



April 14, 2020

Bay Area Workforce Development Board  
317 West Walnut Street  
Green Bay, WI 54303  
Phone: 920.431.4100

Re: Notice of Furloughed Employees

Dear Director,

As a result of government mandated business closures in connection with the Coronavirus (COVID-19) Pandemic The Finish Line, Inc. ("Finish Line") was forced to temporarily cease its operations in Finish Line stores across the United States; including the state of Wisconsin, and specifically its Bay Park Square location, located at 551 Bay Park Square, Green Bay, WI, on March 20, 2020. All Finish Line employees in this location have been impacted; to include one Store Manager, two Supervisors and 15 Store Associates.

Finish Line continued to pay all affected employees through April 10, 2020, despite the fact that operations had ceased; however, as of April 12, 2020 Finish Line has paused further compensation for all Store Associates and select Supervisors thereby placing them on an unpaid furlough. We have also reduced the average hours by 20% for the two most senior managers in this location. Finish Line expects this furlough and the cessation of normal retail activities to be temporary, lasting less than 6-months, but shall last until malls begin to reopen to the public within Wisconsin. We have given appropriate notice to all affected employees.

Having to cease our operations as a result of the Coronavirus (COVID-19) Pandemic was truly an unforeseeable business circumstance, an unprecedented occurrence in our industry and the overall world around us. We would have given more notice of this action but have been unable to do so as we are making business decisions as the situation evolves and government restrictions and actions are announced.

If you have any concerns, questions or need additional information, please contact me at [JPund@FinishLine.com](mailto:JPund@FinishLine.com) or 317.613.6912.

Sincerely,

Jennifer Pund  
Manager, Regional Talent Partners

Cc: The Honorable Eric Genrich 100 N. Jefferson St., Green Bay City Hall, Green Bay WI, 54301



**FINISH LINE**

April 14, 2020

Employ Milwaukee, Inc.  
2338 N. 27<sup>th</sup> Street  
Milwaukee, WI 53210

Re: Notice of Furloughed Employees

Dear Director,

As a result of government mandated business closures in connection with the Coronavirus (COVID-19) Pandemic The Finish Line, Inc. ("Finish Line") was forced to temporarily cease its operations in Finish Line stores across the United States; including the state of Wisconsin on March 20, 2020. All Finish Line locations in the state of Wisconsin were so impacted. Two of those locations are within Employ Milwaukee, Inc.'s jurisdiction: the Finish Line store located in Southridge Mall, 5300 S. 76<sup>th</sup> Street, Greendale, WI and the Finish Line located in Mayfair Mall, 2500 N. Mayfair Road, Wauwatosa, WI. All Finish Line employees in these locations have been impacted; to include two Store Managers, two Assistant Managers, six Supervisors and 57 Store Associates.

Finish Line continued to pay all affected employees through April 10, 2020, despite the fact that operations had ceased; however, as of April 12, 2020 Finish Line has paused further compensation for all Store Associates and select Supervisors thereby placing them on an unpaid furlough. We have also reduced the average hours by 20% for the two most senior managers in each location. Finish Line expects this furlough and the cessation of normal retail activities to be temporary, lasting less than 6-months, but shall last until malls begin to reopen to the public within Wisconsin. We have given appropriate notice to all affected employees.

Having to cease our operations as a result of the Coronavirus (COVID-19) Pandemic was truly an unforeseeable business circumstance, an unprecedented occurrence in our industry and the overall world around us. We would have given more notice of this action but have been unable to do so as we are making business decisions as the situation evolves and government restrictions and actions are announced.

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Sincerely,

Jennifer Pund  
Manager, Regional Talent Partners

Cc: The Honorable Mayor, Tom Barrett, City Hall, 200 E. Wells Street, Room 201, Milwaukee, WI 53202



April 14, 2020

Southwest Workforce Development Board  
1370 N. Water Street  
Platteville, WI 53818  
Phone: 608.314.3300 ext. 305

Re: Notice of Furloughed Employees

Dear Director,

As a result of government mandated business closures in connection with the Coronavirus (COVID-19) Pandemic The Finish Line, Inc. ("Finish Line") was forced to temporarily cease its operations in Finish Line stores across the United States; including the state of Wisconsin, and specifically its Janesville Mall location, located at 2500 Milton Ave., Janesville, WI, on March 20, 2020. All Finish Line employees in this location have been impacted; to include one Store Manager, one Assistant Manager, one Supervisor and 8 Store Associates.

Finish Line continued to pay all affected employees through April 10, 2020, despite the fact that operations had ceased; however, as of April 12, 2020 Finish Line has paused further compensation for all Store Associates and select Supervisors thereby placing them on an unpaid furlough. We have also reduced the average hours by 20% for the two most senior managers in this location. Finish Line expects this furlough and the cessation of normal retail activities to be temporary, lasting less than 6-months, but shall last until malls begin to reopen to the public within Wisconsin. We have given appropriate notice to all affected employees.

