



April 1, 2020

VIA FIRST-CLASS MAIL & FACSIMILE

State of Wisconsin  
Department of Workforce Development  
Dislocated Worker Unit  
PO Box 7972  
Madison, WI 53707

The Honorable Satya Rhodes-Conway  
Mayor's Office  
City of Madison  
210 Martin Luther King Jr. Blvd., #403  
Madison, WI 53703

RE: AJLS Enterprises Inc., d/b/a Schoep's Ice Cream  
WARN Notification

Ladies and Gentlemen:

Due to the health concerns and the related economic impacts arising from the COVID-19 pandemic, AJLS Enterprises Inc., d/b/a Schoep's Ice Cream ("Schoep's") is implementing measures to ensure the financial stability of the company and to keep our employees and others safe. This letter is to advise you that Schoep's plans to cease most of its normal production operations at its facility located at 514 Division Street, Madison, WI 53704. The cessation of operations will begin at the end of third shift on Friday, April 3, 2020, and we expect that it will continue through Sunday, May 3, 2020. The COVID-19 pandemic and these current business circumstances are unprecedented and were not foreseeable. Unfortunately, we must take immediate action to not only meet our obligation to protect our employees' health and help lessen the spread of COVID-19, but also respond to the substantial reduction in demand for Schoep's products that has resulted from the pandemic and the safety related Orders issued by the Governor and others. Due to these factors, we have been unable to give you more notice than is being provided in this letter.

The shutdown of normal operations at the Division Street facility and most of the related layoffs are expected to last until Monday, May 4, 2020. However, because of the highly unpredictable nature of this pandemic and its continuing negative impact on the economy, at least some of the layoffs may need to be extended. Schoep's expects that employees will be released on Friday, April 3, 2020, and that most employees will be recalled on or after May 4, 2020. The employees are non-union, do not have bumping rights, and circumstances could necessitate that some employees might not be recalled.

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The job titles of the positions affected and the number of workers who hold affected jobs in each job classification are as follows:

<u>Position</u>	<u># of Employees</u>	<u>Anticipated Recall Date</u>
Mix Operators	4	5/4/2020
Production Operators	11	5/4/2020
Production Packers	16	5/4/2020
Palletizers	8	5/4/2020
Sanitation/CIP	6	5/4/2020
Material Handler	1	5/4/2020
Maintenance	4	5/4/2020
Warehouse/Dry	1	5/4/2020
Janitorial	1	5/4/2020
Warehouse/Frozen	3	5/4/2020
Sales	1	5/4/2020

This letter shall serve as Schoep's notice to the Department of Workforce Development of the above described operational shutdown and employee layoff, as well as notice to Mayor of Madison, and is intended to satisfy any notice requirements.

For further information regarding this action, please contact Vicki Nebl, Human Resources Manager at 608-245-4115 or email [vnebl@schoeps.us](mailto:vnebl@schoeps.us).

Sincerely,

*Trevor Colley*

Trevor Colley  
VP of Operations  
AJLS Enterprises Inc., d/b/a Schoep's Ice Cream