj muaj li kev them tshaj lawm (overpayments), kev poob cov nyaij pab, kev nplua nyaij txiag, thiab kev foob txhaum cai. **Yog xav paub ntxiv, thov saib Overpayments** (<https://dwd.wisconsin.gov/uiben/overpayments>) **thiab Fraud and Quality Control** (<https://dwd.wisconsin.gov/uiben/fraud-quality-control.htm>).

## YUAV UA LI CAS THOV

- Mus rau [my.unemployment.wisconsin.gov](https://my.unemployment.wisconsin.gov).
- Mus nyeem thiab txais cov lus thiab txoj cai (terms and conditions).
- Tsim ib lub username thiab password.  
Tej zaum koj yuav tau txheeb xyuas koj tus kheej. Yog tias koj yuav tsum tau txheeb xyuas koj tus kheej, koj yuav tsis tuaj yeem ua tau daim ntawv thov ua ntej thaum koj tus kheej raug txheeb xyuas.
- Nkag mus nkag rau koj qhov Claimant Portal.

- Ua koj daim ntawv thov thawj zaug kom tiav.

Thov online thaum lub sijhawm no:

- Sunday, 9:00 a.m. - lb tag hmo
- Monday – Friday, Ncav Cuag (reachable) 24 xuab moos
- Saturday, lb tag hmo - 3:00 p.m.

Yog tias koj tsis tuaj yeem thov online, hu lub Chaw Pabcuam (Help Center) ntawm (414) 435-7096 losyog hu dawb ntawm (844) 910-3661 thaum lub sijhawm ua haujlwm.

## Yam Yuav Tsum Paub Thiaj Thov Tau

Kev thov Nyiaj Povhwm Poob Haujlwm (UI) yooj yim dua thiab sai dua thaum koj muaj cov ntaub ntawv qhia tseem ceeb hauv tes. Cov ntaub ntawv qhia koj muab yuav raug siv los txiav txim koj kev tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI).

**Teb tag nrho cov lus nug kom tag thiab kom raug. Koj tuaj yeem raug nplua yog tias koj muab cov ntaub ntawv qhia cuav kom tau txais nyiaj pab. Cov ntaub ntawv qhia koj muab tuaj yeem raug txheeb xyuas los ntawm cov ntaub ntawv sib txuam lossis nrog koj tus/cov tswv ntiav haujlwm. Thov tshuaj xyuas Fraud and Quality Control (<https://dwd.wisconsin.gov/uiben/fraud-quality-controlh.htm>) mus kawm ntxiv.**

Ua kom koj daim ntawv thov thawj zaug (initial claim application) ceev thiab yooj yim, npaj cov ntaub ntawv qhia no:

- Rau kev sau ntawv online:
  - Lub npe siv nkag (username) thiab tus lus zais nkag (password).
  - Ib txoj kev lees pau (authentication) (Xovtooj losyog authenticator app)
  - Ib tug email chaw nyob siv tau losyog tus lej xovtooj ntawm tes.
- Koj tus chaw nyob tam sim no.
- Koj tus lej xaus saus.
- Koj daim ntawv tsav tsheb Wisconsin lossis tus lej ntawm koj daim npav ID (yog koj muaj ib tug).
- Koj cov keebkwam ua haujlwm rau 18 lub hlis dhau los, kuj muaj:
  - Cov tswv lag luam lub npe.
  - Cov tswv ntiav haujlwm chaw nyob (kuj muaj zip code).
  - Cov tswv ntiav haujlwm lej xovtooj.
  - Thawj hnuv thiab hnuv kawg ntawm kev ua haujlwm nrog txhua tus tswv ntiav haujlwm.
  - Yog vim li cas tsis ua haujlwm nrog txhua tus tswv ntiav haujlwm.
- Yog tias koj xav tau Nyiaj Pab Povhwm Poob Haujlwm (UI) them los ntawm kev tso nyiaj ncaj qha, koj lub txhab nyiaj, koj tus lej routing thiab koj tus lej account.
- Yog koj yog ib tug tswv cuab ntawm lub union, lub npe thiab tus naj npawb hauv cheeb tsam ntawm koj lub union hall.
- Yog tias koj tsis yog neeg xam xaj Asmeskas (U.S. citizen), koj tus lej sau npe neeg txawv tebchaws (alien registration number), daim ntawv naj npawb, thiab hnuv tas sijhawm.
- Yog tias koj ua tub rog hauv 18 lub hlis dhau los, Form DD-214.\*\*
- Yog tias koj yog ib tug neeg ua haujlwm hauv tsoomfwv, Form SF-50 losyog SF-8.

**\*\*Rau cov tub rog qub rov qab los:** Cov txheej txheem thov rau cov tub rog ua tub rog los ntawm lub luag haujlwm tseem ceeb yog tib yam li txhua tus neeg thov rau Nyiaj Povhwm Poob Haujlwm (UI). Koj qhov kev thov tsis tuaj yeem pib ua ntej lub limtiam ntawm hnuv [kev sib cais \(separation\)](#) raws li nws tshwm ntawm koj daim DD-214.

Tom qab koj ua koj daim ntawv thov thawj zaug (initial claim application), koj yuav raug nug kom xa ib daim ntawv luam ntawm koj daim DD-214 rau tag nrho cov nqe lus rau koj txoj kev ua tub rog hauv 18 lub hlis dhau los. Koj qhov kev thov yuav raug ncuva yog tias koj xa tsis tau ib daim qauv ntawm koj daim DD-214. Cov ntawv luam txais tau yog Member Copy 2, 3, 4, 5, 6, 7, lossis 8.

Cov kev pab ntxiv yog muaj los ntawm lub Office of Veteran Employment Services.

Tom qab koj ua ntawv thov, tej zaum koj yuav raug hu mus muab cov ntaub ntawv qhia ntxiv txog koj qhov kev tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI). Teb tam sim ntawd rau txhua qhov kev thov rau cov ntaub ntawv qhia los ntawm DWD.

**Yog tias koj tsis koom nrog kev tshawb nrhiav qhov tseeb, koj tuaj yeem poob nyiaj pab.**

*Kuv yuav ua li cas yog tias kuv ua yuam kev ntawm kuv daim ntawv thov thawj zaug (initial claim application)?*

**Yog tias koj tsis tau xa koj qhov [ntawv thov thawj zaug \(initial claim application\)](#):**

Koj yuav muaj sijhawm los tshuaj xyuas koj daim ntawv thov thawj zaug (initial claim application) ua ntej koj xa nws. Koj yuav tsum tshuaj xyuas koj cov lus teb thiab ua tej qho kev kho uas xav tau ua ntej xa koj daim ntawv thov. Tej zaum koj yuav xav luam ib daim qauv ntawm koj cov lus teb thiab.

**Yog hais tias koj twb tau xa koj [daim ntawv thov thawj zaug \(initial claim application\)](#):**

Yog tias nws yog tib hnuv koj tau xa koj daim ntawv thov kev thov thawj zaug, koj tuaj yeem hloov pauv hauv koj tus Claimant Portal. Nrhiav: "Important Message: We have received your application. Your claim is being processed. To change information on your claim, click here."

Yog tias nws tau dhau ib hnuv lossis ntau dua txij li koj tau xa koj daim ntawv thov thawj zaug, hu lub Chaw Pabcuam (Help Center) ntawm (414) 435-7096 losyog hu dawb ntawm (844) 910-3661 thaum lub sijhawm ua haujlwm.

## TSHOOJ 3 – KEV PUAS TSIM NYOG TAU NYIAJ POVHWM POOB HAUJLWM (UI)

DWD yuav tshuaj xyuas koj [daim ntawv thov thawj zaug \(initial claim application\)](#) los txiav txim seb koj puas tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI). Peb saib 3 yam:

### 1. Koj tau ua haujlwm ntau npaum li cas hauv 12 txog 18 lub hlis ua ntej koj ua koj daim ntawv thov thawj zaug?

Koj yuav tsum tau khwv tau [nyiaj ua haujlwm \(wages\)](#) txaus nyob rau hauv 12 mus rau 18 lub hlis ua ntej ua daim ntawv thov thawj zaug (initial claim application). Yog koj tsis khwv tau nyiaj ua haujlwm (wages) txaus, koj yuav tsis tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI). Thov saib **Qualifying Wages** (<https://dwd.wisconsin.gov/uiben/qualifying-wagesh.htm>) kom paub ntau ntxiv txog cov kev cai pua muaj nyiaj txaus tsim nyog.

### 2. Vim li cas koj tsis ua haujlwm rau koj tus/cov tswv ntiav haujlwm yav dhau los lawm?

Yam vim li cas koj tsis ua haujlwm yuav pab txiav txim seb koj puas tuaj yeem tau txais Nyiaj Povhwm Poob Haujlwm (UI). Nov yog qee qhov piv txwv ntawm [kev sib cais \(separation\)](#) uas yuav ua rau koj tsim nyog lossis tsis tsim nyog koj tau txais Nyiaj Povhwm Poob Haujlwm (UI). Saib **Teeb Meem Kev Tsim Nyog** yog xav paub ntxiv.

Koj tuaj yeem tau txais Nyiaj Povhwm Poob Haujlwm (UI) yog tias koj:

- Tau tso tawm lossis koj cov sijhawm ua haujlwm raug txo vim tias koj tus tswv ntiav haujlwm tsis muaj haujlwm txaus rau koj,
- Tawm koj txoj haujlwm thiab tuaj yeem qhia tau tias yog vim li cas yog qhov laj thawj zoo,
  - *Qhov laj thawj zoo yog ib qho tseeb thiab laj thawj tseem ceeb uas tus tswv ntiav haujlwm muaj lub luag haujlwm, thiab uas tshuav koj tsis muaj lwm txoj hauv kev tabsis tawm haujlwm. Ib qho piv txwv yog kev ua haujlwm tsis nyab xeeb. Yog xav paub ntxiv, thov tshuaj xyuas **Exceptions to the Standard Quit Disqualification** (<https://dwd.wisconsin.gov/uiben/quit-exceptions.htm>).*

Koj tuaj yeem tsis tau txais nyiaj povhwm poob haujlwm (UI) yog tias koj:

- Tawm koj txoj haujlwm yam tsis muaj laj thawj zoo cuam tshuam nrog koj txoj haujlwm,
- Raug rho tawm haujlwm vim [ua txhaum coj tsis ncaj \(misconduct\)](#) losyog vim [ua txhaum loj \(substantial fault\)](#) nrog koj txoj haujlwm,
- Tsis kam txais/ua haujlwm yam tsis muaj laj thawj zoo, lossis
- Ua haujlwm hauv ib yam haujlwm uas peb yuav siv tsis tau cov nyiaj ua haujlwm los ua kev tsim nyog rau Nyiaj Povhwm Poob Haujlwm (UI) ([excluded employment](#)).

