

## TSAB NTAWV LEES PAUB THIAB KABKE QHIA

Hnub Tim Xa  
Tsabntawv:

SSN:

Peb txais tau koj daim ntawv thov nyiaj povhwm pooj haujlwm lawm. Phau Ntawv Rau Cov Thov nyob online rau ntawm <https://dwd.wisconsin.gov/uiben/handbook/hmong.htm>. **Koj yuav tsum tau paub txog tas nrho cov ntaub ntawv nyob rau hauv phau ntawv no. Kov yuav tsum tau lees paub tej yam lus qhia es koj tau muab rau peb es tsis tseeb losis tsis tiav lus.** Phau ntawv no yuav muaj lus qhia txog koj txoj cai tau txais nyiaj pooj haujlwm thiab yuav ua li cas koj thiaj li tiv thaiv koj txoj cai txais lawv.

### **NYIAJ POVHWM POOB HAUJLWM YUAV TSIS THEM TUA RAU KOJ TXOG TXIJ KOJ:**

1) **Pib famsim no** mus nrhiav haujlwm nrog tsawg tshaj plaws 4 tug tswv num txhua txhua lub limtiam es koj rau npe thov nyiaj pooj haujlwm. Yog koj nrhiav lus qhia txog kev nrhiav haujlwm, mus xauj PHAU NTAWV RAU COV THOV nyob online rau ntawm <https://dwd.wisconsin.gov/uiben/handbook/hmong.htm>. Koj cov nyiaj pooj haujlwm yuav tsis them tua rau koj yog koj tsis nquag nrhiav haujlwm.

2) **Txog thaum** \_\_\_\_\_, **koj yuav tsum mus sau npe nrhiav haujlwm nyob rau hauv koj lub xeev ntawm chaw nyob thiab fax cov ntawv pov thawj ntawm key sau npe rau 608-327-6471.** Ntawv pov thawj ntawm cov ntawv sau npe muaj xws li ib qho screenshot lossis daim ntawv luam ntawm cov ntawv sau npe tiav hauv koj lub xeev. Yog xav paub txog kev sau npe mus ua haujlwm hauv koj lub xeev, hu rau tsoomfwv haujlwm lossis chaw thov nyiaj pooj haujlwm hauv koj lub xeev. Yog koj sau npe tom qab hnub tim saum toj, koj yuav tsis muaj cai txais koj cov nyiaj pooj haujlwm rau cov limtiam es ua ntej lub hnub tim es koj tau sau npe. Yog koj muaj lus nug losyog koj xav hais tias koj muaj cai tsis raug kev rau npe raws li yam uas koj yuav tsum tau ua xwb, hu xovtooj mus nrog ib tug claims specialist tham, xovtooj yog 414-435-7069 rau lub sijhawm ua haujlwm.

3) Hu xovtooj losyog mus ua ntawv online rau ntawm <https://my.unemployment.wisconsin.gov> thov txhua lub limtiam rau thaum lub limtiam tiav lawm rau thaum lub sijhawm es koj tsis ua haujlwm losyog koj ua haujlwm tsawg. Yog hais tias koj tso tseg tsis thov txais nyiaj pooj haujlwm lawm es koj xav rov qab thov nyiaj pooj haujlwm dua, mus ua ntawv hauv online rau ntawm <https://my.unemployment.wisconsin.gov> rau lub limtiam es koj xav rov qab thov txais nyiaj pooj haujlwm txiv. TSIS TXHOB tos lub limtiam tom qab koj mas ua. Yog koj nrhiav kev pab siv online losyog hais tias koj mus tsis tau online hu xovtooj rau 414-435-7069 rau lub sijhawm ua haujlwm.

### **Lus tseem ceeb hais txog KOJ cov Nyiaj Povhwm Pooj Haujlwm**

Muaj lus nug lossis xav tau ntaub ntawv txhais hais ntawm txog nyiaj pooj haujlwm, hu tuaj rau 414-435-7069 lub sijhawm thaum 7:45 A.M. txog 4:30 P.M. txhua hnub Monday txog Friday. Peb mam nrhiav ib tus tibneeg pab txhais lus pub dawb rau koj hais txog ntawm nyiaj pooj haujlwm.

