

June 26, 2025



RECEIVED
JUL 10 2025
BY:

*Cavalier Johnson
City of Milwaukee
City Hall
200 E. Wells Street
Room 201
Milwaukee, WI 53202*

*Department of Workforce Development
Dislocated Worker
201 E. Washington Ave
P.O Box 7946
Madison, WI 53707*

Re: Layoff of associates of TouchPoint Services @ 9301 N 76th St, Milwaukee, WI 53223

TouchPoint Services recently learned that its contract to provide services to 9301 N 76th St, Milwaukee, WI 53223 will be coming to an early termination due to the sale of the client's business, an unforeseeable business circumstance. TouchPoint Services only learned of the unexpected early termination of its services on June 6, 2025, and sent this letter as soon as feasible. This event will, unfortunately, result in the closure of our entire operations at this account and directly impact our staffing.

This letter will serve as official notice that a plant closure will occur at TouchPoint's operations at 9301 N 76th St, Milwaukee, WI 53223. There were no union employees at this account.

The impacted employees will be placed on layoff effective August 1, 2025. At this time, we anticipate this layoff will be permanent. We appreciate the dedication of our employees and deeply regret that we are required to take these steps. We expect this action will be permanent, and we reasonably anticipate that most employees will be hired by the buyer. The impacted workers covered by this letter are not represented by any labor organization or union and bumping rights or seniority rights are irrelevant as all persons are being laid off. Notices to these impacted employees were issued by hand and mail as of June 6, 2025 (sample enclosed).

Notice was also sent to the following as of the date of this letter:

*Cavalier Johnson
City of Milwaukee
City Hall
200 E. Wells Street
Room 201
Milwaukee, WI 53202*

The job titles of the affected positions and the number of affected employees in each job classification is shown below.

Job title	# of impacted employees
CHEF, SOUS - HRLY	1
CHEF, SOUS II	1
COOK	8
DIR, DINING SERVICES I	1
EXECUTIVE CHEF II	1
FOOD SVC UTILITY	7
FOOD SVC WORKER	17
HOUSEKEEPER	6
LAUNDRY SERVICE	1
LEAD, HOUSEKEEPER	2
MGR, DINING SERVICES	1
MGR, DINING SERVICES I	1
MGR, GENERAL III	1
MGR, NUTRITION CARE I	1
SUPV, SHIFT-HRLY	2
TECHNICIAN, FLOOR	1
Grand Total	52

Should you have any questions concerning this matter, please contact Gardenia Guzman, Human Resources Business Partner, 904-793-0384.

Yours truly,



Gardenia Guzman
Human Resources Business Partner



6/6/2025

[REDACTED]
[REDACTED] [REDACTED]
[REDACTED]

Dear [REDACTED]

We recently learned that Ascension Living will be selling the Ascension Living Alexian Village facility at 9301 N 76th St, Milwaukee, WI 53223. We anticipate that the sale will result in the closure of our entire operations at this account and directly impact our staffing. This letter serves as official notice that an anticipated plant closure will occur on August 1, 2025.

Unfortunately, your position would be impacted by this closure, and you will be laid off by TouchPoint/Catered Living on August 1, 2025. At this time, we believe this layoff will be permanent. There are no bumping or seniority rights at this location given that the entire operation is ceasing.

As a valued employee, you are encouraged to apply for any available positions within Compass Group, TouchPoint, and any affiliated companies via www.compassgroupcareers.com. Alternatively, we encourage you to seek employment opportunities with the new buyer and/or its new third party services providers. Should you have any questions concerning this matter, please contact Gardenia Guzman, HR Business Partner, gardenia.guzman@compass-usa.com.

If you are enrolled in company insurance benefits, your coverage will end at midnight on the effective date of your termination. Compass Group's Benefits Department will send you information regarding continuation of your insurance under COBRA. If you have benefits questions or do not receive your COBRA packet, please contact Benefits at 1-877-311-4747 option 1.



If you need to verify your employment with us in the future, please contact our employment verification vendor, The Work Number, at <http://www.theworknumber.com> or 1-800-367-5690 and reference our employer code 11366. Employment verification will be limited to your name, job title, and dates of hire and termination (without termination reason or eligibility for rehire). Wage information will only be provided if authorized by you.

We appreciate your dedication and deeply regret that this action is necessary. Additionally, we want to stress that this action in no way reflects on you personally. Please accept our appreciation for your contributions during your employment with us and know we wish you much success for the future.

Very truly yours,

Gardenia Guzman
HR Business Partner