



CARDINAL STRITCH UNIVERSITY

November 10, 2023

VIA EMAIL

The Wisconsin Department of Workforce Development
Dislocated Worker Unit
P.O. Box 7972
Madison, WI 53707
Email: WIOATitleI@dwd.wisconsin.gov

RE: **UPDATED** Notice of Business Closing – Cardinal Stritch University

Dear Members of the Dislocated Worker Unit:

We are writing to inform you that Cardinal Stritch University (“Cardinal Stritch”) continues to winddown operations leading to permanently closing its campus located at 6801 N. Yates Road, Milwaukee, WI 53217. As a result of this business closing, 476 employees have been or are in final stages of be permanently laid off.

Cardinal Stritch is a 501(c)3 organization, and, therefore, not covered under Wisconsin’s Business Closing and Mass Layoff law (Wis. Stat. 109.07 et seq.) Please be advised that Cardinal Stritch faced a number of unforeseen and rapidly developing circumstances that exceed our control and resources. These factors included our current and new enrollment, the impact of the pandemic, retention challenges and market challenges, as well as Cardinal Stritch’s rigorous, but unsuccessful, efforts to obtain new credit/capital to continue operations. Based upon these relevant circumstances, Cardinal Stritch is a faltering business; thus, it is not required to fully comply with the full sixty-day notice requirement under the federal WARN law. Yet, Cardinal Stritch was able to provide its employees sixty days of notice as set forth below. The Village President of Fox Point, The Mayor of the City of Milwaukee, and the Mayor of the City of Glendale are also receiving this notice.

We completed the separations in several waves with the first separations occurring between June 20 – July 7, 2023. The second wave of employees occurred between July 31 – August 31, 2023. A third wave of employees occurred between September 15 – September 30, 2023. A fourth wave of employees is occurring between October 31 – November 30, 2023. A fifth wave of employees will occur between December 15 – December 31, 2023. The remaining final two waves of employees will go into the start of 2024 and continue until the winddown is completed.

We were able to provide all employees a 60 days’ notice in which Cardinal Stritch was able to compensate all employees for their work even as the result of the aforementioned

Cardinal Stritch University was founded in 1937 by the Sisters of St. Francis of Assisi.

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factors, including Cardinal Stritch's ultimately unsuccessful efforts to obtain new credit/capital as originally anticipated.

The attachment to this letter provides the job titles of the positions that have already been affected and will be affected, the date of termination, and the number of employees in each category.

The employees of Cardinal Stritch were not represented by a union, and no bumping rights exist with respect to the elimination of the affected positions.

We worked with our employees to support a smooth transition, and we provided impacted employees with information regarding unemployment benefits and EAP services. In addition, Cardinal Stritch reached out to other educational institutions to identify potential placement opportunities, hosted job fairs with other educational institutions and hosted resume writing workshops for employees to help foster a transition to new employment with other institutions.

By copy of this letter, we are also notifying the Village President of the Village of Fox Point, Wisconsin, the Mayor of the City of Glendale, Wisconsin and the Mayor of the City of Milwaukee, Wisconsin.

Should you have any other questions, please do not hesitate to contact Jackie Klenz, Director of Human Resources, at 414-410-4222 or by email at jklenz@stritch.edu.

Thank you.

Sincerely,



Daniel J. Scholz, Ph.D
President
Cardinal Stritch University

CC: Village President Christine Symchych, Village Hall, 6405 N. Berkley Boulevard, Fox Point, WI 53217, csymchych@villageoffoxpoint.com

Mayor Bryan Kennedy, 5909 N. Milwaukee River Parkway, Glendale, WI 53209,
Bryan.kennedy@glendalewi.gov

Mayor Cavalier Johnson, City Hall 200 E. Wells Street, Room 201, Milwaukee, WI 53202, FAX: 414-286-2200, mayor@milwaukee.gov

Enc. Job Titles Impacted

Attachment – Job Titles Impacted

Titles of Employee Resignations in May, 2023

Vice President of Advancement	1
Digital Marketing Strategist	1
Academic Advisor	1
Assistant to the Dean	1
Asst Dir Corp, Foundation, Comm Relations	1
Asst Dir of Academic Advising	1
Asst Dir of Admissions for Adult & Professional Studies	1
Facilities Repair Worker	1
Library Circulation Coordinator	1
Assoc Dean of the School of Business	1
Payroll Specialist	1
Director of Financial Aid	1
Class and Technology Support Specialist	1
Asst Dir of Enrollment	1
Accounts Payable Specialist	1
Executive Asst to the President	1
Dean	1
Senior Admissions Counselor	2
Assoc Dir of Graduate Admissions	1
Library Circulation Coordinator	1
Repair Facility Worker	1

