



704 30<sup>th</sup> Street, Monroe WI 53566 - - 608-934-1234

October 30, 2020

Adult & Dislocated Worker Program  
WI Dept of Workforce Development  
201 E. Washington Avenue  
Madison, WI 53507  
Email: [WIOATitleI@dwd.wisconsin.gov](mailto:WIOATitleI@dwd.wisconsin.gov)

Art Carter  
Green County Board  
N2659 Richland Road  
Monroe WI 53566  
Email: [juda@cngco.com](mailto:juda@cngco.com)

Pursuant to the Wisconsin Business Closing and Mass Layoff Law ("WBCML"), W.S.A 109.07, this is to notify you that Maple Leaf Cheesemakers, Inc. is closing its cheese manufacturing plant located at N890 Twin Grove Road, Monroe WI 53566.

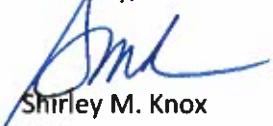
There are currently 31 employees who are being impacted at this plant. The entire facility will close. Employees were notified regarding the facility's closure on October 13, 2020. All employees at this location will be terminated on December 31, 2020.

We expect the employment separations to be permanent. There is no union representative, recall or bumping rights. However, based on business needs and employees' interests, it is anticipated that many employees will be offered employment within our sister company network.

Notice pursuant to WBCML has also been hand delivered to all employees and a sample is attached.

Any requests for additional information should be directed to Shirley Knox, President. Ms. Knox can be reached via email at [shirleyk@wischeese.com](mailto:shirleyk@wischeese.com) or by telephone at 608-934-5700.

Sincerely,

  
Shirley M. Knox

SMK/vlb  
Enclosures: Employee Notice

CC: Gail Graham, **Southwest Wisconsin Workforce Development Board**



704 30<sup>th</sup> Street, Monroe WI 53566 -- 608-934-1234

October 30, 2020

Dear Maple Leaf Plant Employee:

Pursuant to the Wisconsin Business Closing and Mass Layoff Law ("WBCML"), W.S.A 109.07, please accept this as formal notice that Maple Leaf intends to close the Maple Leaf Cheese plant located at N890 Twin Grove Road, Monroe WI 53566 beginning on or about December 31, 2020. As a result of this action, all positions at the Maple Leaf Cheese Factory will be cease effective December 31, 2020. As previously discussed with you, Maple Leaf leadership will work closely with you to fill a position at another one of our facilities.

In addition, the Wisconsin Department of Workforce Development ("DWD") and the 11 Workforce Development Boards ("WDBs") throughout the state work together to assist employees affected by business closings and layoffs. The services, programs, and benefits provided by the DWD and the WDSs to dislocated workers are free of charge and intended to help you get back to work as part of the Workforce Innovation & Opportunity Act (WIOA). I've attached a document outlining the services provided by our local WIOA provider. The contact information for the local WDB serving Green County is:

Southwest Wisconsin Workforce Development Board  
1900 Center Avenue  
Janesville WI 53546  
Phone: 608-314-3300

Thank you for the time and effort you have dedicated to Maple Leaf Cheese. If you have any questions or need further information, please feel free to ask Vicki Bird, HR/Benefits Coordinator, by calling 608-934-5707.

Sincerely,

Shirley M. Knox  
President

SMK/vlb  
Enclosure: DWD Information

Fall 2020

Because you are laid off, you are considered a “dislocated worker” under the federal Workforce Innovation & Opportunity Act. You may have received a notice from your employer stating that you have been laid off. The letter provides proof of your layoff and allows you to enroll in the Dislocated Worker Program operated by our local WIOA provider. Services provided are listed below. Your layoff notice makes you eligible for this program for 5 years. You may also be eligible to participate in a number of the programs available through the local Job Center.

### **Rock County Job Center**

At this time, job centers are not open to the public. In the meantime, staff are available via phone and online to assist with job search, providing referrals to training programs and information about community resources

Local Job Center Website: [www.jobcenter.org](http://www.jobcenter.org)

### **Rock County Job Center - Front Desk 608-741-3400 -Resource Room 608-901-5700**

State of Wisconsin Website and Unemployment Insurance: <https://jobcenterofwisconsin.com/>  
[Tina.westman@dwd.wisconsin.gov](mailto:Tina.westman@dwd.wisconsin.gov)

### **Workforce Innovation & Opportunity Act (WIOA Title I-B)**

Serving people ages 14 and older. Provides individualized career planning, including personal assessment, job search tools, training opportunities and guidance to reach goals. Services based on eligibility but can include: funding for tuition, books, transportation and mileage, childcare and other support services as needed.