### 3. Koj puas muaj peev xwm thiab muaj rau kev ua haujlwm?

Yuav kom tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI), koj yuav tsum yog:

- Nquag nrhiav haujlwm,
- Muaj lub hlwb thiab lub cev muaj peev xwm ua haujlwm,
- Muaj kev tso cai raug cai ua haujlwm hauv Tebchaws Meskas, thiab
- Muaj tuaj yeem/sijhawm txais kev ua haujlwm tshiab.
  - *Piv txwv li, koj tsis muaj lub luag haujlwm ntawm tus kheej uas yuav tiv thaiv koj los ntawm kev ua haujlwm.*

#### TEEB MEEM KEV TSIM NYOG

Yog DWD yuav tsum tshawb xyuas koj qhov kev tsim nyog tau txais Nyiaj Povhwm Poob Haujlwm (UI), peb yuav tuav koj cov Nyiaj Pab Povhwm Poob Haujlwm (UI) thaum peb tshawb xyuas. **Nyob rau lub sijhawm no, koj yuav tsum txuas ntxiv mus ua koj cov [ntawv pov thawj thov txhua lub limtiam \(weekly claim certifications\)](#).**

Koj thiab koj tus tswv ntiav haujlwm yuav muaj sijhawm los qhia qhov tseeb ua ntej peb txiav txim siab txog koj qhov kev tsim nyog. Tej zaum koj yuav tau txais hu xovtooj, ib daim foos kom tiav thiab rov qab xa los, losyog daim ntawv ceeb toom ntawm kev xam phaj teem caij ua ib feem ntawm peb qhov kev tshawb nrhiav. Txhua qhov kev tshawb xyuas yog ua los ntawm xovtooj lossis tsab ntawv. Teb rau txhua cov kev thov rau cov ntaub ntawv qhia los ntawm lub sijhawm kawg uas tau teev tseg ntawm qhov kev thov. **Yog tias koj tsis muab cov ntaub ntawv qhia thaum peb qhia koj ua, losyog tsis koom thaum tau teem caij xam phaj, peb yuav txiav txim siab nrog tej lus tseeb peb muaj seb koj puas tsim nyog tau txais Nyiaj Povhwm Poob Haujlwm (UI), thiab tej zaum cov nyiaj pab yuav raug tsis kam them.**

Yog tias koj raug nug kom hu rau tus neeg tshawb xyuas thiab tsis tuaj yeem ncav cuag lawv thaum koj hu rau lawv cov xovtooj ncaj qha, thov tso lub suab lus. Tus kws tshawb nrhiav tab tom pab lwm tus neeg thov, thiab lawv yuav rov qab hu koj sai li sai tau. Koj tuaj yeem pab tau los ntawm kev tso koj lub npe, lej xovtooj, thiab lus qhia hais txog thaum twg koj mam muaj sijhawm rau hauv koj cov lus.

Yog tias peb teem caij xam phaj, koj yuav tau txais ib daim ntawv ceeb toom nyob rau hauv xa ntawv nrog hnuv tim thiab lub sijhawm ntawm kev xam phaj. Koj yuav tsum hu rau tus lej xovtooj ntawm daim ntawv ceeb toom sai li sai tau yog tias koj yuav xav teem lawm sijhawm xam phaj dua. Txhua qhov kev xam phaj tau teem sijhawm ntxov li sai tau. Koj tsis tuaj yeem thov kev xam phaj rau ib lub sijhawm sai dua.

Tom qab kev tshawb nrhiav tiav lawm, peb yuav qhia koj txog qhov [kev txiav txim siab \(determination\)](#) ntawm kev sau ntawv. Sab nraub qaum ntawm daim ntawv txiav txim xa tuaj rau koj yuav muaj cov lus qhia txog kev ua ntawv [thov kom rov hais dua \(appeal\)](#). Yog tias koj tsis pom zoo nrog qhov kev txiav txim siab, koj yuav tsum thov rov

hais dua kom sai li sai tau. Yog xav paub ntiv txog kev thov rov hais dua, saib **Appeals and Petitions** (<https://dwd.wisconsin.gov/uiben/appeals-and-petitions.htm>).

**Yog tias koj lossis koj tus tswv ntiav haujlwm thov kom hais dua (appeal) ntawm ib qho kev txiav txim siab (determination), txuas ntiv mus ua ntaub ntawv rau koj cov ntawv pov thawj thov txhua lub limtiam (weekly claim certifications) thaum koj poob haujlwm lossis poob haujlwm ib nrab.** Yog tias koj yeej qhov kev thov rov hais dua, koj tsuas tuaj yeem tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI) yog tias koj tau ua ntawv thov txhua lub limtiam. Yog xav paub ntiv txog txoj kev thov kom hais dua rau ib qho kev txiav txim siab, thov saib **Appeals and Petitions** (<https://dwd.wisconsin.gov/uiben/appeals-and-petitions.htm>).

*Vim li cas koj yuav tsum tshawb xyuas qhov kev tsim nyog teeb meem (eligibility issue) nrog tus tswv ntiav haujlwm no uas kuv tsis ua ntawv thov (claiming) Nyiaj Povhwm Poob Haujlwm (UI) los ntawm lawv?*

Koj tsis tuaj yeem xaiv tus/cov tswv ntiav haujlwm uas koj tau [ua ntawv thov \(claiming\)](#) Nyiaj Povhwm Poob Haujlwm (UI) los ntawm. Txoj cai lij choj hauv xeev tau teeb tsa ib qho qauv rau kev txiav txim siab ntawm tu/cov tswv ntiav haujlwm twg uas nyob hauv koj lub sijhawm pib ([base period employers](#)) yuav raug them rau koj cov Nyiaj Povhwm Poob Haujlwm (UI). Qee lub sijhawm yuav tsum muaj kev tshawb xyuas los txiav txim siab seb tus tswv ntiav haujlwm twg raug them thiab tus nqi uas lawv raug them.

Thaum koj ua koj daim ntawv thov thawj zaug (initial claim application) lossis ntawv pov thawj thov txhua lub limtiam (weekly claim certification), muaj ntau yam teeb meem uas yuav cuam tshuam rau koj qhov kev tsim nyog. Lawv yuav tsum tau tshawb xyuas thaum lawv tshwm sim.

Piv txwv li, cia peb hais tias koj tau ua haujlwm 10 xyoo rau XYZ Corporation thiab raug tso tawm peb lub hlis dhau los. XYZ Corporation tsis muaj kev cuam tshuam txog koj qhov kev tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI) raws li koj qhov kev sib cais (separation) los ntawm lawv.

Tom qab koj tau tso tawm haujlwm, koj pib ua haujlwm rau ABC Corporation. ABC Corporation rho koj tawm haujlwm, thiab koj tau ua ntawv thov (claim) rau Nyiaj Povhwm Poob Haujlwm (UI). Thaum lub sijhawm koj ua ntawv thov, ABC Corporation tsis nyob hauv koj [lub sijhawm pib \(base period\)](#) thiab yuav tsis raug them rau ib qho Nyiaj Povhwm Poob Haujlwm (UI) uas yuav them tuaj rau koj.

Txawm li cas los xij, yog tias koj qhov kev raug rho tawm haujlwm los ntawm ABC Corporation yog vim ua txhaum coj tsis ncaj (misconduct), koj yuav tsis tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI) mus txog rau 7 lub limtiam tom qab koj tau raug rho tawm thiab txog thaum koj tau txais 14 npaug ntawm koj qhov [nyiaj pab them txhua lub limtiam \(weekly benefit rate\)](#) hauv cov nyiaj ua haujlwm (wages) los ntawm [kev ua haujlwm uas muaj nyob hauv Nyiaj Povhwm Poob Haujlwm \(covered employment\)](#) tom qab koj tau raug rho tawm haujlwm los ntawm ABC.

Ntxiv mus, yog tias koj qhov kev raug rho tawm haujlwm tau txiav txim siab yog vim ua txhaum coj tsis ncaj (misconduct), ABC Corporation yuav tsis raug them nyiaj yav tom ntej yog tias koj tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI) thiab ua ntawv thov dua tom qab thaum ABC Corporation poob rau hauv koj lub sijhawm pib (base period).

Koj yuav tsis tau txais Nyiaj Povhwm Poob Haujlwm (UI) yog tias koj:

- Tawm haujlwm yam tsis muaj laj thawj zoo. Koj yuav tsis tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI) kom txog thaum koj khwv tau nyiaj ua haujlwm (wages) sib npaug rau 6 zaug koj qhov [nyiaj pab them txhua lub limtiam \(weekly benefit rate\)](#). Yog xav paub ntxiv, saib **Exceptions to the Standard Quit Disqualification** (<https://dwd.wisconsin.gov/uiben/quit-exceptions.htm>).
- Raug rho tawm haujlwm vim ua txhaum coj tsis ncaj (misconduct). Cov nyiaj ua haujlwm (wages) uas koj khwv tau los ntawm tus tswv ntiav haujlwm ntawd tsis tuaj yeem siv los rau kev tsim nyog rau Nyiaj Povhwm Poob Haujlwm (UI). Koj yuav tsis tsim nyog tau txais Nyiaj Povhwm Poob Haujlwm (UI) los ntawm lwm tus tswv ntiav haujlwm rau 7 lub limtiam txij li hnuv koj tau raug rho tawm haujlwm, **thiab** txog thaum koj khwv tau nyiaj ua haujlwm sib npaug rau 14 zaug koj qhov nyiaj pab them txhua lub limtiam (weekly benefit rate).
- Raug rho tawm haujlwm vim ua txhaum loj (substantial fault). Koj yuav tsis tsim nyog tau txais Nyiaj Povhwm Poob Haujlwm (UI) los ntawm lwm tus tswv ntiav haujlwm rau 7 lub limtiam txij li hnuv koj tau raug rho tawm haujlwm thiab txog thaum koj khwv tau nyiaj ua haujlwm (wages) sib npaug rau 14 zaug koj qhov nyiaj pab them txhua lub limtiam (weekly benefit rate).
- Tsis kam ua haujlwm yam tsis muaj laj thawj zoo xws li kev nyab xeeb ntawm tus kheej, kev mus los tsis tsim nyog, kev ntseeg ncaj ncees, lossis lwm yam laj thawj uas yuav ua rau qhov lees txais tsis tsim nyog. Yog tias koj tsis kam ua haujlwm yam tsis muaj laj thawj zoo, koj yuav tsis tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI) kom txog thaum koj khwv tau nyiaj ua haujlwm (wages) sib npaug rau 6 zaug koj qhov nyiaj pab them txhua lub limtiam (weekly benefit rate).
- Ua tsis tiav kev tshawb nrhiav haujlwm rau tej lub limtiam uas lawv yuav tsum nrhiav haujlwm.
- Muaj txoj haujlwm tabsis tsis ua cov haujlwm uas muaj rau koj ua hauv ib lub limtiam. Cov nyiaj uas koj tuaj yeem khwv tau yuav raug ntxiv rau cov nyiaj koj khwv tau los suav saib cov Nyiaj Povhwm Poob Haujlwm (UI) koj yuav tau yog li cas. Yog tias cov haujlwm uas muaj rau koj uas koj tsis ua muaj ntau tshaj 16 teev hauv lub limtiam, koj yuav tsis tau txais Nyiaj Povhwm Poob Haujlwm (UI) rau lub limtiam ntawd.
- Muaj 32 lossis teev ntau tsaj ntawm ib qho ntawm cov hauv qab no: ua haujlwm, tsis ua haujlwm thaum muaj haujlwm, nyiaj so koobtsheej (holiday pay), nyiaj so them (vacation pay), nyiaj them thaum tshem tawm (dismissal pay), nyiaj them thaum txiav tawm (termination pay), lossis nyiaj them mob (sick pay) rau lub limtiam ntawd.
- Tsis muaj peev xwm ua haujlwm hauv ib lub limtiam lossis tsis muaj rau kev ua haujlwm hauv ib lub limtiam vim tias koj lub peev xwm ua haujlwm lossis muaj kev ua haujlwm raug txwv. Yam vim li cas koj lub peev xwm ua haujlwm lossis muaj rau kev ua haujlwm tej zaum yuav raug txwv kuj muaj li (tabsis tsis txwv rau) kev txwv los ntawm kho mob (medical restrictions), txwv cov sijhawm koj ua tau haujlwm, losyog kev txwv mus los lossis kev txwv kev thauj mus los.

