



RECEIVED
SEP 05 2023
BY:

August 30, 2023

The Wisconsin Department of Workforce Development
Dislocated Worker Unit
P.O. Box 7972
Madison, WI 53707

Re: Closing of Catholic Charities' Community Living Program – Dane County and
CompanionCare Program
Sites throughout Madison

Dear Members of the Dislocated Worker Unit,

Regrettably, Catholic Charities, Diocese of Madison, 702 South High Point Road, Suite 201, Madison, WI 53719, has decided that it must close its Community Living Program and its CompanionCare program. Employees who provide services within the programs work at various locations throughout the city of Madison (generally, where the service recipient is located). Attached as **Exhibit A** is a list of the job titles, number of affected employees in each job title, and the anticipated layoff date for each affected employee.

The closing is intended to be permanent and involves the entirety of both Programs. As services are provided to clients in the Programs on an individual basis, we anticipate the last of all services provided by Catholic Charities to occur by November 30, 2023, but no employee will suffer a separation from employment before October 31, 2023. Employees will be separated at various times depending on service-recipient needs, and the current schedule of separations is identified in Exhibit A. The schedule is subject to change based on the timing of clients transitioning to new providers, which are scheduled to happen over the next 90 days.

The employees do not have bumping rights, and none of the employees are represented by a labor organization. And the company will ensure that employees will be paid all earned wages and agreed upon benefits at the time of their separation from employment.

This letter provides the information required by the Worker Adjustment and Retraining Act, 29 U.S.C. § 2101, *et. seq.*, if applicable, and the Wisconsin Business Closing and Mass Layoff Law (Wis. Stat. § 109.07). The above information and notice provided to affected employees, with various amounts of voluntary payments and health insurance continuation in connection with the closing, are being provided pursuant to federal and state law.

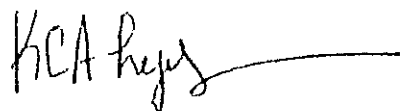
(Continued on next page)

702 S. High Point Road, Suite 201, Madison, WI 53719 | 608-826-8000 | ccmadison.org



For additional information, please contact Katie Lyons, Director of Human Resources ((608) 826-8091).

Sincerely,

A handwritten signature in black ink, appearing to read "KCA Lyons", with a long horizontal flourish extending to the right.

Katie Lyons
Director of Human Resources
klyons@ccmadison.org

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cc: Mayor Satya Rhodes-Conway

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Community Living Program (CLP - Dane County)

BY:

Title of Position	Number of Persons in Position	Anticipated Separation Date (or 2-week window)
Advanced Community Support Specialist	5	11/30/2023
Community Support Specialist	32	11/30/2023
Case Manager	2	11/30/2023
Floater	1	11/30/2023
Home Manager	5	11/30/2023
Program Assistant	1	11/30/2023
Program Director	1	11/30/2023
Scheduler	1	11/30/2023
TOTAL	48	

CompanionCare

Title of Position	Number of Persons in Position	Anticipated Separation Date (or 2-week window)
Companion	11	11/30/2023
TOTAL	11	