

GRAY & ASSOCIATES, LLP

Attorneys at Law

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April 2, 2020

The Wisconsin Department of Workforce Development
Dislocated Worker Unit
P.O. Box 7972
Madison, WI 53707

**RE: Wisconsin's Business Closing and Mass Layoff
Worker Adjustment and Retraining Notification (WARN) Act**

Name and Address of employment site: Gray & Associates, LLP
16345 W. Glendale Drive
New Berlin, WI 53151

Number of employees: Furlough 28 employees

Expected date of furlough: April 3, 2020

Job Titles and number of positions: Administrative jobs: 19 Analysts, 2 Support Clerks, 2 Trainers, 3 Paralegals, 2 Quality Control

Bumping Rights: not applicable

Union Representative: not applicable

Description of planned action: The furloughs are temporary in duration and expected to be 30 – 90 days. However, the precise duration is uncertain due to unknown COVID-19 pandemic uncertainties. We expect all employees furloughed to be recalled back to work.

Name and telephone number of company official: Michael M. Riley
Managing Partner
(414) 224-1214

Please advise if you need additional information.

Sincerely,



Lorie Ruszczynski
Human Resource Manager
(414) 224-3487