- Nyob sab nraum Tebchaws Meskas, ib lub Thajchaw Uas Yog Tebchaws Meskas, lossis Canada rau ntau tshaj 48 teev.
- Poob haujlwm vim muaj kev tawm tsam lossis lwm yam kev tsis sib haum xeeb ntawm kev ua haujlwm, lwm yam tsis yog kev kaw haujlwm. Cov neeg ua haujlwm uas tsis koom nrog kev tsis sib haum xeeb ntawm kev ua haujlwm, tabsis poob haujlwm vim qhov no, kuj yuav tsis tsim nyog tau thiab. Yog tias koj ua haujlwm hauv [kev ua haujlwm uas muaj nyob hauv Nyiaj Povhwm Poob Haujlwm \(covered employment\)](#) tom qab qhov kev tawm tsam pib thiab muaj kev tsim nyog vim tias koj muaj nyiaj ua haujlwm (wages) los ntawm txoj haujlwm ntawd xwb, koj tuaj yeem tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI) thaum muaj kev tawm tsam.
- Ua haujlwm rau lub tsev kawm ntawv tsuas yog thaum lub caij/xyoo kawm ntawv ib txwm. Koj tsis tsim nyog tau txais nyiaj pab raws li kev ua haujlwm xyoo kawm ntawv thaum lub caij so kawm ntawv thiab nruab nrab ntawm cov caij ntawv kawm lossis xyoo kawm ntawv yog tias koj muaj kev lees paub tsim nyog rov qab mus ua haujlwm zoo ib yam tom qab so haujlwm lossis pib lub caij tom ntej lossis xyoo tom ntej. Peb tuaj yeem them Nyiaj Povhwm Poob Haujlwm (UI) thaum lub sijhawm no tsuas yog tias koj muaj nyiaj ua haujlwm (wages) tsim nyog rau Nyiaj Povhwm Poob Haujlwm (UI) raws li kev ua haujlwm los ntawm lwm tus tswv ntiav haujlwm xwb.
- Muaj [nyiaj ua haujlwm hauv lub sijhawm pib \(base period wages\)](#) los ntawm ib lub tuam txhab uas muaj lossis tswj los ntawm koj lossis koj tsev neeg tam sim. Koj cov Nyiaj Povhwm Poob Haujlwm (UI) tej zaum yuav txo tau. Qhov no tej zaum kuj tseem yog rau kev koom tes ua lag luam (partnership), nyob ntawm koj txoj kev sib raug zoo rau cov neeg hauv lub kev koom tes ua lag luam.

**Ua ntawv thov Nyiaj Povhwm Poob Haujlwm (UI) thaum tseem yog ib tug tub ntxhais**

**kawm ntawv:** Koj yuav tsum qhia peb yog tias koj yog ib tug tub ntxhais kawm ntawv thaum koj ua koj [cov ntawv thov \(claims\)](#) rau Nyiaj Povhwm Poob Haujlwm (UI). Ib qho kev tshawb nrhiav yuav raug txiav txim siab seb koj puas muaj rau kev ua haujlwm. Tej zaum koj yuav tsis tas yuav tuaj yeem ua haujlwm thaum mus kawm ntawv yog tias koj tau cuv npe hauv chav kawm uas tau txiav txim siab yog "[tso cai kev cob qhia \(approved training\)](#)."

**Txheeb Xyuas Seb Kev Puas Yog Tsim Nyog Ua Tau Haujlwm:** Tsoom Fwv Teb Chaws txoj cai xav kom txhua tus tswv ntiav haujlwm los txheeb xyuas qhov tsim nyog ua haujlwm ntawm cov neeg ua haujlwm tshiab. Thaum ib tus tswv ntiav haujlwm tau ntiav koj, tus tswv ntiav haujlwm ntawd yuav xav kom koj qhia tej co ntaub ntawv los ua pov thawj koj tus kheej thiab koj qhov kev muaj cai ua haujlwm. Yog tias koj tsis tuaj yeem nthuav tawm cov ntaub ntawv rau koj tus tswv ntiav haujlwm, koj tus tswv ntiav haujlwm yuav tsum xaus koj txoj haujlwm. Koj qhov tsis tuaj yeem nthuav tawm cov ntaub ntawv no rau koj tus tswv ntiav haujlwm lossis rau DWD yuav tej zaum cuam tshuam rau koj qhov kev tsim nyog rau Nyiaj Povhwm Poob Haujlwm (UI).

## TSHOOJ 4 – KEV THEM NTAWM COV NYIAJ PAB

Tom qab koj ua koj [daim ntawv thov thawj zaug \(initial claim application\)](#) rau Nyiaj Povhwm Poob Haujlwm (UI), koj yuav tau txais ib [Daim Ntawv Txiaiv Txim Nyiaj Txiaig Ntawm Povhwm Poob Haujlwm \(Benefit Computation\)](#) hauv xa ntawv. Daim Ntawv Txiaiv Txim Nyiaj Txiaig Ntawm Povhwm Poob Haujlwm (Benefit Computation) piav qhia:

- Tus nqi ntawm Nyiaj Povhwm Poob Haujlwm (UI) koj tuaj yeem tau txais yog tias koj daim ntawv thov raug pom zoo.
- Yuav raug suav li cas peb thiab li tau koj tus nqi ntawm Nyiaj Povhwm Poob Haujlwm (UI) koj tuaj yeem tau txais.
- Cov limtiam ntau tshaj plaws koj tuaj yeem tau txais Nyiaj Povhwm Poob Haujlwm (UI).
- Yuav ua ntawv foob li cas yog tias koj tsis pom zoo nrog Daim Ntawv Txiaiv Txim Nyiaj Txiaig Ntawm Povhwm Poob Haujlwm (Benefit Computation).

Yog xav paub ntxiv txog cov ntaub ntawv muaj nyob rau hauv Daim Ntawv Txiaiv Txim Nyiaj Txiaig Ntawm Povhwm Poob Haujlwm (Benefit Computation), thov saib **Qualifying Wages** (<https://dwd.wisconsin.gov/uiben/qualifying-wagesh.htm>).

### LUB LIMTIAM TOS

Wisconsin muaj ib lub limtiam tos rau Nyiaj Povhwm Poob Haujlwm (UI). **Rau txhua [lub xyoo nyiaj pab \(benefit year\)](#) tshiab, tsis muaj Nyiaj Povhwm Poob Haujlwm (UI) them rau thawj lub limtiam yog koj yuav tsim nyog rau Nyiaj Povhwm Poob Haujlwm (UI).** Tom qab lub limtiam tos, Nyiaj Pab Povhwm Poob Haujlwm (UI) kev them rau lub limtiam tom qab yog ua nyob rau hauv 7 hnuv tom qab ua [ntawv pov thawj thov txhua lub lim tiam \(weekly claim certification\)](#) tiav tshwj tsis yog tias kev them nyiaj yuav ncuu vim qhov kev thov txhua lub lim tiam tsis tiav lossis yog tias [DWD](#) yuav tsum tshawb nrhiav txog ib yam [kev tsim nyog teeb meem \(eligibility issue\)](#).



*Piv Txwv: John raug tso tawm ntawm nws txoj haujlwm thawj hnuv Monday ntawm lub hli thiab tau ua [daim ntawv thov thawj zaug \(initial claim application\)](#) rau Nyiaj Povhwm Poob Haujlwm (UI) tib hnuv ntawd. Yog tias John ua tiav txhua qhov kev tsim nyog tau txais, nws yuav tau txais nws cov Nyiaj Pab Povhwm Poob Haujlwm (UI) rau lub limtiam tom ntej. Saib [Tswj Koj Qhov Kev Tsim Nyog Tau Nyiaj](#) kom paub meej ntxiv txog qhov yuav tsum tau muaj kev tsim nyog txuas ntxiv mus.*

### THAUM TWG MAM CIA SIAB TXAIS KUV COV NYIAJ THEM

Tsis txhob cia siab tias yuav tau txais koj cov Nyiaj Pab Povhwm Poob Haujlwm (UI) them tib hnuv lossis nyob rau tib lub sijhawm txhua lub limtiam.

Yog tias koj tsis tau txais cov nyiaj them (lossis ntawv qhia tias vim li cas tsis tau txais cov nyiaj them) tsis pub dhau 7 hnuv ntawm kev ua [ntawv pov thawj thov txhua lub limtiam \(weekly claim certification\)](#), txheeb xyuas cov xwm txheej ntawm koj cov nyiaj them

ntawm koj lub "Claimant Portal" rau cov neeg thov lossis hu rau lub Chaw Pabcuam (Help Center) ntawm (414) 435-7069 losyog hu dawb ntawm (844) 910-3661 thaum lub sijhawm ua haujlwm.

## COV KEV XAIV RAU COV KEV TAU TXAIS NYIAJ THEM

Yog tias tsim nyog, koj tuaj yeem tau txais koj cov Nyiaj Pab Povhwm Poob Haujlwm (UI) them los ntawm kev tso nyiaj ncaj qha lossis daim npav rho nyiaj them. Yog tias koj tsis tuaj yeem ua tau lossis xaiv tias koj tsis xav tso npe ntawm tso nyiaj ncaj qha, koj yuav tau txais kev them nyiaj los ntawm daim npav rho nyiaj them. Koj tuaj yeem hloov kho koj txoj kev tau txais nyiaj txhua lub sijhawm. Mus saib lossis hloov kho koj txoj kev tau txais nyiaj, nkag mus rau <https://my.unemployment.wisconsin.gov>, xaiv "Profile Settings," los ntawm qhov "My UI Home" chaw qhia kev rau yus nkag mus, thiab kho "Payment Information."

### Kev Tso Nyiaj Ncaj Qha

Qhov kev xaiv no tso koj cov Nyiaj Pab Povhwm Poob Haujlwm (UI) them ncaj qha rau hauv koj tus lej nyiaj hauv tuam txhab. Koj tuaj yeem tso npe:

- online los ntawm kev ua raws li cov lus qhia saum toj no
- Koj tseem tuaj yeem tso npe los ntawm kev xa ntawv tuaj rau peb daim ntawv Direct Deposit Authorization es koj tau ua tiav, nrhiav tau ntawm <https://dwd.wisconsin.gov/dwd/forms/ui/ucb-9400.htm>.
  - Koj yuav tsum tau muab ib daim tshev uas tsis muaj tus kheej lossis ib daim ntawv pov thawj los ntawm koj lub tuam txhab nyiaj txiag uas qhia meej txog tus lej nyiaj hauv tuam txhab (bank routing number) thiab koj tus lej account kom paub tseeb tias tus lej account thiab lub tuam txhab nyiaj txiag tus lej routing koj muab yog raug.

