



Providing jobs & training for people with disabilities  
and others with barriers to employment.

700 GARFIELD AVE., DULUTH, MN 55802 | 218-722-6351 ph | 218-722-8108 fax | [www.GoodwillDuluth.org](http://www.GoodwillDuluth.org)

**Notice of Layoff Due to Coronavirus Effective April 16, 2020**

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APR 20 2020

April 17, 2020

To Whom it May Concern,

BY: .....

Due to unforeseeable business circumstances existing because of the COVID-19 (coronavirus), including the Minnesota and Wisconsin Government direction for all non-essential business to be closed, Goodwill Industries has been forced to make the difficult decision to continue closure of all retail stores and all operations with no known date of reopening until it is advisable and safe to do so. The current pandemic situation has impacted our business significantly, and as a result, we find that we must make difficult personnel decisions.

Effective April 16, 2020 Goodwill Industries is implementing a layoff of staff and client workers. This notice is being provided to you pursuant to 29 U.S.C. 2101, commonly referred to as the WARN Act and is to inform you of our agency's decision to layoff positions. Due to the uncertain circumstances surrounding COVID-19 we cannot predict a date of return to work. We plan to recall laid-off employees as business need warrant.

Location Affected	Affected Location Address
Duluth	700 Garfield Avenue, Duluth, MN 55802
Superior	2911 Tower Avenue, Superior, WI 54880
Virginia	522 Chestnut Street, Virginia, MN 55792
Grand Rapids	1202 NW 4 <sup>th</sup> Street, Grand Rapids, MN 55744
Brainerd	514 C Street NE, Brainerd, MN 56401
Hibbing	315 East Howard Street, Hibbing, MN 55746
Bemidji	407 Beltrami Avenue NW, Bemidji, MN 56601
Ashland	1802 East Lakeshore Drive, Ashland, WI 54806
Hermantown	4883 Miller Trunk Hwy., Hermantown, MN 55811
Crosslake	35562 County Road 66, Crosslake, MN 56442
Kenwood	1352 West Arrowhead Road, Duluth, MN 55811
Two Harbors	702 7 <sup>th</sup> Avenue, Two Harbors, MN 55616

Names, addresses and affected positions affected by this layoff are attached to this letter along with union information.

Goodwill is providing compensation for scheduled hours through April 15, 2020. These hours along with all accrued vacation hours will be paid to workers experiencing a layoff on April 24, 2020.

Goodwill's Mission remains intact even though we are not together right now. The Power of Work will resume. In the meantime, be well and be safe.

Marcy Vogt  
President and CEO  
Goodwill Industries

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Goodwill Industries Vocational Enterprises, Inc.

Wisconsin Laid Off Staff Personnel

BY: .....  
City ..... State ..... Zip .....

Location	Position	Last Name	First Name	Street Address	City	State	Zip
Ashland	DGR Sales Clerk						
Ashland	DGR Sales Clerk						
Superior	DGR Lead Sales Clerk						
Ashland	DGR Sales Clerk						
Superior	DGR Sales Clerk						
Superior	DGR Sales Clerk						
Ashland	DGR Sales Clerk						
Superior	DGR Sales Clerk						
Superior	DGR Sales Clerk						
Ashland	DGR Sales Clerk						
Ashland	DGR Lead Sales Clerk						
Superior	DGR Sales Clerk						
Superior	DGR Sales Clerk						
Ashland	DGR Sales Clerk						
Ashland	DGR Sales Clerk						
Superior	DGR Sales Clerk						
Ashland	DGR Sales Clerk						
Ashland	DGR Sales Clerk						
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Wisconsin Laid Off Staff Personnel

BY: .....  
City ..... State ..... Zip .....

Location	Position	Last Name	First Name	Street Address	City	State	Zip
Superior	Program Participant						