



CARDINAL STRITCH UNIVERSITY

June 21, 2023

VIA EMAIL

The Wisconsin Department of Workforce Development
Dislocated Worker Unit
P.O. Box 7972
Madison, WI 53707
Email: WIOATitleI@dwd.wisconsin.gov

RE: Notice of Business Closing – Cardinal Stritch University

Dear Members of the Dislocated Worker Unit:

We regret to inform you that Cardinal Stritch University (“Cardinal Stritch”) will be permanently closing its campus located at 6801 N. Yates Road, Milwaukee, WI 53217 on or about August 31, 2023. As a result of this business closing, 476 employees will ultimately be permanently laid off.

Cardinal Stritch is a 501(c)3 organization, and, therefore, not covered under Wisconsin’s Business Closing and Mass Layoff law (Wis. Stat. 109.07 et seq.) Please be advised that Cardinal Stritch faces a number of unforeseen and rapidly developing circumstances that exceed our control and resources. These factors include our current and new enrollment, the impact of the pandemic, retention challenges and market challenges, as well as Cardinal Stritch’s rigorous, but as of this date unsuccessful, efforts to obtain new credit/capital to continue operations. Based upon these relevant circumstances, Cardinal Stritch is a faltering business; thus, it is not required to fully comply with the full sixty-day notice requirement under the federal WARN law. Yet, Cardinal Stritch intends to provide its employees sixty days of notice, if at all possible, as set forth below. The Village President of Fox Point, The Mayor of the City of Milwaukee, and the Mayor of the City of Glendale are also receiving this notice.

We expect the separations to occur in several waves with the first separations occurring on or between June 20 – July 7, 2023. At this current time, it is our intent to retain a small number of around 50 employees beyond this initial wave to assist with wind-down tasks. This small group will begin separation in the second wave, which will occur beginning July 31 – August 14, 2023. A third wave will begin around August 31 – September 14, 2023. The final wave of employees will continue until the winddown is completed.

While we intend to provide all employees 60 days’ notice, Cardinal Stritch may be unable to provide all employees 60 days’ notice as the result of the aforementioned

factors, including Cardinal Stritch's ultimately unsuccessful efforts to obtain new credit/capital as originally anticipated. As evidenced by the late withdrawal of a potential new credit/capital opportunity, the provision of earlier notice would have greatly hindered any prospect of obtaining new credit/capital.

The attachment to this letter provides the job titles of the positions that will be affected, the anticipated date of termination, and the number of employees in each category.

The employees of Cardinal Stritch are not represented by a union, and no bumping rights exist with respect to the elimination of the affected positions.

We are working with our employees to support a smooth transition, and we are providing impacted employees with information regarding unemployment benefits and EAP services. In addition, Cardinal Stritch is reaching out to other educational institutions to identify potential placement opportunities, hosting job fairs with other educational institutions and hosting resume writing workshops for its employees to help foster a transition for its employees to new employment with other institutions.

By copy of this letter, we are also notifying the Village President and Village President-elect for the Village of Fox Point, Wisconsin, the Mayor of the City of Glendale, Wisconsin and the Mayor of the City of Milwaukee, Wisconsin.

Should you have any other questions, please do not hesitate to contact Jackie Klenz, Director of Human Resources, at 414-410-4222 or by email at jkklenz@stritch.edu.

Thank you.

Sincerely,



Daniel J. Scholz, Ph.D
President
Cardinal Stritch University

CC: Village President Douglas Frazer and Village President-elect Christine Symchych, Village Hall, 6405 N. Berkley Boulevard, Fox Point, WI 53217, dhfrazer@villageoffoxpoint.com and csymchych@villageoffoxpoint.com

Mayor Bryan Kennedy, 5909 N. Milwaukee River Parkway, Glendale, WI 53209, Bryan.kennedy@glendalewi.gov

Mayor Cavalier Johnson, City Hall 200 E. Wells Street, Room 201, Milwaukee, WI 53202, FAX: 414-286-2200, mayor@milwaukee.gov

Enc. Job Titles Impacted

Attachment – Job Titles Impacted

Titles of Employee Resignations in May, 2023

Vice President of Advancement	1
Digital Marketing Strategist	1
Academic Advisor	1
Assistant to the Dean	1
Asst Dir Corp, Foundation, Comm Relations	1
Asst Dir of Academic Advising	1
Asst Dir of Admissions for Adult & Professional Studies	1
Facilities Repair Worker	1
Library Circulation Coordinator	1
Assoc Dean of the School of Business	1
Payroll Specialist	1
Director of Financial Aid	1
Class and Technology Support Specialist	1
Asst Dir of Enrollment	1
Accounts Payable Specialist	1
Executive Asst to the President	1
Dean	1
Senior Admissions Counselor	2
Assoc Dir of Graduate Admissions	1
Library Circulation Coordinator	1
Repair Facility Worker	1

