



February 22, 2018

VIA U.S. CERTIFIED MAIL

Wisconsin Department of Workforce Development
Dislocated Workers Unit
P.O. Box 7972
Madison, Wisconsin 53707

Re: Notice of Mass Layoff

To Whom It May Concern:

This notice of mass layoff is being provided pursuant to the federal Worker Adjustment and Retraining Notification Act of 1988 (the "WARN Act"), 29 U.S.C. § 2101, *et seq.*, and the Wisconsin Business Closing and Mass Layoff Law, Wis. Stat. § 109.07.

We regret to inform you that Cordstrap USA, Inc. has decided to permanently reduce its workforce at its facility located at 2000 S. Sylvania Ave #101, Sturtevant, WI 53177. The number of affected employees is 36. The first layoffs will take place on May 1, 2018 (31 employees), and all remaining layoffs will take place on June 1, 2018 (5 employees). Attached to this letter as **Exhibit A** is a list containing the job titles of the positions that will be affected, and the number of affected employees in each job classification. Bumping rights do not exist.

For further information, you may contact the undersigned either by telephone at 262-598-7064, or in writing at the following address: 2000 S Sylvania Ave #101, Sturtevant, WI 53177.

Sincerely,

A handwritten signature in black ink, appearing to read "Donna McPherson". The signature is stylized with large loops and a cursive style.

Donna McPherson
President, North America

Attachment



Exhibit A
Lay-Off Schedule

Job Title	Number of Employees	Date
Mageba and CC Operator	3	May 1, 2018
CC Operator	10	May 1, 2018
Cordlash and CordWeb	1	May 1, 2018
Cordlash Weaver	3	May 1, 2018
CordWeb Operator	2	May 1, 2018
Cut to Length	1	May 1, 2018
Floater -- CC and Bkls	1	May 1, 2018
Floater -- Weaving	1	May 1, 2018
Global Commodity Buyer	1	May 1, 2018
Mageba Operator	1	May 1, 2018
Plant Engineer	1	May 1, 2018
Production Planner	1	May 1, 2018
Purchasing Planner	1	May 1, 2018
Quality EH&S Manager	1	May 1, 2018
Shift Leader	3	May 1, 2018
Maintenance Team Lead	1	June 1, 2018
Maintenance Technician	3	June 1, 2018
Plant Manager	1	June 1, 2018