Koj cov ntaub ntawv tso nyiaj ncaj qha (Direct Deposit Information) tsuas yog yuav tsum xa ib zaug tshwj tsis yog koj cov ntaub ntawv hauv tuam txhab hloov pauv. Koj TSIS TAS yuav rov xa Daim Ntawv Tso Cai Tso Nyiaj Ncaj Qha (Direct Deposit Authorization) txhua zaus koj ua ntawv thov nyiaj pab poob haujlwm.

Yog xav paub ntxiv, thov mus saib lub **Direct Deposit FAQ** (<https://dwd.wisconsin.gov/uiben/faqs/directdeposit.htm>).

### Daim Npav Visa® Rho Nyiaj Them Ua Ntej

Yog tias koj tsis muaj ib tus account hauv tuam txhab nyiaj lossis tsis xav siv qhov tso nyiaj ncaj qha, koj cov Nyiaj Pab Povhwm Poob Haujlwm (UI) them yuav muab tso rau hauv daim npav Visa rho nyiaj them ua ntej thiab yuav muaj tam sim tom qab tso nyiaj. Daim npav tuaj yeem siv tau txhua qhov chaw uas txais daim npav Visa rho nyiaj. Koj tuaj yeem saib cov xwm txheej them nyiaj thiab koj qhov nyiaj tshuav li cas tam sim no, thiab tseem them koj cov nqi hauv online. Yog xav paub ntxiv, thov mus saib lub **Visa Pre-Paid Debit Card FAQ** (<https://dwd.wisconsin.gov/uiben/faqs/debitcard.htm>).

## KEV TXO QIS

Koj cov Nyiaj Povhwm Poob Haujlwm (UI) yuav raug txo qis raws li cov xwm txheej hauv qab no:

- Koj ib nrab poob haujlwm. (Koj ua haujlwm ob peb teev txhua lub limtiam.)
- Koj tau txais nyiaj laus (retirement pay).
- Koj tshuav nuj nqi them yug menyuam hauv tsev hais plaub, muaj muaj nuj nqis ntxiv nrog lub Supplemental Nutrition Assistance Program, lossis yav dhau los tau txais Nyiaj Povhwm Poob Haujlwm (UI) uas koj tsis muaj cai txais thiab tseem tsis tau them rov qab.

Yog xav paub ntxiv, thov tshuaj xyuas Unemployment Insurance **Reductions** (<https://dwd.wisconsin.gov/uiben/reductions.htm>).

## TSHOOJ 5 – TSWJ KOJ QHOV KEV TSIM NYOG TAU NYIAJ POVHWM POOB HAUJLWM (UI)

Thaum koj [thov \(claim\)](#) Nyiaj Povhwm Poob Haujlwm (UI), koj yuav tsum ua kom tiav 4 txoj haujlwm kom tsim nyog:

1. Sau npe nrog lub Job Center of Wisconsin.
2. Ua yam tsawg kawg yog 4 qhov kev tshawb nrhiav haujlwm (Work Search) txhua lub limtiam.
3. Ua [ntawv pov thawj thov txhua lub lim tiam \(weekly claim certification\)](#) txhua lub limtiam.
4. Tshaj tawm cov nyiaj tau los txhua lub limtiam.  
(Tshaj tawm cov nyiaj koj tau txais thaum lub limtiam thov.)

**Kev ua tsis tiav ib qho ntawm cov kev ua no yuav ua rau koj tsis tsim nyog los ntawm Nyiaj Povhwm Poob Haujlwm (UI) yav tom ntej.**

### 1. YUAV TSUM TAU SAU NPE RAU HAUJLWM

Koj yuav tsum sau npe rau haujlwm nrog lub Job Center of Wisconsin **tsis pub dhau 14 hnuv** txij hnuv koj ua tiav koj [daim ntawv thov thawj zaug \(initial claim application\)](#) rau Nyiaj Povhwm Poob Haujlwm (UI) kom tsim nyog. Qhov no muaj li ua kom tiav thiab qhib tdaim ntawv qhia txog kev txawj thiab kev ua haujlwm (resume). **Yog tias koj tsis sau npe los ntawm lub sijhawm kawg, tej zaum koj yuav raug tsis them cov nyiaj pab rau tej lub limtiam ua ntej hnuv koj sau npe.**

Yog tias qhov kev toob kas no raug zam, koj yuav tau ceeb toom ntawm koj tus Claimant Portal.

Sau npe rau haujlwm nrog lub Wisconsin Job Center online ntawm <https://JobCenterofWisconsin.com/ui>.

Yog tias koj tau sau npe rau haujlwm yav dhau los, koj yuav tsum xyuas kom meej tias koj daim ntawv sau npe thiab daim ntawv qhia txog kev txawj thiab kev ua haujlwm (resume) tsis tau tas sijhawm rau ntawm <https://JobCenterofWisconsin.com/ui>.

Yog koj nyob tawm ntawm lub xeev, tej zaum koj yuav tsum tau qhia rau lub chaw ua haujlwm rau pej xeev uas nyob ze koj lub tsev, sau npe rau haujlwm, thiab xa cov ntaub ntawv pov thawj ntawm kev sau npe tuaj rau [DWD](#). Cov ntaub ntawv pov thawj tuaj yeem suav nrog kev tshuaj ntsuam xyuas nrog hnub ntawm koj daim ntawv sau npe ua tiav, ib qho email lees paub ntawm kev sau npe, lossis ib daim qauv ntawm kev sau npe ua tiav.

Xav paub ntau ntxiv txog kev sau npe rau kev ua haujlwm thiab cov kev zam tuaj yeem pom tau nyob rau hauv **Registration for Work FAQ** (<https://dwd.wisconsin.gov/uiben/faqs/registration.htm>).

Yog tias koj muaj lus nug lossis xav tau kev pab sau npe, thov mus saib koj lub zos Job Center: <http://www.wisconsinjobcenter.org/directory> los yog hu rau lub Job Service Call Center ntawm tus xovtooj hu dawb ntawm (888) 258-9966.

## 2. NRHIAV HAUJLWM

Koj yuav tsum ua **yam tsawg kawg yog 4** qho kev rhiav cov **haujlwm es tsim nyog ua haujlwm** txhua lub limtiam tshwj tsis yog peb qhia rau koj tias qhov kev nrhiav haujlwm no raug zam. Cov haujlwm uas tsim nyog ua haujlwm yog cov haujlwm uas tsim nyog los ntawm koj qhov kev cob qhia, kev paub dhau los, lub sijhawm ntev li cas ntawm kev poob haujlwm, thiab cov haujlwm muaj npaum li cas.

### Koj puas paub?

Cov neeg poob haujlwm uas ua ntau tshaj cov 4 qho kev nrhiav haujlwm uas lawv yuav tsum ua yuav nrhiav tau haujlwm sai dua cov uas tsuas yog ua tiav qhov tsawg kawg nkaus txhua lub limtiam.

Koj yuav tsum sau tseg koj cov kev nrhiav haujlwm rau txhua lub limtiam koj thov Nyiaj Povhwm Poob Haujlwm (UI). Koj yuav xav tau cov ntsiab lus txaus rau peb los txheeb xyuas koj cov kev tshawb nrhiav haujlwm. Tej zaum peb yuav xav tau cov ntaub ntawv pov thawj ntawm koj cov kev nrhiav haujlwm. Khaws tseg cov ntaub ntawv pov thawj ntawm koj cov kev nrhiav haujlwm rau ib xyoos. Yog xav paub ntxiv txog kev nrhiav

Kev qhia tsis tseeb ntawm koj cov kev tshawb nrhiav haujlwm yuav yog [kev dag \(fraud\)](#), uas tuaj yeem ua rau raug nplua thiab yuav raug tsis pom zoo them Nyiaj Povhwm Poob Haujlwm (UI).

**Yog xav paub ntxiv, thov saib Overpayments**  
(<https://dwd.wisconsin.gov/uiben/overpayments>)  
**thiab Fraud and Quality Control**  
(<https://dwd.wisconsin.gov/uiben/fraud-quality-control.htm>).

haujlwm thiab cov kev zam qhov no, thov saib **Work Search Requirements** (<https://dwd.wisconsin.gov/uiben/worksearch-requirements.htm>).

### 3. UA NTAWV THOV TXHUA LUB LIMTIAM

Koj yuav tsum ua [ntawv pov thawj thov txhua lub limtiam \(weekly claim certification\)](#) rau txhua lub limtiam uas koj xav tau txais Nyiaj Povhwm Poob Haujlwm (UI). Thaum koj ua ntawv thov txhua lub limtiam, koj qhia peb tias koj tseem tsis tau ua haujlwm lossis tseem ua haujlwm txo cov sijhawm. Peb tsis tuaj yeem them Nyiaj Povhwm Poob Haujlwm (UI) tuaj rau koj rau ib lub limtiam twg yog tias koj tsis ua ntawv thov txhua lub limtiam rau lub limtiam ntawd. Daim ntawv thov txhua lub limtiam yuav muaj cov lus nug uas pab txiav txim siab seb koj puas tsim nyog tau txais cov Nyiaj Pab Povhwm Poob Haujlwm (UI) them txuas ntxiv. Piv txwv li, koj yuav raug nug tias koj puas:

- Muaj peev xwm ua haujlwm thiab muaj peev xwm txais kev ua haujlwm.
- Nrhiav kev ua haujlwm, nrog rau cov ntsiab lus hais txog koj cov kev tshawb nrhiav haujlwm.
- Tau tsis kam txais tej txoj haujlwm losyog tej kev ua haujlwm.
- Ua haujlwm, thiab yog tias muaj, tagnrho cov nyiaj koj khwv tau los rau qhov haujlwm ntawd thiab cov sijhawm ua haujlwm.

Koj yuav tsum teb cov lus nug kom tseeb rau txhua lub limtiam koj thov Nyiaj Povhwm Poob Haujlwm (UI). Kev ua tsis tiav tuaj yeem ua rau koj poob Nyiaj Povhwm Poob Haujlwm (UI) lossis lwm yam kev nplua.

#### Thaum Twg Mam Ua Koj Qhov Ntawv Thov Txhua Lub Limtiam

Thawj hnuv koj tuaj yeem ua tau ib qho [ntawv pov thawj thov txhua lub lim tiam \(weekly claim certification\)](#) yog hnuv Sunday tom qab koj xa koj daim [ntawv thov thawj zaug \(initial claim application\)](#). Koj yuav tsum ua koj daim ntawv thov txhua lub lim tiam los ntawm 3:00 p.m. rau Hnuv Saturday uas yog 14 hnuv tom qab kawg ntawm txhua lub limtiam koj thov nyiaj pab.



