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JUN 24 2020

BY: .....

Department of Workforce Development  
201 E. Washington Ave.  
P.O Box 7946  
Madison, WI 53707

Tuesday, June 24, 2020

Dear Workforce Innovation and Opportunity:

Due to continued deterioration in market conditions, LSC Communications US, LLC has decided to permanently close our facility located at 1300 Sauk Ave., Baraboo, WI. Consistent with these plans, employment separations are expected to commence starting August 24, 2020. The closure will be permanent, and all employees involved the operations, approximately 393 people, will be affected. We expect the facility to completely cease operations no later than October 26, 2020.

We are committed to making the transition as smooth as possible for our employees, our customers and for the community. At this time, the Company anticipates that the first group of employees will be permanently separated during a 14-day period beginning on August 24, 2020. The second and final group of employees will be separated during a 14- day period beginning on October 12, 2020. A list of job titles and the number of employees currently holding affected positions accompanies this letter as Exhibit A. In connection with the plant closure, no employees will have bumping rights to displace other employees working for the Company.

This announcement and the above timetable are based on the best information currently available. However, various factors may still affect the timing of any employment separations. You will be informed of any significant changes in these plans, as additional information becomes available.

To the extent that this action constitutes a covered event under the Worker Adjustment and Retraining Notification Act (WARN) and any corresponding state or local law, this letter is intended to fulfill any legal notice requirements.

We appreciate any support or assistance you or your office can provide to help employees affected by the plant closing in finding new positions. If you have any questions or desire additional information, please contact Colleen Bradley, Human Resources Manager, at 608-355-3629.

Sincerely,

Rebecca Robertson  
Vice President Human Resources

LSC COMMUNICATIONS

lsc.com | 844.572.5720 | 191 North Wacker Drive, Chicago, IL 60606



**Exhibit A**

**Baraboo, Wisconsin Plant Affected Employees**

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Job Name	Employee Totals
Accounting Supervisor	1
Assistant Press Operator 1	26
Baler Operator	4
Bindery Assistant	3
Bindery Material Handler 1	68
Bindery Operator 2	48
Bindery Operator 3	9
Contract Worker	1
Customer Service Supervisor	1
Disability Coordinator 2	1
Distribution Planner 2	3
Electrician 1	1
Electrician 2	9
Electrician 3	1
Electrician 4	1
Financial Analyst 2	2
Forklift Operator 1	19
Forklift Operator 2	8
Human Resources Generalist 2	3
Human Resources Manager 1	1
Inventory Control Clerk 3	1
IT Infrastructure Tech 2	1
Light Equipment Operator 2	9
Maintenance Mechanic 1	2
Maintenance Mechanic 2	8
Maintenance Mechanic 3	2
Manufacturing Manager	2
Manufacturing Supervisor	11
Material Handler 1	1
Materials Planner 2	1
Occupational Health Nurse	1
Operations Clerk 1	1
Operations Clerk 2	4
Platemaker	9
Platform Account Specialist	2
Press Assistant 1	40
Press Operator 3	29
Print Production Account Specialist 2	3
Print Production Account Specialist 3	7
Production Finishing Assistant	3
Production Scheduler 3	1
Quality Control Analyst 1	1
Quality Inspector 2	1
Quality Supervisor	1
Roll Tender	20
Shipping and Receiving Clerk 2	14
Shipping and Receiving Clerk 3	5
Technical Specialist 2	3