

Job Retention

The service of Job Retention is a part of Job Preparation, Development and Placement Services. Job Retention helps a DVR consumer to maintain employment once hired. The goal of job retention is to provide the DVR consumer with the supports necessary and appropriate according to policy to keep the job. This support will last for at least 90 days.

I can expect DVR to:

- Talk to me about how to be successful on my job.
- Help me develop solutions to problems I might have with keeping my job.
- Provide vocational counseling/guidance as needed to help me keep my job.
- Arrange for services that might be needed to help me keep my job.
- Have DVR staff communicate with my employer if needed and allowed (with my permission).
- Keep in touch with me and my job developer to talk about the status of my job on a regular basis.
- Get back to me in a timely manner if I contact my DVR counselor about an issue which needs to be addressed
- Provide me with encouragement and support during my 90 day follow along employment period and celebrate my successful employment.

I can expect the DVR Service Provider to:

- Talk to me about how my job is going, once per week initially and then at least once per month during my first 90 days on the job.
- If allowed and agreed to, come to my work location and observe me working and/or talk to my supervisor (with my permission).
- Assist me with problem-solving issues that come up.
- Let DVR know if there is a change in my job like change in duties, possibility of being let go, a promotion, etc.
- Turn in reports to DVR each month about how I am doing on my job.
- Coach me on how to conduct myself at work.
- Celebrate my successful employment.

I am expected to:

- Attend all scheduled days of work.
- Let my DVR Counselor and Job Developer know how my job is going, at least once per month, more if needed.
- Talk about what I am learning and what I might need help with on my job.
- Provide DVR and Service Provider with information about the number of hours I work and how much my hourly wage is.
- Contact DVR Counselor and my Service Provider right away if I feel like I might lose my job or if I am getting promoted for good work.
- Celebrate my successful employment.

[Link to Required Report](#) (DVR-17038-E)

[Link to Technical Specifications](#)