Piv txwv li, yog tias koj poob koj txoj haujlwm hnuv Monday lub 3<sup>rd</sup> ntawm lub hli thiab xa ntawv thov thawj zaug lub limtiam ntawd, koj tuaj yeem ua daim ntawv thov txhua lub limtiam rau koj thawj lub limtiam ntawm Nyiaj Povhwm Poob Haujlwm (UI) pib Hnuv Sunday lub 9<sup>th</sup> thiab yuav tsum xa koj daim ntawv thov rau lub limtiam ntawd los ntawm 3:00 p.m. Hnuv Saturday lub 22<sup>nd</sup>. **Yog tias koj ua tsis tiav, koj qhov Nyiaj Pab Povhwm Poob Haujlwm (UI) them yuav raug ncu lossis tsis kam them tuaj.**

## Txhawm Rau Ua Koj Ntawv Thov Txhua Lub Limtiam

1. Mus rau [my.unemployment.wisconsin.gov](http://my.unemployment.wisconsin.gov)
2. Nkag mus rau nkag Claimant Portal.
3. Ua koj qhov ntawv pov thawj thov txhua lub lim tiam (weekly claim certification).

Ua koj cov ntawv thov txhua lublim online thaum cov sijhawm no:

- Sunday, 9:00 a.m. – lb tag hmo
- Monday – Friday, Ncav Cuag (reachable) 24 xuab moos
- Saturday, lb tag hmo – 3:00 p.m.

Yog tias koj tsis tuaj yeem xa tau koj daim ntawv thov txhua lub limtiam online, hu rau lub Chaw Pabcuam (Help Center) ntawm (414) 435-7069 los yog hu dawb (844) 910-3661 thaum lub sijhawm ua haujlwm.

## 4. TSHAJ TAWM COV NYIAJ TAU LOS

Yog tias koj ua haujlwm ib lub limtiam uas koj thov Nyiaj Povhwm Poob Haujlwm (UI), koj yuav tsum qhia tias koj khwv tau nyiaj npaum li cas. Koj yuav tsum qhia koj [cov nyiaj tau los tag nrho \(gross earnings\)](#), tsis yog koj [nyiaj tau los \(net earnings\)](#).

**REPORT WEEKLY DURING THE PAY PERIOD,  
NOT WHEN YOU GET THE CHECK**

PAYSリップ				REPORTING PERIOD 10/01/20XX – 10/08/20XX	PAY DATE 10/15/20XX	
INCOME	RATE	HOURS	CURRENT PAY	DEDUCTIONS	TOTAL	YTD TOTAL
REGULAR	\$20	30	\$600	STATUTORY DEDUCTIONS		
OVERTIME	\$30	0	\$0	FICA-MEDICARE	\$8.71	\$130.65
BONUS	--	--	--	FICA SOCIAL SECURITY	\$37.70	\$565.5
				FEDERAL TAX	\$40.15	\$602.25
				STATE TAX	\$26.05	\$390.75
YTD GROSS			YTD NET PAY	GROSS PAY	DEDUCTIONS	NET PAY
\$9000			\$7324.95	\$600	\$112.61	\$488.33

**REPORT GROSS PAY EACH WEEK**

## Thaum Twg Mam Qhia Txog Nyiaj Tau Los

Koj yuav tsum tshaj tawm koj cov nyiaj khwv tau los hauv lub limtiam uas lawv tau khwv tau (lub limtiam uas koj ua haujlwm), txawm tias koj tseem tsis tau them nyiaj.

Nws yog ib qho tseem ceeb uas koj yuav tsum taug qab txhua lub sijhawm uas koj ua haujlwm thiab suav cov nyiaj uas koj yuav tau txais los ntawm ib tus tswv ntiav haujlwm.

Txawm hais tias koj tuaj yeem siv daim ntawv qhia hnuv, phau ntawv sau, lossis daim ntawv tshaj tawm los taug qab cov ntaub ntawv no, Tebchaws Meskas Lub Tsev Haujlwm Saib Xyuas Kev Ua Haujlwm kuj tseem muaj **DOL-Timesheet app** (<https://www.dol.gov/agencies/whd/timesheet-app>) rau cov neeg ua haujlwm thiab cov chaw ua haujlwm los sau sijhawm ua haujlwm thiab suav nyiaj.

## Yam Nyiaj Tau Los Yuav Tsum Qhia

Txhua yam nyiaj tau los ntawm ua haujlwm yuav tsum tau tshaj tawm. Cov peev txheej nyiaj tau los muaj xws li kev ua haujlwm [pov sijhawm \(full-time\)](#) lossis ib nrab sijhawm, haujlwm ib ntus (temporary) lossis tej haujlwm txawv yam (odd jobs), thiab nyiaj pub rau neeg ua haujlwm (tips).

Koj kuj yuav tsum tau qhia tias ua haujlwm yog tias koj ua haujlwm rau kev them uas tsis yog nyiaj. Tus nqi ntawm txhua yam kev them nyiaj losyog kev them nyiaj yuav tsum tau tshaj tawm rau ntawm lub limtiam uas kom tau khwv qhov nyiaj them ntawd. [Nyiaj ua haujlwm \(wages\)](#) yog txhua yam kev them nyiaj rau kev ua haujlwm, kuj muaj li tus nqi them ntawm chav tsev pw thiab zaub mov (room and board), nyiaj ntsuab (cash payments), nyiaj pub rau neeg ua haujlwm (tips), nyiaj nqi tes (commissions) thiab ua haujlwm tawm ib daim nqi ("working off a bill").

Koj yuav tsum tau tshaj tawm cov nyiaj them rau kev txiav tawm haujlwm (termination pay), pob nyiaj them rau kev sib cais (severance packages), nyiaj uas them ua ntej txiav tawm haujlwm (pay in lieu of notice), them nyiaj tawm haujlwm (dismissal pay), lossis kev them nyiaj txuas ntxiv nrog tag nrho cov benefits los ntawm tus tswv ntiav haujlwm (continuation of pay with full benefits from an employer). Cov kev them nyiaj no yuav cuam tshuam rau koj cov Nyiaj Povhwm Poob Haujlwm (UI).

Yog xav paub ntxiv, saib **Reporting Other Types of Income** (<https://dwd.wisconsin.gov/uiben/other-incomeh.htm>).

Yog tias koj muaj lus nug txog cov nyiaj khwv tau los tshaj tawm, thov hu rau lub Chaw Pabcuam (Help Center) ntawm (414) 435-7069 losyog hu dawb ntawm (844) 910-3661 thaum lub sijhawm ua haujlwm.

## Yuav Xam Cov Nyiaj Tau Los Tag Nrho Li Cas

Pes Tsawg Teev Ua Haujlwm Nyob Rau Lub Limtiam x Tus Nqi Them = [Cov Nyiaj Tau Los Tag Nrho \(Gross Earnings\)](#)

Piv txwv li, yog tias koj ua haujlwm 30 teev hauv ib lub limtiam los ntawm \$20 toj ib teev, koj yuav qhia tia koj yuav tau \$600 los ntawm cov nyiaj tau los tag nrho (gross earnings) rau lub limtiam.

Yog tias koj tsis paub meej tias koj tau ua haujlwm pes tsawg teev nyob rau lub limtiam lossis koj tus nqi them npaum li cas, thov hu rau koj tus tswv ntiav haujlwm thiab thov cov ntaub ntawv ntawd. Koj cov nyiaj ua haujlwm (wages) yuav tsum tau tshaj tawm hauv lub limtiam koj tau ua haujlwm txawm tias koj yuav tsis tau them nyiaj kom txog rau lub limtiam tom qab. Koj yuav tsum tsis txhob tos kom txog thaum koj tau txais daim tshv them nyiaj los tshaj tawm cov nyiaj ua haujlwm lossis ua koj [cov ntawv pov thawj thov txhua lub limtiam \(weekly claim certifications\)](#).

## Txheeb Xyuas Koj Cov Nyiaj Tau Los

[DWD](#) yuav txheeb xyuas cov [nyiaj ua haujlwm \(wages\)](#) koj tau qhia ntawm koj qhov [ntawv pov thawj thov txhua lub limtiam \(weekly claim certification\)](#) nrog koj cov tswv ntiav haujlwm. Koj qhov Nyiaj Pab Povhwm Poob Haujlwm (UI) yog nyob ntawm cov nyiaj ua haujlwm uas koj tau tshaj tawm. Yog tias tus tswv ntiav haujlwm muab tus nqi sib txawv, koj yuav raug xa tsab ntawv ceeb toom txog kev hloov kho. Yog tias koj tsis pom zoo nrog tsab ntawv ceeb toom ntawm kev hloov kho, ua raws li cov lus qhia nyob rau sab nraub qaum ntawm daim ntawv ceeb toom kom ua ntawv tsis txaus siab. Yog koj tawm tsam, DWD yuav tshawb xyuas thiab daws qhov tsis sib xws.

Tej zaum ib qho [kev them tshaj lawm \(overpayment\)](#) yuav tshwm sim yog tias koj tau txais cov nyiaj pab povhwm poob haujlwm thiab tom qab pom tias tsis tsim nyog tau txais cov nyiaj pab no vim tias koj tsis tau tshaj tawm koj cov nyiaj ua haujlwm tau los.

Yog tias koj txhob txwm muab cov lus tsis tseeb lossis zais cov ntaub ntawv qhia hais txog koj cov nyiaj ua haujlwm tau los kom tau txais lossis tuav cov Nyiaj Pab Povhwm Poob Haujlwm (UI), koj tau ua [kev dag \(fraud\)](#) thiab yog li ntawd tej zaum yuav raug nplua ntxiv nrog rau ib qho kev them tshaj lawm (overpayment).

Yog xav paub ntxiv, thov saib Overpayments (<https://dwd.wisconsin.gov/uiben/overpayments>) thiab Fraud and Quality Control (<https://dwd.wisconsin.gov/uiben/fraud-quality-controlh.htm>).

Yog tias koj tsis meej pem txog yam koj yuav tsum ua lossis tshaj tawm, hu rau (414) 435-7069 losyog hu dawb (844) 910-3661 thaum lub sijhawm ua haujlwm kom paub meej. Peb nyob ntawm no los pab!

## TSHOOJ 6 – KOM KOJ ROV QAB MUS UA HAUJLWM

Lub Job Center of Wisconsin (JCW) muaj ntau yam kev pabcuam uas tsis muaj nqi – kuj muaj kev pab nrhiav haujlwm qhov twg thiab kev pabcuam yus txog kev ua dej num - los pab koj rov qab mus ua haujlwm sai dua.

### COV KEV PABCUAM ROV UA HAUJLWM (RE-EMPLOYMENT SERVICES)

Ib qho ntxiv nrog rau kev pab nrhiav haujlwm, Job Center of Wisconsin tuaj yeem pab nrog sau daim ntawv qhia txog kev txawj thiab kev ua haujlwm (resume), kev xam phaj, cov ntaub ntawv qhia txog tej lag luam (labor market information), thiab lwm yam.

#### Pab nrog Nrhiav Kev Ua Haujlwm

Rau cov kev pabcuam rov ua haujlwm mus xyuas <https://JobCenterofWisconsin.com> losyog tiv tauj koj lub Job Center nyob ze koj. Mus nrhiav lub Job Center nyob ze tshaj plaws, hu xovtooj dawb ntawm(888) 258-9966 los yog nrhiav online ntawm <https://JobCenterofWisconsin.com/directory>. Yog tias koj nyob hauv lwm lub xeev, hu rau lub chaw ua haujlwm rau pej xeev ze tshaj plaws.

