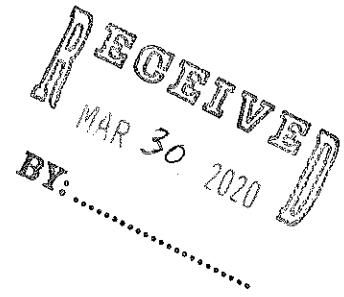




Your mission.
Together.



March 23, 2020

By First Class Mail

Adult & Dislocated Worker Section
Wisconsin Department of Workforce Development
201 East Washington Avenue
P.O. Box 7946
Madison, WI 53707

Re: Announcement of Planned Layoffs

To Whom It May Concern:

Due to unforeseeable business circumstances caused by the sudden outbreak of the COVID-19 pandemic and the devastating impact that it is having on our Company, we have had to make the unfortunate but necessary decision to lay off employees at our Milwaukee, Wisconsin facility.

SSA Group, LLC currently operates out of the following location:

SSA Group, LLC
10001 W. Bluemound Rd.
Milwaukee, WI 53226

Please be advised that 319 employees of SSA Group, LLC based out of this location will be laid off on March 29, 2020 for an unknown amount of time. This is the first layoff that will occur at this location as a result of COVID-19. This layoff affects the majority of workers at this location. At this time, we are not sure whether additional layoffs will need to occur. We hope that we will be able to reinstate workers to their positions once shutdowns caused by COVID-19 have come to an end, but at this time, we are unable to provide return-to-work dates. The workers at this location are not covered by a collective bargaining agreement and do not have any "bumping" rights.

If you have any questions or want additional information concerning this matter, please contact Kassey Kampman in SSA's People Department at peopledepartment@kmssa.com or 303-322-3031.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris McNicholas".

Christopher McNicholas
General Counsel

c: Ms. Shannon Fitzgerald (Chief People Officer)

EXHIBIT A

RECEIVED
MAR 30 2020
BY:

First Name	Last Name	Position	No. of Employees Affected by Job Category
S		Assistant Food Service Operations Mgr	1
E		Assistant Retail Operations Manager	1
S		Bartender	9
R		Bartender	
T		Bartender	
T		Bartender	
M		Bartender	
S		Bartender	
A		Bartender	
J		Bartender	
J		Bartender	
T		Catering Associate	31
K		Catering Associate	
L		Catering Associate	
R		Catering Associate	
C		Catering Associate	
D		Catering Associate	
S		Catering Associate	
K		Catering Associate	
C		Catering Associate	
E		Catering Associate	
R		Catering Associate	
A		Catering Associate	
A		Catering Associate	
N		Catering Associate	
E		Catering Associate	
T		Catering Associate	
J		Catering Associate	
T		Catering Associate	
Z		Catering Associate	
A		Catering Associate	
A		Catering Associate	
D		Catering Associate	
I		Catering Associate	
A		Catering Associate	
N		Catering Associate	
C		Catering Associate	
M		Catering Associate	
Ethan		Catering Associate	

RECEIVED
MAR 2020
BY:

[illegible]

RECEIVED
MAR 30 2020
BY:

[illegible]

BY: _____ 30 2021

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