

## Trade and Economic Transition National Dislocated Worker Grant (Retail DWG) Subgrant Modification Request

Local WDBs may request additional funding in increments of up to \$100,000, excluding administrative costs, per request. To request additional funding under the subgrant, the local WDB must have expended or obligated at least 75% of previously-awarded funds. Funding is available on a first-come, first-served basis. Local WDBs must submit completed subgrant modification applications to [DETWIOAnalysts@dwd.wisconsin.gov](mailto:DETWIOAnalysts@dwd.wisconsin.gov).

To promote effective use of funding across all workforce development areas, local WDBs are strongly encouraged to submit requests for amounts that reasonably reflect anticipated costs. **DWD-DET will examine all application requests for reasonableness and reserves the right to award less than the amount requested.**

### Application Information

Project Operator	<input type="text"/>
Address	<input type="text"/>
Contact Name	<input type="text"/>
Title	<input type="text"/>
Phone	<input type="text"/>
Email	<input type="text"/>
Subgrant ID	<input type="text"/>

### Application Questions

1. Explain why you are requesting additional funding. If you plan to increase enrollment in the subgrant, how many additional participants do you estimate you will enroll?

2. Have you expended or obligated at least 75% of your total awarded project funds? If this is not reflected in COMET, provide up-to-date expenditures.

### Amount Requested

Service Type	Current Award	Additional Request	TOTAL
Career Services	\$	\$	\$
Training Services	\$	\$	\$
Supportive Services	\$	\$	\$
<b>TOTAL</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

Administration Costs Note: DWD-DET will add the appropriate amount for administration, based on the total program funds the local WDB receives.