



VIA U.S. MAIL

March 20, 2019

2019 MAR 22 AM 10: 09

The Wisconsin Department of Workforce Development  
Dislocated Worker Unit  
P.O. Box 7972  
Madison, WI 53707

Dean R. Kaufert  
Mayor of Neenah, Wisconsin  
211 Walnut Street  
Neenah, WI 54956

Re: Extension of Notice of WARN Event

To Whom It May Concern:

On January 7, 2019, Kimberly-Clark provided notice pursuant to the Federal Worker Adjustment and Retraining Notification Act ("WARN") and state law, that it had decided to permanently close its Neenah Nonwovens Facility ("NNF"), located at 1111 Henry Street, Neenah, WI 54956. This letter serves as official notice that the fourteen-day separation periods for certain employees and the final closure date have been extended to address a short-term supply gap.

It is now anticipated that Kimberly-Clark will begin eliminating positions between March 15 and March 29, 2019, and that position eliminations will continue until final closure on or about August 30, 2019. No employees have bumping rights.

Approximately 65 employees will be affected by the closure of NNF. Enclosed is a list of the positions that will be eliminated and the number of affected employees in each position. The number of employees affected by the closure is subject to change to the extent that employees apply for and are offered positions at other Kimberly-Clark locations following the date of this notice.

For further information regarding this matter, please contact me at the address and telephone number listed below.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alex St. Marie', written over a white background.

Alex St. Marie  
Human Resources Manager  
1111 Henry St, Neenah, WI 54956  
[Alexandra.StMarie@kcc.com](mailto:Alexandra.StMarie@kcc.com)  
1-920-721-6558

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Positions Impacted by NNF Closure (departure between March 15 – 29, 2019)

Position	Number of Employees
1 <sup>st</sup> Operator	7
3 <sup>rd</sup> Operator	5
Machine Leader	7
Maint-Tradesman 1	1
Operations Associate	1
Production Support Professional	1
Statistician	1
<b>TOTAL</b>	<b>23</b>

Positions Impacted by NNF Closure (departure between June 14 – June 28, 2019)

Position	Number of Employees
1 <sup>st</sup> Operator	6
3 <sup>rd</sup> Operator	11
Administrative Assistant	1
Lab Coordinator	1
Logistics-Planning Specialist	1
Machine Leader	5
Maintenance Asset Leader	3
Maint-Tradesman 1	4
Operations Associate	2
Process Engineer	1
Safety Coord	1
<b>TOTAL</b>	<b>36</b>

Positions Impacted by NNF Closure (departure between August 2 – August 16, 2019)

Position	Number of Employees
1 <sup>st</sup> Operator	2
3 <sup>rd</sup> Operator	1
Maintenance Asset Leader	1
Mill Manager	1
Operations Associate	1
<b>TOTAL</b>	<b>6</b>

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