Koj yuav tsum ua tsawg tshaj plaws 4 qho kev nrhiav haujlwm rau txhua lub limtiam tshwj tsis yog tias lub tuam tsev qhia tias koj kev nrhiav haujlwm raug zam lawm.

Koj yuav tsum tau sau koj txoj kev nrhiav haujlwm rau txhua lub limtiam uas koj thov cov nyiaj poob haujlwm, muaj kev qhia txaus kom meej meej rau lub tuam tsev. Lub tuam tsev yuav thov cov ntaub ntawv pov thawj ntawm koj txoj kev nrhiav haujlwm txhua lub sijhawm. Khaws cov ntawv pov thawj ntawm koj txoj kev nrhiav haujlwm rau 52 lub as thiv.

<b>Piv txwv ntawm Txoj Kev Ua Nrhiav Haujlwm thiab Cov Ntawv Cuam Tsocai</b> <i>(daim ntawv teev npe tsis yog txhua yam)</i>	
<b>Piv txwv ntawm Txoj Kev Nrhiav Haujlwm</b>	<b>Piv txwv ntawm Cov Pov Thawj Tau</b>
Yuav tsum mus teev npe nrog JCW (Mandatory JCW registration)/ kev koom tes nrog cov kev pab rov ua haujlwm rov qab.	UI mam mus pom zoo nrog JCW. Khaws koj cov email rau koj.
Mus muab daim ntawv qhia kev txawj rau losis tso npe ua haujlwm nrog ib tug tswv num ua muaj haujlwm qhib/txais ntawv ua haujlwm.	Sau cia cov ntsiab lus (hnuv tim, lub npe thiab tus xov tooj ntawm tus tswvnum, tus neeg es koj tau tiv tauj nrog lub npe thiab nws txoj haujlwm).
Mus xa tawm daim ntawv qhia kev txawj rau losis tso npe ua haujlwm online nrog ib tug tswv num ua muaj haujlwm qhib/txais ntawv ua haujlwm.	Luam ntawm email lees tias lawv tau txais koj daim ntawv qhia kev txawj losis tias koj tau tso npe ua haujlwm. Nco Ntsoov: Yuav tsum khaws tseg txawm tias koj tau xa koj daim ntawv qhia kev txawj losis tso npe ua haujlwm nrog JCW.
Mus tso npe mus xeeb ntawv twv mus ua tej haujlwm rau ib qho tseem fww rau ntawm wisc.jobs.	Luam ntawm email lees tias lawv tau txais koj daim ntawv qhia kev txawj losis tias koj tau tso npe ua haujlwm.
Tej re-employment service es koj tsis raug yuam mus koom (tej kev cob qhia es lub Job Center of Wisconsin muaj pab kom koj tau ib txoj haujlwm, tab sis tsis yog qhov yuav tsum tau ua).	Sau cia qhov chaw (muab rau neeg losis muab online), thiab hnuv tim es koj tau koom.
Mus tso npe nrog ib qho chaw pab nrhiav haujlwm rau neeg, ib qho chaw pab nrhiav tej haujlwm es ua ib ntus xwb, losis ib tug headhunter.	Thawj zaug koj mus tso npe nrog txhua lub chaw pab nrhiav haujlwm xwb. Electronic losis daim ntawv kiag es luam ntawm daim ntawv tso npe losis daim luam ntawm qhov email lees tias koj tau tso npe.
Mus xo daim ntawv qhia kev txawj rau cov employment websites (e.g. Indeed.com, CareerBuilder.com).	Thawj zaug koj mus xo daim ntawv qhia kev txawj rau txhua lub website xwb. Luam ntawm email lees tias lawv tau txais koj daim ntawv qhia.
Mus ntsib ib tug career counselor.	Sau cia cov ntsiab lus (hnuv tim, lub npe thiab tus xov tooj ntawm tus career counselor).
Mus nrog ib tug tswv num tham seb lawv puas txais yus ua haujlwm.	Sau cia cov ntsiab lus (hnuv tim, lub npe thiab tus xov tooj ntawm tus tswvnum, tus neeg es koj tau tiv tauj nrog lub npe thiab nws txoj haujlwm).
Mus koom ib qho professional networking group/event.	Tej ntaub ntawv lees tias koj tau sau npe mus koom, daim pib, losyog koj daim paib tiv npe es qhia qhov kev tshwm sim lub npe thiab hnuv tim es koj tau mus koom.
Mus tsim ib qho personal user profile rau ntawm tej professional networking site (e.g. LinkedIn.com, MyOpportunity.com).	Thaij ib daim duab (screenshot) ntawm qhov profile es tuaj yeem tshawb tau tseeb nrog lub xeeb lub koom haum (state agency).
Mus xeeb ntawv nrog qhov WorkKeys exam.	Sau cia cov kev ua ntawm thiab hnuv tim es koj tau koom.
Mus siv tej online career cuab yeej (tools) xws li job match advisors, other national job boards, lossis mySkills myFuture.	Thaij ib daim duab (screenshot) ntawm cov txiaj ntsig ntawm cov cuab yeej siv.
<b>Piv txwv ntawm Cov Kev Ua Nrhiav Haujlwm es Tsis Cuam Tsocai</b> <i>(daim ntawv teev npe tsis yog txhua yam)</i>	
<ul style="list-style-type: none"> <li>● Saib txoj haujlwm ua (tab sis tsis mus tso npe thov).</li> <li>● Hu rau tus tswvnum kom paub tias tsis muaj ib txoj haujlwm qhib/lawv tsis txais cov ntawv thov haujlwm.</li> <li>● Mus muab ntawv thov haujlwm rau tib tug tswvnum ua haujlwm hauv 4 lub limtiam (tshwj tsis yog tias txoj haujlwm tshiab muaj los ua tiav).</li> <li>● Rov qab/xa tawm koj daim ntawv qhia txog kev paub rov qab mus rau cov chaw haujlwm nrhiav haujlwm (tshwj tsis yog ib feem ntawm daim ntawv thov rau ib txoj haujlwm).</li> <li>● Xa koj daim ntawv thov rau kev ua haujlwm uas tsis tsim nyog xav txog koj txoj kev kawm, kev poob haujlwm thiab kev ua haujlwm hauv koj lub lag luam.</li> </ul>	

