

Partnership Plus Agreement Regarding the Social Security  
Administration Ticket to Work Program  
Between  
The Wisconsin Division of Vocational Rehabilitation (DVR) And  
SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT  
BOARD

I. Introduction

The new Ticket to Work regulations that became effective on July 21, 2008 create an opportunity for the Wisconsin Division of Vocational Rehabilitation (DVR) and SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD to improve employment outcomes for beneficiaries of Supplemental Security Income (SSI) and/or Social Security Disability Insurance (SSDI). This agreement establishes a "Partnership Plus" program. This agreement is effective from the date of the latest signature by the parties involved.

II. "Partnership Plus" Program

A. Purpose

The purpose of this Partnership Plus program is to develop an agreement between DVR and SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD under the SSA Ticket to Work Program. This partnership is proposed for instances where a Ticket Holder seeks DVR assistance, the Ticket is placed "In-Use SVR", and the Ticket Holder is served under the Cost Reimbursement payment option. The proposed agreement establishes the basis for coordination of vocational rehabilitation services under the Rehabilitation Act with Individual Work Plan services under the Ticket to Work Program. This proposed partnership agreement would not preclude DVR and SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD from entering into an individual agreement for services for a specific client.

This Partnership Plus program:

- builds on and strengthens the existing partnership around the provision of employment services for DVR consumers
- ensures best practices and ethical standards are maintained and that the client's rights and informed choices are respected
- provides the Ticket Holder with coordinated and seamless service transition between DVR and SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD employment services

DEVELOPMENT BOARD -IWP and Ticket assignment to SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD and the Ticket Holder is subsequently referred to DVR for services, SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD will contact TPM to unassign the Ticket. When the Ticket is put "In-Use SVR", the IWP services developed but not completed by SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD may be purchased from SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD as the consumer's provider of choice, if those services are also deemed appropriate to the DVR employment plan. DVR will develop and maintain an Individualized Plan for Employment (IPE) on consumers in the Partnership Plus agreement with SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD as appropriate.

5. At the time of IPE service initiation, DVR will complete the electronic process to place these Tickets "In-Use SVR" with TPM for all consumers who choose to use their Ticket under this Partnership.
6. When purchased services are needed (e.g. situational assessment, job development, and/or job training), DVR will refer and authorize to an appropriate vendor of the consumer's choice according to DVR's typical processes and procedures. Once the consumer's employment is stabilized and the DVR case is ready for closure, DVR will electronically report the case closure to TPM, releasing the Ticket for assignment to an EN, and will assist the consumer, with their full choice and involvement, to assign his/her Ticket to the most appropriate EN for follow along services at the time of case closure. To assure consumer informed choice, DVR will also provide information on accessing available Employment Networks via the TPM website ([www.choosework.net](http://www.choosework.net)).
7. At the time of case closure, if SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD previously referred the Ticket Holder to DVR, and DVR put the Ticket "In-Use SVR", DVR will refer the consumer back to SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD as well as provide the consumer with information on how to access additional ENs via the TPM website. DVR will provide, with appropriate client consent, a copy of the closure letter to SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD to facilitate the return to SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD as an EN. The closure letter will contain the closure date, closure status as successfully employed, and note the potential for post-employment services. If the consumer chooses to assign his/her Ticket to SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD, additional DVR service information may be provided to SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD in accordance with the consumer's informed consent.

For Ticket holders, who through informed choice, choose to assign their ticket to SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD at the time of closure and did not have a previous relationship with SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD, DVR will provide a copy of the closure

Partnership Plus agreement.

SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD may encourage the Ticket Holder to discuss their IWP services with DVR for the purposes of service coordination and/or consideration of inclusion of incomplete IWP services within the DVR employment plan. DVR may purchase services from SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD in accordance with the DVR fee-for-service payment schedule and technical specifications.

3. Once the DVR case is closed, DVR has reported the case closure to TPM through an established electronic process and the consumer has assigned his/her Ticket to SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD, SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD will establish "Ticket Assignment" with the Program Manager. SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD is then able to submit for Phase 2 Milestone and Outcome Payments as achieved.
4. For a period of up to 12 months of SGA earnings, upon request from DVR, SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD will provide earnings verification information.

Joint Roles and Responsibilities:

1. DVR and SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD will establish Ticket liaisons who will work together as needed to ensure client's informed choice is respected. This will include informing consumers of the options spelled out under Roles and Responsibilities of this agreement.
2. DVR and SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD will ensure the delivery of information and appropriate employment supports to the Ticket Holder to maximize the use of Social Security work incentives with the goal of attaining and maintaining self-sufficiency through employment and earnings.
3. When referring a beneficiary to DVR, the EN will fill out the VR SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD Referral form (Attachment 1-A)., The original forms will accompany the beneficiary to the local DVR office. If the EN originally referred the beneficiary to DVR using the VR SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD Referral form, at the time of case closure DVR will provide the option, through informed choice, for the beneficiary to be refer back to the same EN by using the Referral to EN form (Attachment 1-B).
4. DVR and SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD will work together to determine the most efficient mechanism for tracking consumer wages and benefits status data for these two programs, i.e., Outcome/Milestone payments available under the Ticket to Work program and reimbursement payments under the Cost Reimbursement program which both

depend on the accurate reporting of this data.

