



June 25, 2020

The Wisconsin Department of Workforce Development

Via Email: WIOATitle1@dwd.wisconsin.gov

RE: Notice of Mass Layoff

To Whom It May Concern:

Grand Geneva LLC manages the Wisconsin Hospitality Linen Service. The business is located at 130 W Edgerton Ave, Ste 200, Milwaukee, WI 53207. The location is currently open. Unfortunately, the Coronavirus pandemic has negatively impacted our ability to maintain normal business levels, thus our ability to retain our entire staff.

I regret to inform you that 1 associate will be placed on permanent layoff and have their employment terminated due to the above-mentioned impact 0 hourly associates and 1 management associate. These permanent layoffs will begin at the end of business on July 31, 2020. None of the affected associates will have bumping rights.

Attached is a list of job titles and the number of displaced associates within each job title. All associates were previously provided 2 weeks of layoff pay at the time of their initial temporary layoff in April. Additional layoff pay based on tenure will be paid at the time of permanent layoff. Any associate enrolled in health insurance will remain covered through July 31, 2020. We will also ensure that associates will be paid all earned wages and agreed upon benefits at the time of their separation.

If you would like additional information, please contact me at 414-905-1000 or via email at mikeswasey@marcushotels.com.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael L. Swasey', with a stylized flourish at the end.

Mike Swasey

Chief Operating Officer

Enclosures: *Dislocated Workers Count - by Job Title*

Wisconsin Hospitality Linen Service: Dislocated Workers Count - by Job Title

	Count
Sales Manager WHLS	<u>1</u>
	1