

The Wisconsin Department of Workforce Development  
Dislocated Worker Unit  
[WIOATitleI@dwd.wisconsin.gov](mailto:WIOATitleI@dwd.wisconsin.gov)  
PO Box 7972  
Madison, WI 53707

February 12, 2024

Mayor Satya Rhodes-Conway  
Mayor's Office  
210 Martin Luther King Jr. Blvd., Room 403  
Madison, WI 53703

RE: Notice of Business Closing

Dear Members of the Dislocated Worker Unit and Mayor Satya Rhodes-Conway

Sheridan Wisconsin will be permanently closing its facility at 2211 Fordem Avenue, Madison, WI 53704. The closure has been prompted by the company's significant downturn in business at the Madison location.

This action is expected to result in the permanent elimination of 116 employees – 12 salary and 104 hourly positions. The company expects to begin eliminating positions on April 13 and will continue in phases until complete closure on June 28, 2024. This is a non-union facility and there are no interplant bumping rights.

Attached is a list of job titles, number affected within in each job title, and the anticipated layoff date for the salaried and hourly workers. The company will ensure that employees will be paid all earned wages and agreed upon benefits at the time of their termination.

If you need additional information, please contact Dale Tepp, CHRO, CJK Group at 443-519-6709.

Sincerely,



Dale Tepp  
CHRO  
CJK Group

Copy: Jeff Westra ([jwestra@wdbscw.org](mailto:jwestra@wdbscw.org))

<b>Position Title</b>	<b>Exempt/Nonexempt</b>	<b># of Employees</b>	<b>Anticipated Last Day</b>
Bindery Assistant	Non-Exempt	29	04/13/2024
Bindery Manager	Exempt	1	05/31/2024
Bindery Op/Training Coordinator	Non-Exempt	1	04/13/2024
Bundler/Palletizer	Non-Exempt	1	04/13/2024
Buyer	Exempt	1	04/13/2024
Cartons Coordinator	Non-Exempt	1	04/13/2024
Casemaker Operator	Non-Exempt	2	04/13/2024
Casing In Operator	Non-Exempt	2	04/13/2024
Customer Service Manager	Exempt	1	04/13/2024
Cutter Operator	Non-Exempt	2	04/13/2024
Digital Press Operator	Non-Exempt	1	04/13/2024
Electrician	Non-Exempt	2	04/13/2024
HR Manager	Exempt	1	05/17/2024
Iconotech Operator	Non-Exempt	1	04/13/2024
Laminator Operator	Non-Exempt	1	04/13/2024
Lead Bindery Operator	Non-Exempt	3	04/13/2024
Lead Electrician	Non-Exempt	1	04/26/2024
Lead Master Electrician	Non-Exempt	1	04/13/2024
Lead Prepress Operator	Non-Exempt	1	04/13/2024
Lead Press Operator	Non-Exempt	3	04/13/2024
Lead Receiving	Non-Exempt	1	04/13/2024
Lead Shipping	Non-Exempt	1	04/13/2024
Logistics Clerk I	Non-Exempt	1	04/13/2024
Machine Bindery Supervisor	Exempt	3	04/13/2024
Maintenance Planner/Scheduler	Non-Exempt	1	04/13/2024
Material Handler-BND	Non-Exempt	3	04/13/2024
Material Handler-PRS	Non-Exempt	1	04/13/2024
Materials Handling Manager	Exempt	1	05/10/2024
Mechanic	Non-Exempt	1	06/14/2024
Mechanic	Non-Exempt	1	04/13/2024
Paperstock Attendant	Non-Exempt	3	04/13/2024
Perfect Binder Operator	Non-Exempt	4	04/13/2024
Plant Manager	Exempt	1	04/13/2024
Plate Maker	Non-Exempt	1	04/13/2024

Prepress Operator	Non-Exempt	2	04/13/2024
Press Operator	Non-Exempt	7	04/13/2024
Pressroom Supervisor	Exempt	1	06/28/2024
Purchasing Coordinator	Non-Exempt	1	04/13/2024
Receiving Attendant	Non-Exempt	1	04/13/2024
Rolltender	Non-Exempt	6	04/13/2024
Saddle Stitch Operator	Non-Exempt	1	04/13/2024
Scheduling Integration Analyst	Exempt	1	04/13/2024
Senior Maintenance Lead	Non-Exempt	1	06/14/2024
Shipping Attendant	Non-Exempt	3	04/13/2024
Small Machine Operator	Non-Exempt	4	04/13/2024
Sr. IT Systems Spec.	Exempt	1	06/14/2024
Sr. Lead Press Operator	Non-Exempt	3	04/13/2024
Temporary Web Maintenance	Non-Exempt	1	04/13/2024
Truck Driver	Non-Exempt	1	05/10/2024
Womako Operator	Non-Exempt	3	04/13/2024
<b>Total</b>		<b>116</b>	