

Department of Workforce Development  
Worker's Compensation Division  
201 E. Washington Ave.  
P.O. Box 7901  
Madison, WI 53707  
Fax: (608) 266-6827  
<https://dwd.wisconsin.gov/wc>

## Termination Notice of Client Election to Provide Insurance Coverage Under s. 102.315(2m), Wis. Stats.

**This form must be filed with the Wisconsin Worker's Compensation Division at least 30 days before the effective date of the termination by fax to 608-266-6827 or by mail to the address listed above.**

**COMPLETE ALL ITEMS OR THIS FORM WILL BE RETURNED TO YOU.** If you have questions, call 608-266-3046.

The Department of Workforce Development (DWD) administers the Worker's Compensation Act, Chapter 102 Wis. Stats. The purpose of this form is to assist with the procurement of information related to or required by Chapter 102. Completion of this form is voluntary and failure to complete said form may result in a delay in the administration of Chapter 102. DWD may use the personally identifiable information (PII) it obtains from you on this form for purposes other than those for which it is being collected.

### Client Information

Client Name				
Client Mailing Address		City	State	Zip Code
Client Federal Employer Identification Number				
Effective Date of Employee Leasing Agreement		Effective Date of the Termination of Client Election		
Client Representative Name (Please Print)	Client Representative Title		Client Representative Telephone Number	
Client Representative Signature	Client Representative Email		Date Signed	

### Employee Leasing Company Information

Employee Leasing Co. Name				
Employee Leasing Co. Mailing Address		City	State	Zip Code
Employee Leasing Co. Federal Employer Identification Number				
Employee Leasing Co. Rep. Name (Please Print)	Employee Leasing Co. Rep. Title		Employee Leasing Co. Rep. Telephone Number	
Employee Leasing Co. Rep. Signature	Employee Leasing Co. Rep. Email		Date Signed	

**If a client that makes an election under 102.315(2m) terminates the election, fails to provide the required coverage, or allows coverage to lapse, the employee leasing company is liable under s. 102.03 for all compensation payable to a leased employee. Except as allowed under s. 102.29, an employee leasing company may not seek or receive reimbursement from another employer for any payments made as a result of that liability. An employee leasing company is not liable under ss. 102.03 or 102.315(2) for any compensation payable under this chapter to an employee of a client who is not a leased employee.**