



VIA U.S. MAIL

January 7, 2019

The Wisconsin Department of Workforce Development
Dislocated Worker Unit
P.O. Box 7972
Madison, WI 53707

Dean R. Kaufert
Mayor of Neenah, Wisconsin
211 Walnut Street
Neenah, WI 54956

Re: Notice of WARN Event

To Whom It May Concern:

Pursuant to the Federal Worker Adjustment and Retraining Notification Act ("WARN") and state law, this letter serves as official notice that Kimberly-Clark Corporation will permanently close its Neenah Nonwovens Facility ("NNF"), located at 1111 Henry Street, Neenah, WI 54956. It is anticipated that Kimberly-Clark will begin eliminating positions between March 15 and March 29, 2019, and that position eliminations will continue until final closure on or about May 31, 2019. No employees have bumping rights.

Approximately 74 employees will be affected by the closure of NNF. Enclosed is a list of the positions that will be eliminated and the number of affected employees in each position. The number of employees affected by the closure is subject to change to the extent that employees apply for and are offered positions at other Kimberly-Clark locations following the date of this notice.

For further information regarding this matter, please contact me at the address and telephone number listed below.

Sincerely,

Alex St. Marie
Human Resources Manager
1111 Henry St, Neenah, WI 54956
Alexandra.StMarie@kcc.com
1-920-721-6558

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BY:

Positions Impacted by NNF Closure (departure between March 15-29, 2019)

Position	Number of Employees
1st Operator	14
3rd Operator	20
Administrative Assistant	1
Lab Coordinator	1
Lead Engineer Process	1
Logistics-Planning Specialist	1
Machine Leader	12
Maintenance Asset Leader	4
Maint-Tradesman 1	5
Operations Associate	3
Process Engineer	1
Production Support Professional	1
Safety Coord	1
Statistician	1
TOTAL	66

Positions Impacted by NNF Closure (departure between April 29 – May 13, 2019)

Position	Number of Employees
1 st Operator	2
3 rd Operator	1
Operations Associate	2
TOTAL	5

Positions Impacted by NNF Closure (departure between May 17 – May 31, 2019)

Position	Number of Employees
HR Coordinator	1
Human Resources Manager	1
Mill Manager	1
TOTAL	3