#### Cov Kev Pab Cuam Rov Ua Haujlwm (Re-Employment Programs)

Yog tias tau qhia, koj yuav tsum ua kom tiav qhov kev taw qhia (orientation) online thiab kev ntsuas xyuas (assessment) tom qab koj tso npe rau haujlwm. Thaum koj ua tiav qhov kev taw qhia (orientation) thiab kev ntsuas xyuas (assessment), peb yuav qhia rau koj paub seb koj puas yuav tsum koom nrog cov kev pabcuam rov ua haujlwm

ntxiv. Kev koom tes hauv cov kev pabcuam rov ua haujlwm yuav pab koj rov qab mus ua haujlwm sai dua.

Yog tias koj tsis ua tiav qhov kev taw qhia (orientation) online thiab kev ntsuam xyuas (assessment) lossis koom nrog cov kev pabcuam rov ua haujlwm, koj tuaj yeem poob koj qhov Nyiaj Povhwm Poob Haujlwm (UI). Yog tias koj tuaj yeem koom tsis tau raws li lub sijhawm kawg, hu rau lub Job Center tam sim kom rov teem sijhawm.

Kev koom tes hauv cov kev pabcuam rov ua haujlwm yuav tsum ua kom txaus siab rau koj txoj kev nrhiav haujlwm rau lub limtiam uas koj koom nrog. Txawm li cas los xij, kev koom nrog lwm lub rooj cob qhia kev ua haujlwm ntawm koj tus kheej tsuas yog suav tias yog ib qho kev nrhiav haujlwm, txawm tias lub rooj cob qhia ua haujlwm yog ua los ntawm ib lub Job Center.

## THAUM KOJ NRHIAV TAU IB TXOJ HAUJLWM TSHIAB

### Haujlwm Puv Sijhawm

Tom qab koj pib ib txoj haujlwm [puv sijhawm \(full-time\)](#) tshiab, koj tsis tas yuav qhia peb lub chaw haujlwm tias koj nrhiav tau haujlwm lawm. Tsuas tso tseg ua [cov ntawv pov thawj thov txhua lub lim tiam \(weekly claim certifications\)](#) xwb thaum koj pib koj txoj haujlwm tshiab (txawm tias koj yuav tsis tau them rau ib lub limtiam lossis ntau dua). Yog tias koj pib txoj haujlwm tshiab hauv nruab nrab ntawm ib lub limtiam, nco ntsoov qhia koj cov nyiaj ua haujlwm los ntawm koj daim ntawv thov txhua lub limtiam. Nco ntsoov: koj yuav tsum qhia [nyiaj ua haujlwm \(wages\)](#) nyob rau lub limtiam koj tau khwv lawv, thiab koj yuav tsis tsim nyog tau txais nyiaj yog tias koj ua haujlwm 32 teev lossis ntau dua hauv ib lub limtiam.

### Haujlwm Nrab Sijhawm

Yog tias koj nrhiav haujlwm nrab sijhawm, tej zaum koj tseem yuav tsim nyog tau [Nyiaj Povhwm Poob Haujlwm \(UI\) ib nrab](#) them. Nco ntsoov tshaj tawm cov nyiaj ua haujlwm tau los ntawm kev ua haujlwm nrab sijhawm. Saib **Tshaj Tawm Cov Nyiaj Tau Los Reductions** (<https://dwd.wisconsin.gov/uiben/reductions.htm>)yog xav paub ntxiv.

# NTAUB NTAWV NTXIV RAU TOM QAB A – NTHAUV TAWM TXOJ CAI

## Ntaub Ntawv Qhia Txog Lub Cib Fim Sib Luag (Equal Opportunity Information)

Nws yog txhaum txoj cai rau [DWD](#) kom ntxub ntxaug lwm tus los ntawm haiv neeg, xim, kev ntseeg, poj niam/txiv neej, lub tebchaws tuaj, hnuv nyoog, kev tsis taus, losyog kev nom kev tswv lossis kev ntseeg, lossis tawm tsam ib tus neeg tau txais tej txiaj ntsig ntawm, thov, lossis koom nrog cov kev pabcuam nyiaj txiag pab los ntawm Title I of the Workforce Innovation and Opportunity Act (WIOA), nyob rau hauv lub hauv paus ntawm ib tug neeg txoj kev ua pej xeem losyog kev koom tes nyob rau hauv ib yam dabtsi WIOA Title I-financially assisted program or activity.

## Yuav Ua Li Cas Yog Tias Koj Ntsib Kev Ntxub Ntxaug

Yog tias koj xav tias koj tau raug kev ntxub ntxaug raws li ib yam los ntawm WIOA Title I-financially assisted program or activity, koj tuaj yeem xa daim ntawv tsis txaus siab tsis pub dhau 180 hnuv txij li hnuv uas raug liam tias ua txhaum cai.

### Mus Ua Daim Ntawv Tsis Txaus Siab Online

Mus saib: [www.dol.gov/oasam/programs/crc/complaint.htm](http://www.dol.gov/oasam/programs/crc/complaint.htm)

### Mus Ua Daim Ntawv Tsis Txaus Siab los ntawm Xa Ntawv

Xa cov ntaub ntawv hais txog koj qhov kev tsis txaus siab rau:  
The Director - Civil Rights Center  
U.S. Department of Labor  
200 Constitution Avenue, NW, Room N-4123  
Washington, DC 20210

## Kev Pabcuam Rau Cov Neeg Tsis Muaj Peev Xwm

Yog tias koj lag ntseg, tsis hnov lus, lossis muaj lub suab tsis zoo, thov hu rau 7-1-1 rau cov Wisconsin Relay Service.

Yog tias koj muaj kev tsis taus thiab xav tau kev pab lossis xav thov cov ntaub ntawv ua lwm hom ntawv, thov hu rau Unemployment Insurance Division ntawm (414) 435-7069 losyog hu dawb ntawm (844) 910-3661.

## Koj Txoj Cai Tswjfw m Ntiag Tug Tseem Ceeb Rau Peb

Peb ua raws txhua lub xeev thiab tseemfwv txoj cai lij choj uas tiv thaiv koj cov ntaub ntawv ntiag tug. Txhawm rau pab txuas koj nrog cov kev pab cuam tsim los kom koj rov qab mus ua haujlwm, peb muab qee yam ntawm koj cov ntaub ntawv qhia nrog peb cov neeg koom tes xws li lub Job Center of Wisconsin, thiab lawv tsis raug tso cai qhia rau lwm tus. Peb muab lawv koj rov:

- Cov ntaub ntawv qhia tiv tauj,
- Muaj keeb kwm qhia txog kev ua haujlwm thiab nrhiav haujlwm, thiab

- Cov ntaub ntawv qhia txog tus kheej (Demographics) (xws li hnuv nyoog lossis poj niam/txiv neej).

Koj cov tsev ntiav haujlwm yav dhau los thiab lwm lub xeev lossis tsoomfwv hauv nroog tuaj yeem tso tawm rau peb lub koomhaum txhua yam ntaub ntawv, kuj muaj li koj tus xaus saus, yuav tsum tau rau kev tswj kom raug ntawm koj kev [thov \(claim\)](#). Peb kuj siv koj tus lej xaus saus los qhia txog cov Nyiaj Pab Povhwm Poob Haujlwm (UI) uas koj tau txais rau lub Internal Revenue Service (IRS) raws li cov nyiaj tau uas yuav tsum them se.

## NTAUB NTAWV NTXIV RAU TOM QAB B – LUS TXHAIS

**Thov Rov Hais Dua (Appeal):** Cov txheej txheem thov kom muaj kev tshuaj xyuas raws li qhov kev txiav txim Nyiaj Povhwm Poob Haujlwm (UI) ua ntej los lawm.

**Roog Rov Hais Plaub Dua (Appeal Hearing):** Kev hais plaub ntug raug cai los txiav txim siab txog kev thov rov hais dua txog Nyiaj Povhwm Poob Haujlwm (UI). Txhua tog (koj thiab koj tus tswv ntiav haujlwm, feem ntau) tuaj yeem qhia tus kws txiav txim kev cai tswj hais lus tsis ncaj ncees txog qhov muaj feem cuam tshuam txog qhov teeb meem ntawm kev thov rov hais dua. Tej zaum koj yuav muaj cov neeg ua tim khawv ua pov thawj. Koj tuaj yeem nug cov lus nug ntawm lwm tus neeg sab nrauv. Tag nrho cov lus tim khawv yog muab raws li lus cog tseg.

**Tus Kws Txiaiv Txim Kev Cai Tswj (Administrative Law Judge):** Ib tug kws lij choj uas muaj ntawv tso cai los ua txoj cai lij choj hauv Wisconsin, ua haujlwm los ntawm DWD, uas ua lub rooj sib hais, ua kom paub tseeb tias cov ntsiab lus raug coj tawm, thiab sau tsab ntawv txiav txim raws li txoj cai ntawm seb koj puas tsim nyog tau txais cov Nyiaj Pab Povhwm Poob Haujlwm (UI) them. Lawv yog cov neeg ua haujlwm hauv lub xeev uas nws lub luag haujlwm tseem ceeb suav nrog tuav Nyiaj Povhwm Poob Haujlwm (UI) lub rooj sib hais plaub thiab muab kev txiav txim txog kev hais plaub dua.

**Tus Neeg Thov Hais Dua (Appellant):** Cov tog neeg uas thov lub rooj sib hais. Tus neeg thov kev thov hais dua yog tau tus neeg ua haujlwm lossis tus tswv ntiav haujlwm.

**Tso Cai Kev Cob Qhia (Approved Training):** Kev cob qhia los ntawm lub tsev kawm ua haujlwm lossis lub tsev kawm uas muaj kev cob qhia ua haujlwm uas tau pom zoo los ntawm DWD. Kev mus kawm hauv tsev kawm ntawv qib siab feem ntau tsis suav tias yog kev kawm pom zoo. Qee qhov piv txwv ntawm tso cai kev cob qhia yog:

- Workforce Innovation thiab Opportunity Act Program
- DWD Job Service Programs
- Kev Kawm Txuj Ci (Apprenticeships) thiab
- Vocational Rehabilitation programs.

**Tus Kws Lij Choj Cov Ntaub Ntawv (Attorney of Record):** Ib tug kws lij choj uas tau ceeb toom rau lub rooj sib hais hais tias lawv sawv cev rau ib tog neeg ntawm lub rooj sib hais.

**Lub Sijhawm Pib (Base Period):** Lub sijhawm siv los txiav txim siab txog kev tsim nyog tau nyiaj povhwm poob haujlwm (UI). Thawj 4 ntawm 5 lub hlis dhau los ntawm lub quarters

ua ntej ua daim ntawv thov thawj zaug rau Nyiaj Povhwm Poob Haujlwm (UI). Yog tias koj tsis tau txais nyiaj ua haujlwm txaus kom tsim nyog tau nyiaj povhwm poob haujlwm (UI) lub sijhawm no, peb yuav siv ib 'lwm lub sijhawm pib' ('alternate base period'). Lwm lub sijhawm pib (alternate base period) yog 4 lub hlis dhau los ua tiav lub quarters ua ntej lub limtiam koj tau ua koj daim ntawv thov thawj zaug rau Nyiaj Povhwm Poob Haujlwm (UI).

**Tswv Ntiav Haujlwm Hauv Lub Sijhawm Pib (Base Period Employer):** Ib tus tswv ntiav haujlwm koj tau ua haujlwm rau thaum koj lub sijhawm pib.

