



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

April 5, 2020

The Wisconsin Department of Workforce Development
Dislocated Worker Unit, PO Box 7972
Madison, WI 53707

Dear Members of the Dislocated Worker Unit:

Manitowoc-Two Rivers YMCA has temporarily laid off its employees at the locations listed below in response to temporary closures mandated by Wisconsin legislatures. The duration of these closures remains unknown due to the rapidly changing responses of legislatures. We are still providing emergency early childhood care and school age care at our Maritime Drive location.

Manitowoc- Two Rivers locations: Main Facility 205 Maritime Drive, Manitowoc, WI 54220; Orion Child Care Center, 2210 Woodland Dr, Manitowoc, WI 54220

On April 1, 2020 we notified 177 part-time hourly (non-exempt employees), 9 full time exempt directors, and 33 full time hourly employees by email that due to the impact of COVID-19, a full team lay-off would be effective on April 6, 2020. We informed them that we would be repurposing our facilities for emergency child care and would keep them posted on when we could re-open our facilities.

As responses to the pandemic continue to rapidly evolve, so shall our response with regard to staffing. Regardless of the response, should you require further information, please contact: Julie Grossman, CEO at jgrossman@mtrymca.org 541.520.6225.

Sincerely,

Julie Grossman
CEO