



CARDINAL STRITCH UNIVERSITY

April 21, 2023

VIA EMAIL

The Wisconsin Department of Workforce Development
Dislocated Worker Unit
P.O. Box 7972
Madison, WI 53707
Email: WIOATitleI@dwd.wisconsin.gov

RE: Notice of Business Closing – Cardinal Stritch University

Dear Members of the Dislocated Worker Unit:

We regret to inform you that Cardinal Stritch University (“Cardinal Stritch”) will be permanently closing its campus located at 6801 N. Yates Road, Milwaukee, WI 53217 on or about August 31, 2023. As a result of this business closing, 476 employees will ultimately be permanently laid off.

Cardinal Stritch is a 501(c)3 organization, and, therefore, not covered under Wisconsin’s Business Closing and Mass Layoff law (Wis. Stat. 109.07 et seq.) Please be advised that Cardinal Stritch faces a number of unforeseen and rapidly developing circumstances that exceed our control and resources. These factors include our current and new enrollment, the impact of the pandemic, retention challenges and market challenges, as well as Cardinal Stritch’s rigorous, but as of this date unsuccessful, efforts to obtain new credit/capital to continue operations. Based upon these relevant circumstances, Cardinal Stritch is a faltering business; thus, it is not required to fully comply with the full sixty-day notice requirement under the federal WARN law. Yet, Cardinal Stritch intends to provide its employees sixty days of notice, if at all possible, as set forth below. The Village President of Fox Point, The Mayor of the City of Milwaukee, and the Mayor of the City of Glendale are also receiving this notice.

We expect the separations to occur in several waves with the first separations occurring on June 20, 2023. At the current time, it is our intent to retain a third group of employees through approximately August 15 – August 31, 2023. An additional small number 65 of employees may remain beyond June 20, 2023 until a later date to assist with wind-down tasks. While we intend to provide all employees 60 days’ notice, Cardinal Stritch may be unable to provide all employees 60 days’ notice as the result of the aforementioned factors, including Cardinal Stritch’s ultimately unsuccessful efforts to obtain new credit/capital as originally anticipated. As evidenced by the late withdrawal of a potential

new credit/capital opportunity, the provision of earlier notice would have greatly hindered any prospect of obtaining new credit/capital.

The attachment to this letter provides the job titles of the positions that will be affected, the anticipated date of termination, and the number of employees in each category.

The employees of Cardinal Stritch are not represented by a union, and no bumping rights exist with respect to the elimination of the affected positions.

We are working with our employees to support a smooth transition, and we are providing impacted employees with information regarding unemployment benefits and EAP services. In addition, Cardinal Stritch is reaching out to other educational institutions to identify potential placement opportunities, hosting job fairs with other educational institutions and hosting resume writing workshops for its employees to help foster a transition for its employees to new employment with other institutions.

By copy of this letter, we are also notifying the Village President and Village President-elect for the Village of Fox Point, Wisconsin, the Mayor of the City of Glendale, Wisconsin and the Mayor of the City of Milwaukee, Wisconsin.

Should you have any other questions, please do not hesitate to contact Jackie Klentz, Director of Human Resources, at 414-410-4222 or by email at jkklentz@stritch.edu.

Thank you.

Sincerely,



Daniel J. Scholz, Ph.D

President

Cardinal Stritch University

CC: Village President Douglas Frazer and Village President-elect Christine Symchych, Village Hall, 6405 N. Berkley Boulevard, Fox Point, WI 53217, dhfrazer@villageoffoxpoint.com and csymchych@villageoffoxpoint.com

Mayor Bryan Kennedy, 5909 N. Milwaukee River Parkway, Glendale, WI 53209, Bryan.kennedy@glendalewi.gov

Mayor Cavalier Johnson, City Hall 200 E. Wells Street, Room 201, Milwaukee, WI 53202, FAX: 414-286-2200, mayor@milwaukee.gov

