

October 29, 2013

TO: DVR Staff

FROM: Michael Greco, DVR Administrator

RE: Business Partnership Protocol: CleanPower

CleanPower delivers quality janitorial, specialty and green cleaning solutions throughout Wisconsin and other states. CleanPower customizes cleaning solutions for offices, multi-tenant, industrial, manufacturing, educational, and medical facilities. CleanPower has expressed an interest in partnering with DVR to meet their workforce needs.

This partnership will utilize a single point of contact (SPOC) communication process with DVR. *The DVR point of contact is Southeast Wisconsin DVR Business Services Consultant Yvette Moeller-Bunker.*

Please review the following protocol for connecting DVR talent with CleanPower employment opportunities:

1. CleanPower recruiters will share position/job leads with DVR SPOC Yvette Moeller-Bunker.
2. DVR SPOC will share leads and position information with the appropriate DVR Business Services Consultants (BSC).
3. DVR BSCs will search for qualified job seekers in the DVR talent pool using identified protocols/strategies including communications with counselors and/or services providers as appropriate.
4. BSCs will ensure candidates enter an application on-line at <http://www.cleanpower1.com/>.
5. After candidates complete the on line application, BSCs will forward job seeker resumes to DVR SPOC who will review for appropriateness and forward to CleanPower.
6. CleanPower reserves the right to review resumes/applications and interview candidates who match their talent/skill needs.
7. CleanPower makes hiring decisions and alerts both candidate and DVR SPOC of offer to hire.
8. DVR SPOC will work with CleanPower representatives, local BSCs, counselors, and providers ensuring business has access to appropriate incentives, services and supports.
9. DVR SPOC will track outcomes regarding partnership.
10. DVR SPOC will function as single point of contact to CleanPower representatives and address any questions or concerns that arise, making connections to local resources (providers, vocational counselors, etc.) as necessary.

Questions: If you have any questions, please contact:

- o **Yvette Moeller-Bunker**, DVR Business Services Consultant
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