

December 28, 2020

Amy Pechacek
Transition Director
The Wisconsin Department of Workforce Development
Dislocated Worker Unit
PO Box 7972
Madison, WI 53707
WIOATitlel@dwd.wisconsin.gov
DETWIOAnalysts@dwd.wisconsin.gov

Steven V. Ponto
Mayor, City of Brookfield
2000 North Calhoun Road
Brookfield, WI 53005-5095
ponto@ci.brookfield.wi.us

Thomas J. Sellinger
District 20 Supervisor
Waukesha County Board of Supervisors
Waukesha County Administration Center
515 W. Moreland Boulevard, Room AC130
Waukesha, WI 53188-2428
TSchellinger@waukeshacounty.gov

To Whom It May Concern:

This letter is to notify you that Courtyard Management Corporation (the “company”), doing business as the Courtyard by Marriott Milwaukee Brookfield (the “hotel”) located at 16865 West Bluemound Road, Brookfield, WI 53005 is expecting to cease operating the hotel on March 1, 2021. The hotel is owned by Services Properties Trust (“SVC”), and the hotel will cease operating as a Marriott branded hotel March 1, 2021.

This transition will result in terminations of employment with the company for all of the hotel’s 29 employees. The employment terminations are expected to be permanent with an effective date between March 1, 2021 and March 14, 2021, most likely at the close of business on March 1, 2021.

Below I have provided a list of the job titles of all affected employees and the number of employees in each job title.

JOB TITLE	# OF AFFECTED EMPLOYEES
Assistant General Manager	1
Attendant-Dining Room-Utility	1
Attendant-Laundry	1

JOB TITLE	# OF AFFECTED EMPLOYEES
Bistro Team Member	3
Cook	1
General Manager	1
Guest Service Rep-PM	1
Guest Service Representative	7
Housekeeper	5
Housekeeping Aide	2
Maintenance-Helper	1
Maintenance-Technician III	1
Mgr-Ops-FrtDsk-Hskp-F&B	1
RestServ/Cook-Bistro-RefBusPM	1
Sales Executive	1
Specialist-Events-MSB	1
TOTAL	29

Affected employees do not have bumping rights (that is, the right to claim another job from another employee at the hotel), and no union represents affected employees. Each affected employee has been notified of the terminations and provided with contact information for their local workforce development board.

SVC has informed the company at they have identified Sonesta as the new operator to manage the hotel. The company will provide employees with information from Sonesta when it becomes available. Please note, however, that the company cannot make any representations regarding the future employment of hotel employees following the transition.

This notice is given pursuant to the Worker Adjustment and Retraining Notification (“WARN”) Act, 29 U.S.C. § 2101, et seq., and any comparable state law, to the extent that such laws apply.

Please contact me at (262) 821-1800 if you have any questions.

Sincerely,



Shawn Jaremko
General Manager