**Nyiaj Ua Haujlwm Hauv Lub Sijhawm Pib (Base Period Wages):** Cov nyiaj ua haujlwm koj khwv tau thaum lub sijhawm uas yog koj lub sijhawm pib. Cov nyiaj ua haujlwm no yog siv los txiav txim koj qhov kev tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI).

Lawv xws li:

- Cov nyiaj ua haujlwm them rau koj thaum lub sijhawm pib rau kev ua haujlwm rau ib tug tswv ntiav haujlwm uas them se mus rau txoj kev povhwm poob haujlwm (covered employer).
- Cov nyiaj them mob uas tau them ncaj qha los ntawm tus tswv ntiav haujlwm ntawm koj tus nqi them ib txwm,
- Nyiaj so koobtsheej (holiday), so haujlwm (vacation), them thaum tshem tawm (dismissal/severance) uas them thaum lub sijhawm pib,
- Cov nyiaj ua haujlwm nruab nrab uas koj yuav tau txais los ntawm ib tus tswv ntiav haujlwm yog tias koj tsis tau txais Nyiaj Them Thaum Raug Mob Los Ntawm Haujlwm (Worker's Compensation (Temporary Total Disability or Temporary Partial Disability)), Federal Longshoreman's and Harbor Worker's Compensation losyog lwm cov nyiaj ua haujlwm tseemfww qibsiab,
- Nyiaj Them Los Ntawm Haujlwm Tau Ua Los Lawm Tiamsis Tsis Tau Them (Back Pay), thiab/losyog
- Cov nyiaj ua haujlwm ib tus tswv ntiav haujlwm raug cai yuav tsum them tab tiamsis tsis them vim kev poob nyiaj txiag.

**Kev Txiav Txim Nyiaj Txiag (Benefit Computation):** Ib daim ntawv xa tuaj rau koj tom qab koj ua daim ntawv thov thawj zaug rau Nyiaj Povhwm Poob Haujlwm (UI). Nws piav qhia seb koj puas tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI), koj cov nyiaj them yuav ntau npaum li cas txhua lub limtiam, koj qhov nyiaj pab ntau tshaj yog dabtsi, thiab lwm yam ntsiab lus hais txog koj lub xyoo nyiaj pab tam sim no. Daim ntawv teev npe txhua tus tswv ntiav haujlwm koj tau ua haujlwm rau lub sijhawm koj lub sijhawm pib tam sim no thiab cov nyiaj ua haujlwm uas txhua tus tswv ntiav ua haujlwm tau tshaj tawm tias koj khwv tau txhua lub hlis twg. Nco ntsoov xyuas nws kom raug thiab hu rau lub Chaw Pabcuam (Help Center) ntawm (414) 435-7069 losyog hu dawb ntawm (844) 910-3661 thaum lub sijhawm ua haujlwm yog koj pom tej yam yuam kev.

**Lub Limtiam Nyiaj Pab (Benefit Week):** Ib lub sijhawm uas yog 7-hnub uas koj tau ua ntawv thov rau lub sijhawm ntawd. Lub limtiam nyiaj pab pib Hnub Sunday thiab xaus rau thaum ib tag hmo Hnub Saturday tomqab.

**Lub Xyoo Nyiaj Pab (Benefit Year):** Lub sijhawm uas yog 52-limtiam uas pib nrog lub limtiam koj tau ua daim ntawv thov thawj zaug rau hauv lub limtiam ntawd.

**Daim Ntawv Qhia Hnub Peb Lub Hlis Twg (Calendar Quarter):** Muaj 4 lub hlis twg hauv ib xyoos. Lawv yog:

- Lub Ib Hlis 1 txog Lub Peb Hlis 31
- Lub Plaub Hlis 1 txog Lub Rau Hli 30
- Lub Xya Hli 1 txog Lub Cuaj Hli 30
- Lub Kaum Hli 1 txog Lub Kaum Ob Hlis 31

**Lub Limtiam Uas Yog Hnub Sunday Rau Hnub Saturday (Calendar Week):** Lub limtiam no pib rau Hnub Sunday thiab xaus rau ib tag hmo rau Hnub Saturday tom ntej. Cov ntawv qhia hnub hli rau cov limtiam Nyiaj Povhwm Poob Haujlwm (UI) rau lub sijhawm tamsis no nyob online ntawm <https://dwd.wisconsin.gov/uiben/calendars.htm>.

**Thov (Claim):** Ib daim ntawv thov rau nyiaj povhwm poob haujlwm (UI).

**Hnub Kawg Ua Ntawv Thov (Claim Effective Date):** Hnub Sunday ntawm lub limtiam uas koj tau ua kom daim ntawv thov thawg zaug rau nyiaj povhwm poob haujlwm (UI).

**Thov Hnub Kawg (Claim End Date):** Kuj hu ua lub 'benefit year end' (BYE), qhov no yog lub limtiam kawg ntawm koj lub xyoo tau txais nyiaj pab. Qhov no yuav yog 52 lub limtiam tom qab hnub thov kev pab.

**Zais (Conceal):** Txhawm rau txhob txwm dag ntxias DWD txog koj qhov kev tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI) thiab/lossis cov nyiaj ua haujlwm los ntawm kev tuav tsis muab lossis zais cov ntaub ntawv qhia lossis hais lus dag lossis ua kev qhia tsis tseeb.

**Kev Ua Haujlwm Uas Muaj Nyob Hauv Nyiaj Povhwm Poob Haujlwm (Covered Employment):** Haujlwm koj ua rau tus tswv ntiav haujlwm raws li txoj cai Nyiaj Povhwm Poob Haujlwm (UI). Koj tus tswv ntiav haujlwm them nyiaj pab (se) ntawm koj cov nyiaj ua haujlwm, thiab cov nyiaj ua haujlwm no pab koj tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI).

**Kev Tshuaj Xyuas (Cross-examination):** Kev nug ntawm ib tug tim khawv los ntawm cov neeg tawm tsam.

**Kev Txiaiv Txim Siab (Determination):** Thawj theem kev txiaiv txim siab los ntawm DWD txog qhov kev tsim nyog teeb meem thiab/losyog tus tswv ntiav haujlwm txoj kev lav.

**DWD:** Lub Wisconsin Department of Workforce Development.

**Kev Tsim Nyog Teeb Meem (Eligibility Issue):** Cov lus losyog ntaub ntawv qhia uas ua rau muaj lus nug raug cai txog seb koj puas yuav tsum tau txais Nyiaj Povhwm Poob Haujlwm (UI). Ib yam teeb meem hais txog seb koj pua tsim nyog yuav ua tau tsis pom zoo them, ncuva, lossis txo koj qhov Nyiaj Povhwm Poob Haujlwm (UI).

**Pov Thawj (Evidence):** Cov lus pov thawj thiab khoom pov thawj tias tus kws txiaiv txim plaub ntug txiaiv txim raug lees paub rau hauv cov ntaub ntawv hais plaub.

**Yam Haujlwm Uas Peb Yuav Siv Tsis Tau Cov Nyiaj Ua Haujlwm Los Ua Tsim Nyog Rau Nyiaj Povhwm Poob Haujlwm (Excluded Employment):** Haujlwm uas tsis raug them raws

li Wisconsin txoj cai Nyiaj Povhwm Poob Haujlwm (UI). Koj tsis tuaj yeem yuav tau txais Nyiaj Povhwm Poob Haujlwm (UI) raws li txoj haujlwm ntawd.

**Cov Khoom Pov Thawj (Exhibits):** Cov ntaub ntawv muaj feem xyuam txog koj rooj plaub, uas tej zaum kuj muaj cov ntaub ntawv them nyiaj lossis kev tuaj koom (payroll/attendance records), cov tshev nyia (paycheck stubs), ntawv sau (letters), emails, cov lus sib tham xa ntawm xovtooj ntawm tes (text messages), cov ntawv hais ceeb toom (warnings), ntawv kho mob zam txim (medical excuses), txoj cai ua haujlwm (work rules), ntawv qhia sijhawm ua haujlwm (work schedules), cov ntawv ceeb toom (reports); thiab kuj, cov duab (pictures), cov yees duab losyog suab kaws (video/audio recordings), kab kos (charts), etc.

**Tus Tim Khawv (Firsthand Witness):** Ib tug neeg uas tau pom, hais, lossis hnov qhov lawv ua tim khawv rau.

**Kev Dag (Fraud):** Tsis qhia losyog qhia tsis tseeb cov ntaub ntawv qhia hais txog kev tsim nyog tau Nyiaj Povhwm Poob Haujlwm (UI) ntawm daim ntawv thov thawj zaug lossis daim ntawv kev thov txhua lub limtiam.

**Haujlwm Puv Sijhawm (Full-time Work):** Ua haujlwm 32 teev losyog ntau tshaj ib lub limtiam.

**Cov Nyiaj Tau Los Tag Nrho (Gross Earnings):** Tus nqi ntawm cov nyiaj koj tau txais rau kev ua haujlwm (koj cov nyiaj tau los tag nrho) ua ntej cov se thiab kev txiav tawm raug tshem tawm.

**Roog Hais Plaub Sau Tseg (Hearing Record):** Cov ntaub ntawv pov thawj uas tau nthuav tawm ntawm lub rooj sib hais, kuj muaj kev kaw cov lus pov thawj thiab txhua yam khoom pov thawj tau qhia.

**Lus Xaiv (Hearsay):** Cov lus hais los ntawm ib tug tim khawv uas tsis muaj kev paub txog qhov tseeb.

**Lub Quarter Siab (High Quarter):** Lub sijhawm pib quarter thaum lub sijhawm uas koj tau them nyiaj ntau tshaj plaws los ntawm kev them nyiaj ua haujlwm.

**Daim Ntawv Thov Thawj Zaug (Initial Claim Application):** Ib daim ntawv thov pib ib lub Nyiaj Povhwm Poob Haujlwm (UI) xyoo tshiab lossis rov pib dua / rov qhib lub Nyiaj Povhwm Poob Haujlwm (UI) xyoo uas twb muaj lawm. Daim ntawv thov no yuav tsum tau ua nyob rau hauv 7 hnuv ntawm qhov kawg ntawm lub limtiam daim ntawv qhia hnuv uas koj xav tau txais nyiaj pab.

**Cov Nyiaj Tau Los (Net Earnings):** Koj cov nyiaj coj mus tsev tom qab cov se thiab kev txiav tawm raug tshem tawm.

**Qhov Nyiaj Pab Ntau Tshaj (Maximum Benefit Amount (MBA)):** Tus nqi tag nrho ntawm Nyiaj Povhwm Poob Haujlwm (UI) koj tuaj yeem them rau koj lub nyiaj pab xyoo.

**Daim Ntawv Kho Mob (Medical Report):** Ib daim ntawv sau tshaj tawm, pov thawj siv rau qhov chaw ntawm tus kws kho mob uas tshwm sim ntawm lub rooj sib hais. Koj tuaj

yeem siv Form UCB-474 rau daim ntawv qhia no. Daim ntawv no muaj nyob online ntawm no: <https://dwd.wisconsin.gov/ui201/pdf/forms/ucb474.pdf>.

