



May 31, 2024

VIA ELECTRONIC MAIL AND US MAIL

Mayor Jake Woodford
100 N. Appleton Street
Appleton, WI 54911-4799
Mayor@appleton.org

Wisconsin Department of Workforce Development
Dislocated Workers Unit
PO Box 7972
Madison, WI 53707
WIOATitleI@dwd.wisconsin.gov

Re: Bon Appetit Management Co. (Bon Appetit) operations at Lawrence University

To Whom It May Concern:

Bon Appetit recently learned that its contract to provide food services to Lawrence University, located at 711 E. John Street, Appleton, WI 54911, will be coming to an end. This event will, unfortunately, result in the closure of our operations at Lawrence University and directly impact our staffing.

This letter will serve as official notice under the federal Worker Adjustment and Retraining Notification (WARN) Act and Wisconsin state law that Bon Appetit will cease to be the food service provider at Lawrence University on June 30, 2024. The 62 Bon Appetit employees who currently perform work at Lawrence University will experience a previously scheduled temporary summer furlough due to the conclusion of the academic year on June 17, 2024. Because Bon Appetit will no longer be the food service provider at Lawrence University as of June 30, 2024, these employees will not be recalled from the summer furlough and will be permanently laid off on August 3, 2024.

At this time, we anticipate this layoff will be permanent. We appreciate the dedication of our employees and deeply regret that we are required to take these steps. While no formal bumping rights are applicable, to further support employees, we are helping connect them to opportunities to move into open positions within our broader company. We understand that the new food service provider for Lawrence University plans to offer employment to many of Bon Appetit's existing workforce at Lawrence University. No employees at this location are represented by a union.

BON APPÉTIT
MANAGEMENT COMPANY

food service for a sustainable future®

The job titles of the affected positions and the number of affected employees in each job classification is shown below.

Job Titles Affected	Number of Affected Employees
Assistant GM	1
Attendant, Catering	5
Baker	3
Barista	3
Captain, Catering	1
Cashier	4
Cashier, Lead	1
Chef, Sous	1
Chef, Sous Sr	1
Cook	5
Cook, Grill	2
Cook, Prep	9
Cook, Sr	1
Dir, Catering	1
Dishwasher	9
Executive Chef	1
Food Svc Worker	10
Lead, Kitchen Utility	1
Supv, BOH Lead	1
Supv, FOH Lead	1
Supv, Shift-Hrly	1

Should you have any questions concerning this matter, please contact Beth Schartner, Regional HR Business Partner at Bon Appetit at beth.schartner@cafebonappetit.com or 314-393-2564.

Yours truly,

s/ Beth Schartner

Beth Schartner
Regional HR Business Partner