

October 20, 2023

Wisconsin Department of Workforce Development
Dislocated Worker Unit
P.O. Box 7972
Madison, WI 53707
Email: WIOATitle1@dwd.wisconsin.gov

Re: Layoffs for LERETA, LLC – Follow-up Notice

Dear Members of the Dislocated Work Unit:

This is an update to the previous notices sent on September 5, 2023 and September 7, 2023. LERETA, LLC (“LERETA”) will be laying off employees, both in-office and semi-remote who report to their facility located at 1325 S. Main Street, Fond du Lac, WI 54935. Currently, LERETA anticipates that more than twenty-five percent (25%) of the semi-remote employees and employees who report to the facility above will be laid off by December 19, 2023, and will provide updates as additional layoffs are determined. These will be permanent layoffs beginning on November 4, 2023, and will continue in phases, ending on December 19, 2023.

The purpose of this letter is to provide notice under the federal Worker Adjustment and Retraining Notification (“WARN”) Act as well as the Wisconsin Business Closing and Mass Layoff Law.

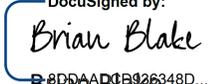
Please note the following specifics:

1. Company name: LERETA, LLC
2. Address: 1325 S. Main Street, Fond du Lac, WI 54935
3. Company representative: Brian Blake, Director of Human Resources
 - a. Email: Bblake@lereta.com
 - b. Telephone: 626-667-1468
4. Effective date: November 4th, 2023 through December 19th, 2023
5. Total Number of Employees who will be impacted: currently 32 (3 employees added since last updated follow up notice).
Employees being permanently laid off are both exempt and non-exempt. Attached is a list of job titles, the number of employees in each job title and the anticipated permanent layoff dates.
6. There is no union representative.
7. There are no bumping rights.

LERETA will ensure that employees will be paid all earned wages and agreed upon benefits at the time of their termination. Any questions regarding any of the above should be directed to Brian Blake at the contact information provided above.

Sincerely,
DocuSigned by:



 Brian Blake
HR Director

Job: Job Title	# of Employees	Final Planned Date of Employment
Tax Status Researcher II	1	12/19/2023
Enterprise Quality Control Processor	1	12/19/2023
Tax Research Associate IP	1	12/19/2023