



August 28, 2024

Via Email ([WIOATitle1@dwd.wisconsin.gov](mailto:WIOATitle1@dwd.wisconsin.gov))  
The Wisconsin Department of Workforce Development  
Dislocated Worker Unit  
PO Box 7972  
Madison, WI 53707

**RE: Notice Pursuant to Worker Adjustment and Retraining Notification Act**

To Whom it May Concern:

Charter Communications ("Charter") has made the decision to close the Region Operations Center (the "Department") at its facility located at 2701 Daniels Street, Madison WI (the "Facility"). This action is expected to be permanent. The entire Facility will not be closed as a result of this action. We anticipate that 36 employees will be separated in or relating to the Department at the Facility commencing October 28, 2024. A list of job titles of positions that will be affected and the number of affected employees in each job category is included.

Charter is providing you with this notice pursuant to any possible requirement that might exist under the state or federal Worker Adjustment Retraining and Notification Act. Note that Charter does not employ any employees represented by a Union at the Facility and does not recognize "bumping rights" that would allow any employee to displace another employee based on seniority or any other factor.

The information contained in this letter is based on the best information available to Charter at this time. If you have any questions or would like further information, you may contact me at 203-705-4832.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kevin Smith", written over a light blue circular stamp.

Kevin Smith  
GVP, Human Resources

Attachment

**2701 Daniels Street  
Madison, WI**

Mgr, ROC	1
ROC Specialist I	22
ROC Specialist II	4
ROC Specialist III	6
ROC Specialist IV	1
Sup, ROC	2