All Impacted Employees Job Titles

Anticipated Permanent Layoff Date 06/20/2023 – 07/10/2023

Academic Advisor	2
Administrative Assistant	1
Academic Program Advisor	1
Accounts Receivable Specialist	1
Advanced Nurse Practitioner	1
Asst Dean of Students	1
Asst Coach – Men’s Volleyball	1
Assoc Dean	2
Asst Coach – Men’s Basketball	1
Asst Coach – Women’s Basketball	1
Asst to the Dean	1
Assoc Dir of St Clare Center	1
Asst Coord of Athletic Communications	1
Asst Coach – Women’s Softball	2
Asst Dir of Internships and Career Engagement	1
Asst Dir of San Damiano Encounter	1
Assoc Dir Alumni Relations and Annual Giving	1
Assoc Dir of Wellness Center	1
Athletics Communication Coordinator	1
Asst Dir of University Operations	1

Campus Safety Officer	1
Coordinator – Student Learning and Resources & Clinical Experiences	1
Costume Shop Designer	1
Dean	2
Design Coordinator	1
Dir of Athletics	1
Dir of Enrollment Operations	1
Dir of Facilities	1
Dir of Mission Integration	1
Dir of University Marketing	1
Dir of the CEEI	1
Dir of University Ministry	1
Dir of the Saint Clare Center	1
Dir of the Literacy Center	1
Dir of Undergraduate Admissions	1
ELL Specialist	1
Ex Dir of Business Development & Graduate Enrollment	1
Facility Repair Worker	2
Faculty	49
Financial Aid Counselor	1
Graduate Assistants	5
Gift & Data Base Coordinator	1
Head Men's & Women's Soccer Coach	1
Head Men's & Women's Tennis Coach	1
Head Men's Basketball Coach	1
Head Women's Basketball Coach	1
Head Men's Volleyball Coach	1
Head Women's Volleyball Coach	1
Health Service Coordinator	1
Kendall Events Coordinator	1
Librarian	1
Marketing and Website Coordinator	1
PASS Coordinator	1
Program Coordinator	2
Project Director	1
Residence Life Coordinator	1
Scene Shop Manager	1
Senior Admissions Counselor	1
Therapist	1
Undergraduate Admissions Counselor	2
University Historian	1
Student Workers	113
Master Instructors	36
VP of Student Affairs	1
VP of Enrollment Management	1
Asst Director of Financial Aid	1

Associate Director of Communications	1
Director of Enterprise Systems	1
Executive Asst to the VPAA	1
Director of Infrastructure Support	1

All Impacted Employees Job Titles	Anticipated Permanent Layoff Date 07/31/2023 – 08/14/2023
Faculty	2
Adjuncts	121

All Impacted Employees Job Titles	Anticipated Permanent Layoff Date 08/15/2023 – 09/01/2023
Facilities Repair Worker	2
Director of Library & Learning Services	1
Program and Certification Coord	1
Web Application Analyst	1
Web and Digital Services Librarian	1
Campus Safety	5
Associate Registrar	1
Mailroom Specialist	1
Assistant Controller	1
Faculty	4
University Registrar	1
Special Assistant to the VPFA	1
Sr Director of University Marketing and Communications	1
Director of Academic Advising	1
Assoc. VP for Advancement	1
Bursar	1
Director of Exp. Learning and Career Education	1
Director of Accreditation, Compliance, and Risk Management	1
Manager of Academic Technology Systems	1
Data Analyst	1
Telecommunications Support Specialist	1
Campus Safety Supervisor	1
Asst. Director of Human Resources	1
Adjuncts	20

All Impacted Employees Job Titles	Anticipated Permanent Layoff Date 09/15/2023 – 09/30/2023
Director of Student Engagement and Deputy Title IX	1

All Impacted Employees Job Titles	Anticipated Permanent Layoff Date 02/15/2024 – 02/28/2024
Director of Human Resources	1
Sr Research Associate Enrollment & Data Analyst	1
VP of Academic Affairs	1
VP for Finance and Administration	1
Controller	1
Director of Facilities and Campus Safety	1