



August 10, 2020

RECEIVED
AUG 12 2020
BY:

Wisconsin Department of Workforce Development
Adult & Dislocated Worker Section
201 East Washington Avenue
Madison, WI 53707

Re: Phillips-Medisize – 1233 International Drive location

Dear Sir or Madam:

On behalf of Phillips Medisize, LLC (“PM”) and pursuant to the regulations of the Worker Adjustment and Retraining Notification Act (20 CFR Section 639.7, “WARN”) and any applicable Wisconsin law, this letter serves as official notification to the Director of the Department of Workforce Services, of an anticipated workforce reduction.

As we announced in January of this year, PM has made the difficult decision to permanently close its site at 1233 International Drive in Eau Claire, as a result of changes in market conditions. The entire facility will be closed, and all employees of the facility will be impacted.

In total, we anticipate permanent layoff of approximately 98 employees, commencing on or about October 15, 2020 with approximately 55 employees being affected at that time. The reduction of another approximately 43 positions will take place in phases and is expected to be complete by about December 15, 2020.

In all cases, affected employees will continue to receive pay and benefits for at least a full 60 days from the date they receive their WARN notice. We will continue to keep our employees closely advised as to their anticipated separation dates.

PM has provided notice to the affected employees and to the City Manager of Eau Claire. No union represents the affected employees, and there is no policy for transfer, bumping or reassignment. We have, however, made extensive efforts to encourage employees to accept job transfers to other of our Phillips Medisize locations where we have job openings, including our other location in Eau Claire and in Menomonie. A list of the job titles of the affected employees and the number of affected employees in each job classification is enclosed.

You may contact me for further information at (715) 831-3443.

Sincerely,

Jeff Ambourn
Plant Manager

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PHILLIPS-MEDISIZE EAU CLAIRE – 1233 INTERNATIONAL DRIVE LOCATION

JOB TITLE	NUMBER OF EMPLOYEES
Administrative Assistant	1
Automation Technician	2
Tool Room Clerk	1
CNC Workstation Specialist	3
Production Coordinator	2
Purchasing Coordinator	1
Manufacturing Engineer	1
Process Engineer	1
Quality Engineer	2
Tooling Engineer	1
Finishing Technician	4
First Article Inspector	2
HR Administrator	1
Mold Repairer	4
Maintenance Assistant	1
Material Handler	4
Tool Room Lead	1
Mold Manufacturer	1
Mold Manufacturer Manager	1
Production Manager	1
Strategic Acct Manager	1
Operators	26
Production Supervisor	2
Purchasing Agent	1
Quality Coach	4
Quality Inspector	2
Quality Supervisor	1
Quality Manager	1
Quality Specialist	1
Quality Doc. Specialist	1
Maintenance Technician	7
Mold Technician	6
Mold Maintenance Technician	3
Process Engineer Technician	1
Sample Technician	2
Tool Designer	1
Utility Operator	3