To learn more contact: [Casey Dobson at c.dobson@jobcenter.org](mailto:Casey.Dobson@jobcenter.org)

### **FoodShare Employment and Training (FSET)**

<http://www.jobcenter.org/fsetInd.html> or call 608-314-3300 x351

The FoodShare Employment and Training (FSET) program is a free program that helps FoodShare members build their job skills and find jobs. FSET will assess your strengths, needs and preferences to help you with getting a job.

### **Office of Veteran Employment Services (OVES)**

<https://jobcenterofwisconsin.com/veterans/>

Advances employment opportunities for Wisconsin veterans through targeted business engagement and Intensive Employment Services to eligible veterans and their spouses.

Contact: [Andy Phelps at andrew.phelps@dwd.wisconsin.gov](mailto:Andy.Phelps@dwd.wisconsin.gov)

*Job Center Partners are Equal Opportunity Employers and Service Providers*

**Grow Today, Invest in Tomorrow**

A proud partner of the **AmericanJobCenter** network



## **Division of Vocational Rehabilitation (DVR)**

The Division of Vocational Rehabilitation (DVR) is a federal/state program designed to obtain, maintain, and advance employment for people with disabilities by working with DVR consumers and other partners.

Contact: 1-800-442-3477

Visit the DVR Website at: [www.dwd.wisconsin.gov/dvr/](http://www.dwd.wisconsin.gov/dvr/)

## **Wisconsin Senior Employment Program (WISE)**

The WISE Program is a community based training program that provides subsidized, service-based training for low-income persons 55 or older.

Contact: [Harold Luther at h.luther@swfdb.org](mailto:h.luther@swfdb.org)

## **Apprenticeship Training**

<https://dwd.wisconsin.gov/apprenticeship/individuals.htm#1>

Apprenticeship is a great way to move your career forward! Apprenticeship gives you the ability to move your career forward through structured training while trainees earn a living and hone skills on the job.

## **Local Technical Colleges**

If you are interested in learning more about training programs, boot camps, certifications and classes at local technical colleges, visit the following.

Blackhawk Technical College  
<https://www.blackhawk.edu/>  
1-608-758-6900

Southwest Technical College  
<https://www.swtc.edu/>  
1-800-362-3322

## **Forward Service Corporation**

<https://fsc-corp.org/>

Forward Service Corporation provides employment and training services. Services include Wisconsin Works (W-2), the TRANS program, Job Access Loan, WETAP, and Emergency Assistance.

Contact: [sfsc-corp.org](mailto:sfsc-corp.org)

## **Community Action Inc.**

<https://community-action.org/>

By region, community action agencies provide an array of programs designed to reduce poverty and increase social and economic self-sufficiency. Contact: (608) 313-1324

*Job Center Partners are Equal Opportunity Employers and Service Providers*

A proud partner of the **AmericanJobCenter** network

**Grow Today, Invest in Tomorrow**

A proud partner of the **AmericanJobCenter** network



### **Job Corps**

Job Corps is the nation's largest Job training program for youth ages 16 to 24. Our purpose is to improve the quality and satisfaction of live through educational and vocational training.

Please contact: Cari Picchioni

[Picchioni.cari@jobcorps.org](mailto:Picchioni.cari@jobcorps.org) 715-315-0946

### **United Way 2-1-1**

United Way 2-1-1 is a free resource and information hub that connects people with employment, health, human service and disaster services by phone, text, chat and search-able on-line database 24 hours per day, 7 days per week.

Dial 211 for assistance

### **Covering Wisconsin - Health Insurance navigator**

For assistance with health insurance please contact: Kathie at 608-669-7440

[www.coveringwisconsin.org](http://www.coveringwisconsin.org)

### **FoodShare, Badger Care, Medicaid, Caretaker Supplement and Child Care**

Please contact the Southern Consortium at 1-888-794-5780

Or online at [www.access.wi.gov](http://www.access.wi.gov)

Paper applications are available in the entryway of the Job Center and may be left in the black drop box immediately outside the front entry of the Job Center.

Please feel free to contact me at any time with questions:

**Gail Graham**

**Business & Employer Services Coordinator**  
**Southwest Wisconsin Workforce Development Board**  
**1900 Center Avenue**  
**Janesville, WI 53546**  
Office: 608-314-3300 x304 | Cell: 608-295-4887  
Fax: 608-741-3528  
[g.graham@swwdb.org](mailto:g.graham@swwdb.org)  
<http://www.swwdb.org/>

*Job Center Partners are Equal Opportunity Employers and Service Providers*

A proud partner of the **AmericanJobCenter** network