**Merits (Issues)/Laj Thawj:** Cov laj thawj vim li cas Nyiaj Povhwm Poob Haujlwm (UI) yuav raug tso cai lossis tsis kam them.

**Ua Txhaum Coj Tsis Ncaj (Misconduct):** Ib qho lossis ntau qhov kev ua lossis kev coj ua uas qhia txog lub siab xav lossis xav tsis quav ntsej txog tus tswv ntiav haujlwm xav tau raws li pom nyob rau hauv txhob txwm ua txhaum cai lossis tsis quav ntsej txog cov qauv ntawm tus cwj pwm uas tus tswv ntiav haujlwm muaj cai xav tau los ntawm cov neeg ua haujlwm, losyog kev tsis mob saib lossis kev tsis saib xyuas, lossis kev txhob txwm ua thiab tsis quav ntsej txog tus tswv ntiav haujlwm xav kom tau lossis tus neeg ua haujlwm cov luag haujlwm rau tus tswv ntiav haujlwm. Ua txhaum coj tsis ncaj kuj muaj xws li: ua txhaum txoj cai sau tseg txog kev siv cawv, tswj tshuaj lossis tshuaj analogues; kev nyiaj; kev txiav txim siab txog kev ua txhaum cai lossis lwm yam kev ua txhaum yog tias qhov kev txiav txim siab ua rau tus neeg ua haujlwm ua tsis tau nws cov luag haujlwm; hem lossis ua kev thab thab plaub, ntaus neeg lossis lwm yam kev ua phem rau lub cev; kev tsis tuaj haujlwm losyog tuaj lig ua haujlwm ntau zaus dhau; ua ntaub ntawv cuav; ua txhaum cai los yog kev cai ntawm tsoom fww teb chaws, lub xeev losyog pab pawg neeg tsoom fww.

DWD xav txog ntau yam thaum txiav txim siab yog tias qhov tau raug rho tawm haujlwm yog rau kev ua txhaum coj tsis ncaj:

- Puas muaj tus cwj pwm tsis txaus ntseeg?
- Puas muaj lossis puas tuaj yeem muaj kev cuam tshuam tsis zoo rau tus tswv ntiav haujlwm?
- Puas yog tus neeg ua haujlwm raug tshem tawm vim yog lub cwj pwm?
- Tus tswv ntiav haujlwm thiab cov neeg ua haujlwm tau siv zog ua dabtsi los kho qhov teeb meem?

**Kev Them Tshaj Lawm (Overpayment):** Cov Nyiaj Povhwm Poob Haujlwm (UI) koj tau txais tabsis tsis muaj cai tau txais raws li lub xeev txoj cai.

**Kev them Nyiaj Povhwm Poob Haujlwm Ib Nrab (Partial UI Payment):** Tus nqi Nyiaj Povhwm Poob Haujlwm (UI) koj yuav tau txais thaum koj ua haujlwm txo cov sijhawm (tsawg dua koj cov sijhawm tsis tu ncu).

**Cov Tog (Parties):** Cov uas nws txoj cai yuav raug cuam tshuam los ntawm qhov tshwm sim ntawm rooj plaub. Cov tog ntawm lub rooj sib hais xws li tus neeg ua haujlwm uas thov Nyiaj Povhwm Poob Haujlwm (UI) thiab tus tswv ntiav haujlwm uas yog lossis yuav raug them cov Nyiaj Povhwm Poob Haujlwm (UI).

**Muaj Feem (Relevant):** Muaj ib yam ncaj qha ntsig txog ntawm txoj kev tsim txiaj ntawm rooj plaub.

**Tus Neeg Teb (Respondent):** Tus tog neeg uas tsis thov lub rooj sib hais.

**Kev Sib Cais (Separation):** Thaum koj lossis koj tus tswv ntiav haujlwm xaus kev sib raug zoo ua haujlwm. Qhov no tuaj yeem yog vim kev koj yeem tawm (quit), kev raug rho

tawm haujlwm (discharge), kev tso cai tso tseg haujlwm ib ntu (leave of absence), kev raug ncua ua haujlwm (suspension), lossis tso tawm haujlwm (layoff).

**Hu Kom Tshwm Ntawm Rooj Sib Hais (Subpoena):** Ib qho kev txiav txim rau ib tug neeg los tshwm sim ntawm lub rooj sib hais losyog tsim cov ntaub ntawv ntawm lub rooj sib hais.

**Ua Txhaum Loj (Substantial Fault):** Kev ua lossis kev tsis ua ntawm tus neeg ua haujlwm nyob rau hauv lawv cov kev tswj uas ua txhaum cov cai tsim nyog ntawm tus tswv ntiav haujlwm. Kev ua txhaum loj tsis xws li kev ua txhaum cai ua haujlwm me me tshwj tsis yog tias lawv rov qab ua dua tom qab tau txais ib qho ceeb toom, losyog ua tsis tau kev ua haujlwm vim tus neeg ua haujlwm tsis muaj kev txawj ntse, peev xwm, lossis khoom siv.

DWD xav txog ntau yam thaum txiav txim siab yog tias qhov tau raug rho tawm haujlwm yog rau kev ua txhaum loj:

- Koj puas tau ua txhaum koj tus tswv ntiav haujlwm cov cai los ntawm koj qhov kev ua lossis tsis ua haujlwm?
- Koj puas raug rho tawm vim qhov ua txhaum cai?
- Koj puas paub lossis koj puas yuav tsum paub txog qhov cai uas yuav tsum tau raws?
- Koj puas tau tswj hwm qhov kev ua lossis tsis ua haujlwm?

**Lus Tim Khawv (Testimony):** Cov lus hais uas cog lus sau tseg thaum lub rooj sib hais.

**Nyiaj Ua Haujlwm (Wages):** Txhua yam them nyiaj uas them rau koj rau kev pabcuam tus kheej. Cov no kuj muaj li nyiaj hli (salaries), nyiaj pub rau neeg ua haujlwm (tips), nyiaj nqi tes (commissions), nyiaj pub vim ua haujlwm zoo (bonuses), tus nqi tsim nyog ntawm chav tsev pw thiab zaub mov (room and board), kev them nyiaj hauv hom (payments-in-kind), thiab lwm cov kev/nyiaj pab xws tau txais los ntawm tus tswv ntiav haujlwm.

**Qhov Nyiaj Pab Them Txhua Lub Limtiam (Weekly Benefit Rate (WBR)):** Tus nqi ntawm Nyiaj Povhwm Poob Haujlwm (UI) txhua lub limtiam koj tau txais thaum koj tsis muaj nyiaj ua haujlwm lossis lwm yam nyiaj tau los hauv lub limtiam.

**Ntawv Pov Thawj Thov Txhua Lub Limtiam (Weekly Claim Certification):** Ib daim ntawv thov kom tau txais cov Nyiaj Pab Povhwm Poob Haujlwm (UI) rau ib lub limtiam tshwj xeeb. Koj yuav tsis tuaj yeem xa tau koj daim ntawv thov txhua lub limtiam rau lub limtiam uas koj xav tau txais nyiaj pab kom txog rau thaum lub limtiam xaus. Koj yuav tsum tau tos kom txog rau Hnub Sunday tom qab lub limtiam uas tau thov kom ua daim ntawv thov txhua lub limtiam rau lub limtiam ntawd. Nyiaj Povhwm Poob Haujlwm (UI) cov litiam yog Hnub Sunday txog Hnub Saturday.

## NTAUB NTAWV NTXIV RAU TOM QAB C – COV PEEV TXHEEJ

Yog xav paub ntxiv txog cov ncauj lus hauv qab no, thov mus saib <https://dwd.wisconsin.gov/uiben/handbook/hmong/resources.htm> losyog hu rau lub Chaw Pabcuam (Help Center) ntawm (414) 435-7069 lossis tus xovtooj dawb (844) 910-3661 thaum lub sijhawm ua haujlwm.

**Appeal Frequently Asked Questions** (<https://dwd.wisconsin.gov/uibola/faqs>)

**Appeals and Petitions** (<https://dwd.wisconsin.gov/uiben/appeals-and-petitions.htm>)

**Cov Ntaub Ntawv Tiv Tauj (Contact Information)**  
(<https://dwd.wisconsin.gov/uiben/servicesh.htm>)

**Key Pabcuam Online (Online Services)** (<https://dwd.wisconsin.gov/uiben/servicesh.htm>)

**Decimal Teev Rau Feeb Lub Sijhawm Hloov Pauv Daim Ntawv Qhia (Decimal Hours to Minutes Time Conversion Chart)**  
(<https://dwd.wisconsin.gov/uiben/handbook/pdf/decimal-hours-to-minutes-charth.pdf>)

**Direct Deposit Frequently Asked Questions**  
(<https://dwd.wisconsin.gov/uiben/faqs/directdeposit.htm>)

**Exceptions to the Standard Quit Disqualification**  
(<https://dwd.wisconsin.gov/uiben/quit-exceptions.htm>)

**Fraud and Quality Control** (<https://dwd.wisconsin.gov/uiben/fraud-quality-controlh.htm>)

**Identity Theft** (<https://dwd.wisconsin.gov/ui/fraud/identity.htm>)

**Txheej Txheem Qhia Txog Tus Kheej (Identity Verification Process)**  
(<https://dwd.wisconsin.gov/uiben/identityh.htm>)

**Nqis Nyiaj Them Siab Tshaj Rau Txhua Lub Limtiam (Maximum Weekly Earnings Chart)**  
(<https://dwd.wisconsin.gov/uiben/handbook/pdf/mwecharth.pdf>)

**Overpayments** (<https://dwd.wisconsin.gov/uiben/overpayments/hmong>)

**Qualifying Wages** (<https://dwd.wisconsin.gov/uiben/qualifying-wagesh.htm>)

**Reductions** (<https://dwd.wisconsin.gov/uiben/reductionsh.htm>)

**Registration for Work Frequently Asked Questions**  
(<https://dwd.wisconsin.gov/uiben/faqs/registration.htm>)

**Txog Lwm Yam Nyiaj Txiag Tau Los (Reporting Other Types of Income)**  
(<https://dwd.wisconsin.gov/uiben/other-incomeh.htm>)

**Daim Ntawv Sau Txog Koj Kev Nrhiav Hauj Lwm (Sample Work Search Log)**  
(<https://dwd.wisconsin.gov/dwd/forms/ui/ucb-12-e-h.htm>)

**Scams** (<https://dwd.wisconsin.gov/ui/fraud/scams.htm>)

**Tax Information and Withholding** (<https://dwd.wisconsin.gov/uiben/withholding.htm>)

**Visa Pre-paid Debit Card Frequently Asked Questions**  
(<https://dwd.wisconsin.gov/uiben/faqs/debitcard.htm>)

**Qhia Txog Nyiaj Khwv Los Txhua Lub Lintiam (Weekly Benefit Rate Chart)**  
(<https://dwd.wisconsin.gov/uiben/handbook/pdf/wbrcharth.pdf>)

**Work Search Frequently Asked Questions** (<https://dwd.wisconsin.gov/ui/worksearch>)

**Work Search Plan** (<https://dwd.wisconsin.gov/uiben/worksearch-planh.htm>)

**Work Search Requirements** (<https://dwd.wisconsin.gov/uiben/worksearch-requirements.htm>)