

January 26, 2024

Wisconsin Department of Workforce Development
Dislocated Worker Unit
P.O. Box 7972
Madison, WI 53707
Email: WIOATitle1@dwd.wisconsin.gov
Re: Layoffs for LERETA, LLC – Extension Notice to 3 Employees

Dear Members of the Dislocated Work Unit:

This Notice is an update to the Notices that were sent to you on September 5 and 7, October 19, and November 6, 2023. LERETA, LLC (“LERETA”) notified 29 employees on September 5 and 7, 2023, that it would need to lay them off on November 4, 5, and 6, 2023. In addition, 4 employees received notice of layoff on October 20, 2023, and their layoff date was December 19, 2023. LERETA also notified 8 of these employees that their layoff date would be extended to November 10, December 15, and December 31, 2023.

After the Notices were sent to the 8 employees, notifying them that their layoff date would be extended to November 10, December 15, and December 31, 2023, LERETA had a need to retain 3 of them to March 29, 2024 because it had additional work available.

This letter is to provide an update to the layoffs of both fully remote employees and semi-remote employees who report to LERETA’s facility located at 1325 S. Main Street, Fond du Lac, WI 54935. To summarize, 18 employees were laid off on November 4, 5, and 6, 2023, and 5 employees were laid off on November 10, and December 15. Currently, 3 employees have been notified of their extension and that they will be laid off at a later date on March 29, 2024.

The purpose of this letter is to provide updated notice under the federal Worker Adjustment and Retraining Notification (“WARN”) Act as well as the Wisconsin Business Closing and Mass Layoff Law.

Please note the following specifics:

1. Company name: LERETA, LLC
2. Address: 1325 S. Main Street, Fond du Lac, WI 54935
3. Company representative: Brian Blake, Director of Human Resources
 - a. Email: Bblake@lereta.com
 - b. Telephone: 626-667-1468
4. Effective date: Original Notices sent to 29 employees who were to be laid off on November 4, 5, and 6, 2023, additional Notices were sent on October 20, 2023, with an effective date of December 19, 2023, and Notices of Extended Layoff to be effective November 10, December 15, and December 31, 2023, were sent to 8 employees.
5. Total Number of Employees who were laid off on November 4, 2023: 14. Total number of employees who were laid off on November 5, 2023: 3. Total number of employees

who were laid off on November 6, 2023: 1. Total number of employees who will be laid off on November 10, 2023: 1. Total number of employees who were laid off on December 15, 2023: 4. Total number of employees who were be laid off on December 19, 2023: 3. Total number of employees who will be laid off on March 29, 2024: 3. Employees being permanently laid off are both exempt and non-exempt. Attached is a list of job titles, the number of employees in each job title and the anticipated permanent layoff dates.

6. There is no union representative.
7. There are no bumping rights.

LERETA will ensure that employees will be paid all earned wages and agreed upon benefits at the time of their termination.

Any questions regarding any of the above should be directed to Brian Blake at the contact information provided above.

Sincerely,

DocuSigned by:
Brian Blake
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Brian Blake
HR Director
LERETA, LLC