



250 City Center
Oshkosh, WI 54906
Phone: (920) 231-3800
silverstarbrands.com

April 22, 2019

VIA HAND DELIVERY AND FACSIMILE 608-267-0330:

Department of Workforce Development
Dislocated Worker Unit
201 E. Washington Ave. Room E100
Madison, Wisconsin 53703

Re: Layoffs at Silver Star, Inc.

To Whom it May Concern:

I am writing to inform you that Silver Star, Inc. will separate sixty-two (62) employees who work at Silver Star's 250 City Center, Oshkosh, Wisconsin location due to its decision to outsource certain work. These separations are expected to be permanent. All employee separations in connection with this action are expected to occur on the same date: Monday, June 24, 2019.

Employees in the following job classifications will be affected:

<u>POSITION</u>	<u>NUMBER OF EMPLOYEES LAID OFF</u>
AP Specialist	1
Call Center Scheduler	2
Call Center Team Leader	3
Customer Experience Specialist	18
Customer Service Email Specialist	1
Helpline	1
Manager of Training Quality & New Business	1
Native Remedies Sales Consultant	1
Returns Processing Specialist	1
Sales Consultant	29
Support Scanning Specialist	2
Team Leader	1
Workforce Support Manager	1

There are no bumping rights at this location for affected employees. The affected employees at this facility are not represented by any union.

You may contact me, Jenni Molash, Human Resources Director, at 920-232-6494 if you require further information. In addition, if there are job placement services or other helpful services that the Wisconsin Department of Workforce Development can offer to our affected employees, please contact me.

Very truly yours,

Jenni Molash
Human Resources Director