

November 6, 2023

Wisconsin Department of Workforce Development  
Dislocated Worker Unit  
P.O. Box 7972  
Madison, WI 53707  
Email: [WIOATitle1@dwd.wisconsin.gov](mailto:WIOATitle1@dwd.wisconsin.gov)

Re: Layoffs for LERETA, LLC

Dear Members of the Dislocated Work Unit:

This Notice is an update to the Notices that were sent to you on September 5 and 7, 2023. LERETA, LLC (“LERETA”) notified 29 employees on September 5 and 7, 2023, that it would need to lay them off on November 4, 5, and 6, 2023. In addition, 4 employees received notice of layoff on October 20, 2023, and their layoff date is December 19, 2023.

After the Notices were sent to employees, LERETA had a need to retain employees to a date past November 4, 5 and 6, 2023, because it had additional work available, and it notified 8 employees that their layoff date will be extended to November 10, December 15, and December 31, 2023. This letter is to provide an update to the layoffs of both fully remote employees and semi-remote employees who report to LERETA’s facility located at 1325 S. Main Street, Fond du Lac, WI 54935. 18 employees were laid off on November 4, 5, and 6, 2023, as a result of the prior notice. Currently, 8 employees will be laid off at a later date on November 10, December 15, and December 31, 2023.

The purpose of this letter is to provide updated notice under the federal Worker Adjustment and Retraining Notification (“WARN”) Act as well as the Wisconsin Business Closing and Mass Layoff Law.

Please note the following specifics:

1. Company name: LERETA, LLC
2. Address: 1325 S. Main Street, Fond du Lac, WI 54935
3. Company representative: Brian Blake, Director of Human Resources
  - a. Email: [Bblake@lereta.com](mailto:Bblake@lereta.com)
  - b. Telephone: 626-667-1468
4. Effective date: Original Notices sent to 29 employees who were to be laid off on November 4, 5, and 6, 2023, additional Notices were sent on October 20, 2023, with an effective date of December 19, 2023, and Notices of Extended Layoff to be effective November 10, December 15, and December 31, 2023, were sent to 8 employees.
5. Total Number of Employees who were laid off on November 4, 2023: 14. Total number of employees who were laid off on November 5, 2023: 3. Total number of employees who were laid off on November 6, 2023: 1. Total number of employees who will be laid off on November 10, 2023: 1. Total number of employees who will be laid off on December 15, 2023: 4. Total number of employees who will be laid off on December 19, 2023: 3. Total

number of employees who will be laid off on December 31, 2023: 3. Employees being permanently laid off are both exempt and non-exempt. Attached is a list of job titles, the number of employees in each job title and the anticipated permanent layoff dates.

6. There is no union representative.
7. There are no bumping rights.

LERETA will ensure that employees will be paid all earned wages and agreed upon benefits at the time of their termination.

Any questions regarding any of the above should be directed to Brian Blake at the contact information provided above.

Sincerely,

DocuSigned by:  
  
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Brian Blake  
HR Director  
LERETA, LLC

<b>Job: Job Title</b>	<b>Term Date</b>
Client Services & Support Specialist - Tax & Training IP	11/04/2023
Senior Vice President Sales IP	11/05/2023
Tax Research Associate IP	12/15/2023
Escrow Control Room Support Specialist II IP	11/04/2023
Search Lead IP	11/04/2023
Client Services & Support Specialist - Tax & Training IP	11/04/2023
Search Admin IP	11/04/2023
Tax Research Associate IP	12/31/2023
Administrative Coordinator IP	11/04/2023
Tax Research Associate IP	11/04/2023
Tax Agency Data Support Specialist IP	12/31/2023
Escrow Processing Payment File Specialist IP	11/04/2023
Tax Research Associate IP	12/19/2023
Tax Research Associate IP	11/04/2023
Search Lead IP	11/04/2023
Tax Research Associate IP	12/31/2023
Tax Research Associate IP	11/04/2023
Senior Business Development Representative IP	11/05/2023
Tax Research Associate IP	12/15/2023
Business Development Representative IP	11/05/2023
Quality, Training & Development Coordinator IP	12/19/2023
Tax Research Associate IP	11/06/2023
Tax Research Associate IP	12/15/2023
Client Services & Support Specialist - Tax & Training IP	11/04/2023
Administrative Coordinator IP	12/19/2023
Escrow Processing Specialist IP	11/10/2023
Tax Research Associate IP	11/04/2023
Client Services & Support Specialist- Flood & Data IP	11/04/2023
Tax Research Associate IP	12/15/2023