



150 Holy Hill Road  
Twin Lakes, WI 53181  
262.877.4700

December 12, 2024

Department of Workforce Development  
Attn: Dislocated Workers Unit  
201 East Washington Avenue  
PO Box 7946  
Madison, WI 53707

Dear Department of Workforce Development,

Allied Plastics LLC will be temporarily closing from December 21, 2024 to January 5, 2025. We will resume normal production operations on January 6, 2025.

The temporary holiday closure will affect the employees on the attached spreadsheet and we are predicting some, but not all, may file for unemployment during the temporary shutdown. We will be providing 8 hours of Holiday Pay for each of the following days during our closure:

- December 24, 2024
- December 25, 2024
- January 1, 2025

Employees will be allowed to use PTO but will not be required to.

Our Wisconsin Unemployment [REDACTED] and our [REDACTED] The highest official at Allied Plastics LLC is: Tim Neal, President.

Please let us know if there is anything else we can provide to assist the Department. Thank you.

Sincerely,

Lori Schuttenhelm  
HR/Payroll Manager