



June 19, 2020

Department of Workforce Development
Adult & Dislocated Worker Section
201 East Washington Avenue
P.O. Box 7946
Madison, WI 53707
WIOATitleI@dwd.wisconsin.gov

Dale Peters, City Manager
203 S. Farwell Street
P.O. Box 5148
Eau Claire, WI. 54702-5148

Re: Notice of Workforce Reduction

To Whom It May Concern:

American Phoenix, Inc., is writing to provide you with notice of a mass layoff at its Eau Claire, Wisconsin facilities located at the following address: 800 Wisconsin St. #11, Eau Claire, Wisconsin 54703.

This layoff is the result of unforeseeable business circumstances. This includes the COVID-19 outbreak.

The number of affected employees is 46 and at this time anticipate these layoffs to be less than 6 months. The date of the employment separations for all affected employees is June 19, 2020.

On June 19, American Phoenix notified all affected employees concerning these job eliminations.

There are not any bumping rights for the affected employees, that is, employees will not be able to displace more junior employees out of their job positions as a result of this mass layoff. The affected employees will receive all benefits and wages to which they are entitled.

We will update this notice as applicable. If you have any questions or require any additional information, please contact me at 715-858-1065.

Sincerely,

Marcia Granley
HR Manager

Date of lay off	Department	Position
06/18/2020	Lab	Lab Tech
06/18/2020	Lab	Lab Tech
06/18/2020	Maintenance	Electrician
06/18/2020	Maintenance	Electrician
06/18/2020	Maintenance	Electrician
06/18/2020	Maintenance	Routine Electrician
06/18/2020	Maintenance	Routine Mechanic
06/18/2020	Maintenance	Routine Mechanic
06/18/2020	Production	Operator 1
06/18/2020	Production	Operator 1
06/18/2020	Production	Operator 1
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06/18/2020	Production	Operator 1
06/18/2020	Production	Operator 2
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06/18/2020	Production	Operator 2
06/18/2020	Production	Operator 3
06/18/2020	Production	Operator 3
06/18/2020	Production	Operator 3
06/18/2020	Production	Operator 4
06/18/2020	Production	Operator 4
06/18/2020	Production	Operator 4
06/18/2020	Safety	Safety Inspector
06/18/2020	Sanitation	Sanitation
06/18/2020	Sanitation	Sanitation