



1224 Clark St. * P.O. Box 379 * Watertown, WI 53094

January 20, 2017

The Wisconsin Department of Workforce
Development
Dislocated Worker Unit
PO Box 7972
Madison, WI 53707

Mayor John David
City of Watertown
106 Jones St.
Watertown, WI 53094

Re: Notice of Business Closing

Dear Members of the Dislocated Worker Unit and Mayor David:

River City Distributing Co., Inc. will be permanently closing its facility at 1224 Clark Street, Watertown, Wisconsin 53094. The closure has been prompted by the company's decision to sell substantially all of its assets to WDI, LLC, a distributor based out of Madison, Wisconsin.

This action is expected to result in the permanent elimination of 72 full-time employees and 35 part-time employees, including 16 employees that work less than 20 hours per week and including 12 employees who were hired within the last 6 months. The company expects to terminate its employees upon the consummation of the sale to WDI on or about March 31, 2017.

The employees affected by this sale are not represented under a collective bargaining agreement.

Attached is a list of job titles, number affected within each job title, and the anticipated layoff date for the affected employees.

The company will ensure that employees will be paid all earned wages and agreed-upon benefits in accordance with Wisconsin law and any applicable agreements.

January 18, 2017

Page 2

If you need additional information, please contact Don Kwapil, President of River City Distributing Co, Inc., at 920-261-0674, ext. 4012 or by email at dkwapil@budteam.com.

Sincerely,

/s/ Don Kwapil

Don Kwapil
River City Distributing Co., Inc.
PO Box 379
1224 Clark Street,
Watertown, WI 53094

**ATTACHMENT TO WISCONSIN DEPARTMENT OF WORKFORCE
DEVELOPMENT CORRESPONDENCE**

Below is an identification of full-time and part-time employees that will be terminated as a result of the sale of River City's assets to WDI, LLC, including job titles and the number affected within each job title. The anticipated termination date is March 31, 2017.

Full-Time

<u>Job Title</u>	<u>Number Impacted</u>
President	1
VP Sales	1
Sales Manager	1
Marketing Director	1
Office Manager	1
Secretary	2
Human Resources	1
Inventory	1
Sign Shop Manager	1
Sign Shop Employee	1
Warehouse Manager	1
Warehouse Employee	2
Load Crew Leader	1
Salesman	21
Tel Sel/Sales Assistant	1
Market Manager	5
Draft Tech/Sales Assistant	1
Merchandiser	1
Sales Assistant	1
SEC Coordinator	1
Service Team Leader	3
Dispatch	2
Service Rep.	20
Service Team Manager	1

Part-Time

<u>Job Title</u>	<u>Number Impacted</u>
Load Crew Workers	13
Merchandisers	15
Secretary	2
Warehouse Workers	1
Salesman	1
Office Controller	1
Driver Helpers	2