Memorandum of Understanding

Between

Wisconsin Division of Vocational Rehabilitation
Department of Workforce Development

And

Client Assistance Program
Department of Agriculture, Trade, and
Consumer Protection

March 16, 2009

The Rehabilitation Act authorizes both the state Division of Vocational Rehabilitation (DVR) program and the Client Assistance Program (CAP) under Title I of the Act.

The purpose of DVR (section 100 of the Rehabilitation Act) is:

to assess, plan, develop, and provide vocational rehabilitation services for individuals with disabilities, consistent with their strengths, resources, priorities, concerns, abilities, capabilities, interests, and informed choice, so that such individuals may prepare for and engage in gainful employment.

The purpose of CAP (section 112 of the Rehabilitation Act) is:

to provide assistance in informing and advising all clients and client applicants of all available benefits under this Act, and, upon request of such clients or client applicants, to assist and advocate for such clients or applicants in their relationships with projects, programs, and services provided under this Act,

The two programs share the overall mission of Title I of the Rehabilitation Act and are complementary. Therefore, verbal communication between DVR and CAP is necessary to resolve consumer questions under the administration of Vocational Rehabilitation program. A signed release is not required for DVR and CAP staff to discuss the initial concerns of a consumer who has contacted CAP.

A release or exchange of information form signed by the consumer, the parent of a minor, or the guardian is required prior to sharing information from the DVR record and prior to representation from CAP.

CAP and DVR agree to work cooperatively in administration of this MOU to advance their common missions so that their shared consumers will receive the best possible services from each agency.

This memorandum will be in effect until revoked by one of the signatories.

Charlene L. Dwyer

Charlene Dwyer, Administrator — Date
Division of Vocational Rehabilitation

Linda Vegoe — 3-16-2009

Linda Vegoe, Director — Date
Client Assistance Program