

Job Shadow

Job shadowing is a career exploration activity, designed to increase an individual's awareness. It takes place in an integrated, community-based work environment. The individual is allowed to walk through the work day, within the actual environment; witnessing firsthand the work they may be interested in. The individual is able to see the work environment, occupational skills of practice, value of training, potential career options and the culture of the organization.

I can expect DVR to:

- Provide me with information about providers for this service
- Help me choose an appropriate service provider
- Help me understand what will happen during this service and what I need to do.
- Provide me contact information to connect me to my service provider
- Answer my questions if I have any during the service
- Give me a copy of the report if I want one

I can expect the Provider to:

- Schedule date/time(s) for when and where services are to be provided
- Accompany me or provide me guidance if job shadow is non-accompanied
- Provide constructive feedback
- Help me develop a questionnaire to ask the employer
- Communicate effectively and efficiently
- Complete a report on my progress

I am expected to:

- Choose a provider. If more information is needed to make an informed decision, I will request it.
- Be on time to job shadow(s)
- Answer questions asked during the meetings
- Inform my provider if I can't make it or be on time
- Participant in meeting with DVR counselor and provider after job shadow.
- Notify DVR and my provider of any issues or concerns that may arise
- Contact DVR or my provider if I have a question
- Maintain communication with my DVR counselor and provider on my progress

[Link to Required Report](#) (DVR-18030-E)

[Link to Technical Specifications](#)