Yog xav sau tsem koj txoj kev nrhiav haujlwm txhua lub limtiam rau lub limtiam tam sim no, siv Daim Ntawv Tshawb Nrhiav Haujlwm Txhua Lub Limtiam hauv <https://my.unemployment.wisconsin.gov>:

- Mus rau koj qhov “dashboard”
- Xaiv “Unemployment Services”
- Xaiv “Enter Work Search Activity”

Txawm tias koj tau pom Daim Ntawv Sau Nkag Mus Txog Kev Nrhiav Haujlwm Txhua Lub Limtiam (Weekly Work Search Entry Form), koj yuav tsum xa koj daim ntawv thov nyiaj txhua lub limtiam. Kev thawb nrhiav haujlwm koj nkag mus rau lub limtiam yauv muab khaws cia los ntawm lub tuam tsev thiab tau xa mus rau hauv cov ntaub ntawv txhua lub limtiam hauv online.

Yog tias koj tsis siv Daim Ntawv Sau Nkag Mus Txog Kev Nrhiav Haujlwm Txhua Lub Limtiam (Weekly Work Search Entry Form), kog yuav tau sau koj cov haujlwm ua haujlwm txhua limtiam thaum koj ua daim ntawv thov kev pabcuam hauv online. Thaum koj ua cov ntaub ntawv hauv online, lub department ceev cov ntawv luam ntawm cov haujlwm tshawb nrhiav haujlwm. **Yog xav ua kom tiav online, mus rau <https://my.unemployment.wisconsin.gov>.**

Koj yog lub luag haujlwm los muab cov ntaub ntawv pov thawj ntawm koj txoj haujlwm tshawb nrhiav haujlwm thaum thov.

Yog koj mus siv thiab saib tsis tau hauv Internet, muab koj cov ntawv nrhiav haujlwm npab tseg qhia rau tus claims specialist ua txais cov ntawv thov.

Kws yees qhia tej yam uas tsis yog rau hauv koj daim ntawv teev txog kev nrhiav haujlwm yuav txhaum cai. (Saib Tshooj 7: Kev tsumloom thiab kev tswjhwmm zoo.)