All Impacted Employees Job Titles

Permanent Layoff Dates 06/20/2023 – 07/10/2023

Academic Advisor	2
Administrative Assistant	1
Academic Program Advisor	1
Accounts Receivable Specialist	1
Advanced Nurse Practitioner	1
Asst Dean of Students	1
Asst Coach – Men’s Volleyball	1
Assoc Dean	2
Asst Coach – Men’s Basketball	1
Asst Coach – Women’s Basketball	1
Asst to the Dean	1
Assoc Dir of St Clare Center	1
Asst Coord of Athletic Communications	1
Asst Coach – Women’s Softball	2
Asst Dir of Internships and Career Engagement	1
Asst Dir of San Damiano Encounter	1
Assoc Dir Alumni Relations and Annual Giving	1
Assoc Dir of Wellness Center	1
Athletics Communication Coordinator	1
Asst Dir of University Operations	1
Campus Safety Officer	1
Coordinator – Student Learning and Resources & Clinical Experiences	1
Costume Shop Designer	1

Dean	2
Design Coordinator	1
Dir of Athletics	1
Dir of Enrollment Operations	1
Dir of Facilities	1
Dir of Mission Integration	1
Dir of University Marketing	1
Dir of the CEEI	1
Dir of University Ministry	1
Dir of the Saint Clare Center	1
Dir of the Literacy Center	1
Dir of Undergraduate Admissions	1
ELL Specialist	1
Ex Dir of Business Development & Graduate Enrollment	1
Facility Repair Worker	2
Faculty	49
Financial Aid Counselor	1
Graduate Assistants	5
Gift & Data Base Coordinator	1
Head Men's & Women's Soccer Coach	1
Head Men's & Women's Tennis Coach	1
Head Men's Basketball Coach	1
Head Women's Basketball Coach	1
Head Men's Volleyball Coach	1
Head Women's Volleyball Coach	1
Health Service Coordinator	1
Kendall Events Coordinator	1
Librarian	1
Marketing and Website Coordinator	1
PASS Coordinator	1
Program Coordinator	2
Project Director	1
Residence Life Coordinator	1
Scene Shop Manager	1
Senior Admissions Counselor	1
Therapist	1
Undergraduate Admissions Counselor	2
University Historian	1
Student Workers	113
Master Instructors	36
VP of Student Affairs	1
VP of Enrollment Management	1
Asst Director of Financial Aid	1
Associate Director of Communications	1
Executive Asst to the VPAA	1

All Impacted Employees Job Titles	Permanent Layoff Dates 07/31/2023 – 08/31/2023
Faculty	2
Adjuncts	121
Director of Library & Learning Services	1
Web Application Analyst	1
Web and Digital Services Librarian	1
Campus Safety	5
Associate Registrar	1
Mailroom Specialist	1
Faculty	4
University Registrar	1
Director of Academic Advising	1
Director of Exp. Learning and Career Education	1
Director of Accreditation, Compliance, and Risk Management	1
Manager of Academic Technology Systems	1
Adjuncts	20

All Impacted Employees Job Titles	Permanent Layoff Dates 09/15/2023 – 09/30/2023
Director of Student Engagement and Deputy Title IX	1
Sr Director of University Marketing and Communications	1
Program and Certification Coord	1
Campus Safety Supervisor	1

All Impacted Employees Job Titles	Permanent Layoff Dates 10/31/2023 – 11/30/2023
Assoc. VP for Advancement	1
Assistant Controller	1
Bursar	1
Asst. Director of Human Resources	1

All Impacted Employees Job Titles	Permanent Layoff Dates 12/15/2023 – 12/31/2023
Facilities Repair Worker	2
Special Assistant to the VPFA	1
Data Analyst	1
Telecommunications Support Specialist	1
Director of Facilities and Campus Safety	1

All Impacted Employees Job Titles	Anticipated Permanent Layoff Date 02/15/2024 – 02/29/2024
Director of Human Resources	1
Sr Research Associate Enrollment & Data Analyst	1
VP of Academic Affairs	1

All Impacted Employees Job Titles	Anticipated Permanent Layoff Date 05/15/2024 – 05/30/2024
VP for Finance and Administration	1
Controller	1
Director of Infrastructure Support	1
Director of Enterprise Systems	1