Having to cease our operations as a result of the Coronavirus (COVID-19) Pandemic was truly an unforeseeable business circumstance, an unprecedented occurrence in our industry and the overall world around us. We would have given more notice of this action but have been unable to do so as we are making business decisions as the situation evolves and government restrictions and actions are announced.

If you have any concerns, questions or need additional information, please contact me at [JPund@FinishLine.com](mailto:JPund@FinishLine.com) or 317.613.6912.

Sincerely,

A handwritten signature in blue ink that reads "Jennifer Pund".

Jennifer Pund  
Manager, Regional Talent Partners

Cc: City Manager, Mark Freitag, City Hall, 18 N. Jackson Fourth Floor, Janesville WI





April 14, 2020

Workforce Development Board of South Central Wisconsin  
3513 Anderson Street, Ste. 104  
Madison, WI 53704  
Phone: 608.249.9001

Re: Notice of Furloughed Employees

Dear Director,

As a result of government mandated business closures in connection with the Coronavirus (COVID-19) Pandemic The Finish Line, Inc. ("Finish Line") was forced to temporarily cease its operations in Finish Line stores across the United States; including the state of Wisconsin on March 20, 2020. All Finish Line locations in the state of Wisconsin were so impacted. Three of those locations are within Workforce Development Board of South Central Wisconsin's jurisdiction: the Finish Line store located in East Towne Mall, 31 East Towne Mall, Madison, WI, the Finish Line located in West Towne Mall, 73 West Towne Mall, Madison, WI, and the Finish Line located in Johnson Creek Outlets, 575 West Linmar Lane, Johnson Creek WI. All Finish Line employees in these locations have been impacted; to include three Store Managers, three Assistant Managers, four Supervisors and 20 Store Associates.

Finish Line continued to pay all affected employees through April 10, 2020, despite the fact that operations had ceased; however, as of April 12, 2020 Finish Line has paused further compensation for all Store Associates and select Supervisors thereby placing them on an unpaid furlough. We have also reduced the average hours by 20% for the two most senior managers in each location. Finish Line expects this furlough and the cessation of normal retail activities to be temporary, lasting less than 6-months, but shall last until malls begin to reopen to the public within Wisconsin. We have given appropriate notice to all affected employees.

Having to cease our operations as a result of the Coronavirus (COVID-19) Pandemic was truly an unforeseeable business circumstance, an unprecedented occurrence in our industry and the overall world around us. We would have given more notice of this action but have been unable to do so as we are making business decisions as the situation evolves and government restrictions and actions are announced.

If you have any concerns, questions or need additional information, please contact me at [JPund@FinishLine.com](mailto:JPund@FinishLine.com) or 317.613.6912.

Sincerely,

Jennifer Pund  
Manager, Regional Talent Partners

Cc: The Honorable Satya Rhodes-Conway, 210 Martin Luther King Jr. Blvd, Madison, WI 53703



April 14, 2020

Southeast Wisconsin Workforce Development Board  
8600 Sheridan Road, Ste. 100t  
Kenosha, WI 53143

Re: Notice of Furloughed Employees

Dear Director,

As a result of government mandated business closures in connection with the Coronavirus (COVID-19) Pandemic The Finish Line, Inc. ("Finish Line") was forced to temporarily cease its operations in Finish Line stores across the United States; including the state of Wisconsin, and specifically its Regency Mall location, located at 5614 Durand Ave., Racine, WI 53406, on March 20, 2020. All Finish Line employees at this location have been impacted; to include one Store Manager, one Supervisor and eight Store Associates. These employees are not represented by a union so no bumping rights exist.

Finish Line continued to pay all affected employees through April 10, 2020, despite the fact that operations had ceased; however, as of April 12, 2020 Finish Line has paused further compensation for all Store Associates and select Supervisors thereby placing them on an unpaid furlough. We have also reduced the average hours by 20% for the two most senior managers in each location. Finish Line expects this furlough and the cessation of normal retail activities to be temporary, lasting less than 6-months, but shall last until malls begin to reopen to the public within Wisconsin. We have given appropriate notice to all affected employees.

Having to cease our operations as a result of the Coronavirus (COVID-19) Pandemic was truly an unforeseeable business circumstance, an unprecedented occurrence in our industry and the overall world around us. We would have given more notice of this action but have been unable to do so as we are making business decisions as the situation evolves and government restrictions and actions are announced.

If you have any concerns, questions or need additional information, please contact me at [JPund@FinishLine.com](mailto:JPund@FinishLine.com) or 317.613.6912.

Sincerely,

A handwritten signature in blue ink that reads "Jennifer Pund".

Jennifer Pund  
Manager, Regional Talent Partners

Cc: The Honorable Mayor, Corey Mason, City of Racine, 730 Washington Ave., Racine, WI 53403 and The Honorable Dale Opperman, 317 S. Main Street, Jefferson, WI 53549