Enc. Job Titles Impacted

Attachment – Job Titles Impacted

All Impacted Employees Job Titles	Anticipated Permanent Layoff Date 06/20/2023 – 06/30/2023
Academic Advisor	3
Academic Program Advisor	1
Accounts Receivable Specialist	1
Administrative Assistant	1
Adv Nurse Practitioner	1
Assistant Coach - Men's Volleyball	1
Assistant Dean of Students	1
Assistant M Basketball Coach	1
Assistant to the Dean	1
Assistant to the Dean - COELL	1
Assoc Dir of Financial Aid	1
Assoc Dir of Graduate Adm	1
Assoc Dir of the St Clare Ctr	1
Assoc Dir of the Wellness Cent	1
Assoc Dir of Alumni Relations & Annual Giving	1
Associate Dean	3
Asst Coord of Athletics Comm	1
Asst Dir Corp, Foundation, Comm Relations	1
Asst Dir of Academic Advising	1
Asst Dir of Admissions for Adult & Professional Studies	1
Asst Dir of Financial Aid	1
Asst Dir of Internship & Car Engagement	1
Asst Dir of San Damiano Encounter	1
Asst Director of Enrollment	1
Asst W Softball Coach	1
Asst Women's Basketball Coach	1
Athletics Communication Coord	1
Campus Safety Officer	1
Coord- Student Learning Res & Clinical Experience	1
Costume Director	1
Dean	2
Design Coordinator	1
Digital Marketing Strategist	1
Dir of Enrollment Operations	1
Director of Athletics	1
Facility Repair Worker	1
Master Instructors	37
Student Workers	117

Faculty	9
Financial Aid Counselor	1
Gift and Database Coordinator	1
Graduate Assistant	4
Graduate Assistant Softball	1
Head M & W Soccer Coach	1
Head M and W Tennis Coach	1
Head Mens Basketball Coach	1
Head Mens Volleyball Coach	1
Head W Basketball Coach	1
Head Women Volleyball Coach	1
Health Services Coordinator	1
Kendall Events Coord - LTE	1
Library Circulation Coord	1
Liberian	1
Marketing and Website Coord.	1
PASS Coordinator	1
Payroll Specialist	1
Program Coordinator - CPLP	2
Project Director	1
Scene Shop Manager	1
Senior Admissions Counselor	3
Therapist - Counseling/Mental	1
Undergrad Admissions Counselor	1
Undergraduate Admin Counselor	1
University Historian	1
Vice President for Advancement	1
Web Application Analyst	1

**Anticipated Permanent Layoff Date
08/15/2023 – 08/31/2023**

All Impacted Employees Job Titles

Facility Repair Worker	2
Director of University Library & Learning Services	1
Program and Certification Coordinator	1
Web/Digital Services Librarian	1
Executive Assistant to VPAA	1
Associate Registrar	1
VP of Enrollment Management	1
Assistant Controller	1
University Registrar	1
Special Assistant to the VPFA	1
Sr Director University Marketing & Communications	1
Accounts Payable Specialist	1

Ex Asst VP of Student Affairs	1
Associate VP for Advancement	1
Bursar	1
Director of Experiential Learning & Career Education	1
Director of Accreditation, Compliance, & Risk Management	1
VP of Student Affairs	1
Campus Safety Officer	6
Residence Life Coordinator	1
Data Analyst	1
Dir of Financial Aid	1
Ex Assistant to the President	1
President	1
Associate Dr of Univ Comms	1
Director Mission Integration	1
Class and Tech Supp Specialist	1
Faculty	6
Dean - CONHS	1
Director of University Marketing	1
Director of Student Engagement & Title IX Coordinator	1
Telecommunications Support Sup	1
Campus Safety Supervisor	1
Asst Director Human Resources	1
Director of Academic Advising	1
Mail Room Specialist	1
Manager of Academic Tech Systems	1
Adjuncts	131

All Impacted Employees Job Titles	Anticipated Permanent Layoff Date
	01/15/2024 – 01/31/2024
Director of Enterprise Systems	1
Director of Human Resources	1
Sr Research Associate Enrollment & Data Analyst	1
VP of Academic Affairs	1
VP for Finance & Administration	1
Controller	1
Director Facilities & Campus Safety	1
Director of Infrastructure Support	1