

September 2, 2022

VIA EMAIL

The Wisconsin Department of Workforce Development
Dislocated Worker Unit
PO Box 7972
Madison, WI 53707
WIOATitleI@dwd.wisconsin.gov

RE: Notice of Mass Layoff /Staff Reductions

Dear Members of the Dislocated Worker Unit:

We regret to inform you that due to our release of a new technology that provides customers with a choice of receiving captions through a fully-automated Auto Captions, CapTel, Inc. anticipates laying off approximately 75 additional employees at its facility located at 301 W. Wisconsin Ave., Suite 1200 West, Milwaukee, WI 53203. At the time of this notice, the layoffs are expected to be permanent. This notice is being provided pursuant to the federal WARN Act and Wisconsin Statute § 109.07.

We expect to begin layoffs on Thursday, November 3, 2022. Employees are being provided a 60-day notice of this layoff. The attachment to this letter provides the job titles of the positions that will be affected and the number of employees in each category.

Employees are not represented by a union, and no bumping rights exist with respect to the elimination of the affected positions.

We are working with our employees to ensure a smooth transition, and we are providing impacted employees with information regarding unemployment benefits and EAP services.

By copy of this letter, we are also notifying the Mayor of the City of Milwaukee, Wisconsin.

Should you have any other questions, please do not hesitate to contact Pam Frazier, Executive Director – Call Center Operations, at 608-238-5400 or by email at pam.frazier@ultratec.com.

Thank you.

Sincerely,

/s/Jayne Turner

Jayne Turner
Vice President

CC: Mayor Cavalier Johnson, City Hall 200 E. Wells Street, Room 201, Milwaukee, WI 53202,
FAX: 414-286-2200; email: mayor@milwaukee.gov

Enc. Anticipated Separation Schedule and Affected Position List

CapTel, Inc. • 450 Science Drive, Madison, Wisconsin 53711 • (800) 482-2424 TollFree

Fax: (608) 238-3008 • www.CapTel.com • Email: CapTel@CapTel.com

CapTel, Inc. – Milwaukee, WI Anticipated Separation Schedule and Position List

JOB TITLE	NUMBER OF EMPLOYEES	DATE OF SEPARATION
CA Supervisor	3	11/3/2022
Captioning Assistant	69	11/3/2022
Floor Op Supervisor	1	11/3/2022
Recruiting Supervisor	1	11/5/2022
Scheduler	1	11/3/2022