5. DVR and SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD will coordinate Ticket assignment and In-Use information in an effort to facilitate all the required reporting for the Partnership Plus agreement to the TPM.
6. DVR will exchange information necessary for the provision of services with SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD without a release of information when a referral is made from DVR to SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD as a partnership plus EN on an open file under the administration of the program. If the file is closed DVR will exchange basic information such as when the file closed, if an individual plan for employment was put in place, and if DVR has already or plans to submit a cost reimbursement claim to social security. This basic information will be provided only if SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD contacts the liaison with DVR, which is predetermined, and provides knowledge that the consumer has had a past file, the social security number of the consumer, and the name of the consumer. SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD understands if more than basic information is required on a closed file a release of information signed by the consumer will need to be sent to the DVR liaison."

### III. Client Rights and Responsibilities

Services provided or paid for by DVR entitle the Ticket Holder to all the protections available through the Rehabilitation Act of 1973 to include Client Assistance Program services. Client disputes with SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD provided services shall follow administrative processes as appropriate. When Tickets are "In-Use SVR" with DVR with the consumers' knowledge of using these Tickets, these consumers will be informed by DVR of their responsibilities in relation to SSA's timely progress requirements and medical CDR protections. Nothing in this agreement will have an impact on a client's rights and responsibilities under the Ticket to Work Program.

### IV. Evaluation

DVR and SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD will evaluate the effectiveness of the Partnership Plus service model created by this agreement six months after assignment of the first Ticket and annually thereafter to determine what adjustments are necessary.

Specifically, the parties will evaluate the following:

- The administrative burden associated with the Partnership Plus service model;
- Patterns or trends of Ticket Assignment;
- The equity and appropriateness of the payment provisions;
- The earnings and hours worked of consumers who choose to assign their Ticket;
- If consumer rights and choices are being respected under this agreement.

V. Amendments and Exit Clause

The parties may agree to amend the agreement at any time. However, such amendment shall not take effect until changes to the agreement are in writing and signed by both parties.

Either party can terminate the agreement by providing the other party thirty (30) days written notice of termination of the agreement.

A. General Statement

- The agreement will not in any way impede any of the parties from entering into other agreements regarding the Ticket to Work and Work Incentives Improvement Act of 1999.
- Nothing in the agreement shall in any way take precedent over the requirements of the Rehabilitation Act of 1973 as amended.
- Nothing in the agreement shall interfere with the existing fee-for-service agreement that SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD has with DVR.



Executive Director  
SOUTHWEST WISCONSIN  
WORKFORCE DEVELOPMENT  
BOARD

5/29/19

Date



Administrator  
Division of Vocational Rehabilitation

7/11/2019

Date

letter and additional DVR service information in accordance with the consumer's informed consent.

DVR will request that the Ticket holder sign a consent form to exchange specified information between SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD and DVR.

8. DVR will bill the Social Security Administration (SSA) for all appropriate cost reimbursement expenditures incurred under this Partnership Plus agreement.

SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD Roles and Responsibilities:

1. SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD will ensure that Wisconsin Ticket Holders who are within their first 12 months of SGA level wages and who have expressed an interest in SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD services are asked whether they are currently receiving DVR services or have received DVR services at any time since 2007. SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD will check with TPM/MAXIMUS to determine if a cost reimbursement claim has been made.

If no claim is on record, and the Ticket Holder has self-identified as a current or former DVR customer, DVR will share cost reimbursement claim activity status information with SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD, only if SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD provides evidence of Ticket Holder identity. The purpose of the shared information is to determine whether DVR intends to make a cost reimbursement claim on this Ticket Holder. The goal of this screening is to reduce the number of SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD Milestone 1 payments subject to repayment. Through this agreement DVR is able to share its intent to claim cost reimbursement because the Ticket Holder has self-disclosed to SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD that they had a case with DVR and providing this information will assist the consumer in receiving needed employment support services.

2. When SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD learns that a SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD-assigned Ticket Holder is a common customer also accessing DVR employment services, or when SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD refers a SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD-assigned Ticket Holder to DVR for services, SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD agrees to notify the Ticket Holder and the TPM of its intent to un-assign the Ticket. The purpose of the SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD Ticket un-assignment is to allow the Ticket to be placed "In-Use SVR" with DVR for Ticket service coordination and Cost Reimbursement recovery under this