



WISCONSIN



DWD

DVR Statewide Service Updates

Job Preparation Development, Hire, & Retention Services

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Questions?

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Training Objectives

- Understand Job Preparation, Development, Hire, and Retention Services
- Understand how a Sample Case will progress
- Understand how to resolve case issues – ***curveballs***



Training Objectives (cont.)

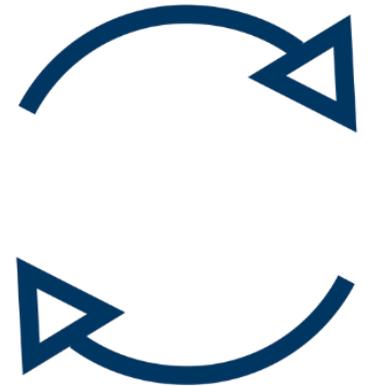
- Understand changes to Reporting
- Understand changes to the DVR Statewide Fee Schedule
- Understand available Tools and Resources





Technical Specifications and Fees

- Process for changes:
 - Research
 - Feedback
 - Workgroups
 - Stakeholder Feedback
 - Editing



DVR Service Provider Webpage

PARTNERS

DVR collaborates with partner agencies on programs & services.

Our Partners

- > [Competitive Integrated Employment \(CIE\)](#)
- > [DVR Service Providers & Vendors](#)
- > [Interagency Agreements](#)
- > [WI Rehabilitation Council \(WRC\)](#)

Vocational Rehabilitation > DVR Service Providers

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About

Statewide services include: Work Incentive Benefits Analysis, Internship/Temporary Work, Instruction, Job Preparation, Development and Placement, Supported Employment, Vocational Evaluation, IPS Supported Employment, and Customized Employment.

Need an Alternate Format?

If you have comments regarding any documents on DVR's website or need an alternate format, you may contact us via email at:

Vocational Rehabilitation > DVR Service Providers > Technical Specifications

Service Provider Home

Announcements

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Technical Specifications & Sample Reports

Statewide Services

Other Services

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List of Services

- **Customized Employment** uses an approach called Discovery to identify strengths of an individual in community settings. Those strengths are then matched to fill the needs of a business and a job is customized. Customized Employment is an option when typical supported employment strategies have not been successful, or customized employment strategies may more successfully meet individualized support needs.





Service Description

- Job Preparation, Development, Hire and Retention Services include those that assist DVR consumers in their efforts to:
 - Plan for employment
 - Seek and obtain employment
 - Maintain employment





Service Fees

- Job Preparation and Development Plan (\$500)
- Job Development and Hire (**\$1,500-\$1,800**)
- Job Retention (\$1,500-\$2,100)





Service Rate/Fee Changes

- Base rate for Hire increased to \$1,500
- Rapid Engagement incentive \$300 for hires within 90 days of Job Development Authorization





Job Preparation and Development Plan (JPDP)

- JPDP Service Details

- Explore employment goal and prepare for job search
- Three-part process:
 1. Summary of preparation activities
 2. Transportation planning
 3. Plan for future development
- Job Development Plan and Monthly Report with Transportation (DVR-18028-E)





JPDP Typical Case Progress

- Example: Jason
 - Sample job application (if DVR deems this necessary and appropriate)
 - Resume
 - List of references
 - Cover letter
 - Job Center of Wisconsin registration and verification of uploaded resume





JPDP Case Curveballs

- Thin work experience
- Hard to reach consumer



Job Development and Hire

- Job Development and Hire Service Details
 - Identify and apply to positions described in Job Development Plan
 - Monthly updates
 - 90-day plan reviews
 - Job Development Plan and Monthly Report (DVR-18028-E)
 - Job Hire and Retention Report (DVR-17037-E)





Job Development and Hire Typical Case Progress

- Example: Jason
 - Jason and service provider contact potential employers
 - Provider assists Jason with completion of job applications, resume modification, and interview preparation
 - Weekly contact between Jason and service provider in person, or by phone or email
 - Position consistent with Jason's IPE goal





Job Development and Hire Typical Case Progress (cont.)

- Conduct an onsite job analysis
- Assist employers to identify, modify, and eliminate environmental barriers
- Aid in assistive technology or rehabilitation engineering consultation





Job Development and Hire Case Curveballs

- Consumer accepts position not matching IPE goal
- Concern about how earnings may affect benefits
- Job offer rescinded after failed drug test or physical



Job Retention

- Job Retention Service Details
 - Discussion with support team
 - At least 90 days after employment began
 - Job Hire and Retention Report (DVR-17037-E)



Job Retention Typical Case Progress

- Example: Jason
 - Provider maintains regular contact with Jason and employer as described in the Job Hire and Retention Report
 - Provider will contact DVR immediately (within 24 hours) if Jason is in jeopardy of job loss or if job loss has occurred
 - Job Retention services can conclude 90 days after the final job-stabilizing service ends, but may be extended by DVR as necessary





Job Retention Typical Case Progress (cont.)

- Example: Jason
 - DVR may delay the Job Retention service payment until Jason has stabilized in employment
 - Ongoing service and monthly reports are required
- Providers must obtain wage documentation between the time of hire and the conclusion of Job Retention services





Job Retention Case Curveballs

- Consumer loses their job on the 89th day of work
- Consumer loses their job on the 91st day of work



Service Notes

\$500

Job Preparation and Development Plan: Payable upon completion of acceptable preparation service, meeting, and job development plan to DVR within five (5) business days of the conclusion of the last contact with the consumer. Initiation of service not to exceed 30 days from issue of service authorization.

(Code: Regular – 024; Pre-ETS - 208)



Service Notes (cont.)

Up to \$1,800

Job Development and Hire: Payable upon completion of acceptable service, timely monthly progress reports, 90-day plan review and update meetings, and hire report to DVR within five (5) business days of the conclusion of the previous month of service and within five (5) days of hire. Initiation of ongoing service not to exceed 30 days from issue of service authorization.

Rapid Hire Incentive Payment:

•**\$1,800** – If hire date is within 90 days of original Job Development purchase order.

•**\$1,500** – all other.

(Code 024)



Service Notes (cont.)

Up to \$2,100

Job Retention: Payable upon completion of acceptable service, timely monthly progress reports, and final retention report to DVR within five (5) business days of the conclusion of the previous month of service for progress reporting and within five (5) days after a minimum of 90-calendar days job retention or as DVR determines by individual circumstance. Initiation of ongoing service and report not to exceed 30 days from issue of service authorization.

Preferred Hire Retention Outcome Payment:

•**\$2,100 preferred outcome payment** – Must have: 35+ hours per week and employer provided health insurance benefits *or* 35+ hours per week and \$12.00 per hour minimum.

•**\$1,500 payment all other.**

(Code 024)





Fiscal Considerations

Service	PO Lines	Timeframe	Update Timeframe
JDPD	2	6 months	Additional 6 months New PO after 12 months
Job Retention	1	3 months	*PO for retention must be created within 10 days of hire notice





Service Reports

- Job Development Plan and Monthly Report (DVR-18028-E)
- Job Hire and Retention Report (DVR-17037-E)



Questions?

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Contact Us



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